



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
Tacloban City

INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF YEARBOOK 2017

1. The **EASTERN VISAYAS STATE UNIVERSITY**, through the **TRUST FUND (TF) – Yearbook/College 2016-2017**, intends to apply the sum of **P1,200,000.00** being the Approved Budget for the Contract (ABC) to payments under the contract for **IB-02-0097-17SSD**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **EASTERN VISAYAS STATE UNIVERSITY** now invites bids for the **SUPPLY AND DELIVERY OF YEARBOOK 2017**. Delivery of Goods is required at ***EVSU, Tacloban City within 180 calendar days from the receipt of Notice to Proceed***. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary **“pass/fail” criterion** as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
5. Interested bidders may obtain further information from **EASTERN VISAYAS STATE UNIVERSITY** and inspect the Bidding Documents at the address given below during office hours.
6. A complete set of Bidding Documents may be purchased by interested Bidders on ***March 24, 2017 – April 17, 2017***, from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of ***Five Thousand Pesos (P5, 000.00)***.
7. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPs) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.
8. The ***Eastern Visayas State University*** will hold a Pre-Bid Conference on ***April 03, 2017, 1:30 P.M.*** at ***Eastern Visayas State University Office of the Vice President for Administration and External Affairs Conference Room, Tacloban City***, which shall be open only to all interested parties who have purchased the Bidding Documents.
9. Bids must be delivered to the address below on or before ***April 17, 2017, 1: 00 P.M.*** (EVSU Guard House clock time). All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
10. Bid opening shall be on ***April 17, 2017, 1:30 P.M.*** at ***Eastern Visayas State University Office of the Vice President for Administration and External Affairs Conference Room, Tacloban City***. Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.
11. A **Special Power of Attorney or Authorization Letter duly notarized** must be submitted during the submission of bids / opening of bids if the said bidder is represented by their agent or representative, otherwise they will be disqualified.
12. The **EASTERN VISAYAS STATE UNIVERSITY** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

Ms. SHERYL A. RUBIO
BAC Secretariat
Telefax No. (053)321-1084
Email: evsubacsecretariat@yahoo.com

DR. LILIAN D. ESTORNINOS
Vice President for Administration and External Affairs
BAC Chairperson
Telephone No. (053)325-4836

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	UNIT	QTY.	Delivered, Weeks/Months
1	SUPPLY AND DELIVERY OF YEARBOOK 2017	LOT	1	
02-0097-17SSD				
QTY	Unit of Issue	Item Description		
1000	Copies	SUPPLY AND DELIVERY OF YEARBOOK 2017		
		Yearbook 2017 Cover: Hardbound, Embossed Size: 9" x 12" Inside: Glossy Pages: Full Color Printing: 400-500 Pages *Publisher will be responsible for the graphics layout, printing and pictorial expenses of all graduates Free: 20 complimentary copies		

TECHNICAL SPECIFICATIONS

Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a) (ii) and/or GCC Clause 2.1 (a)(ii).

Item		Specification	Statement of Compliance
QTY	Unit of Issue	Item Description	
1	Lot	SUPPLY AND DELIVERY OF YEARBOOK 2017	
		1000 Copies - Yearbook 2017 Cover: Hardbound, Embossed Size: 9" x 12" Inside: Glossy Pages: Full Color Printing: 400-500 Pages *Publisher will be responsible for the graphics layout, printing and pictorial expenses of all graduates Free: 20 complimentary copies	