

MEMORANDUM OF AGREEMENT

EASTERN VISAYAS STATE UNIVERSITY AND MSU-ILIGAN INSTITUTE OF TECHNOLOGY

KNOW ALL MEN BY THESE PRESENTS:

This Agreement, made and entered into by and between :

The **EASTERN VISAYAS STATE UNIVERSITY**, organized and existing under and by virtue of RA 9311, with principal office at Tacloban City represented herein by its President, **Dr. Catalino B. Beltran**, hereinafter referred to as "**EVSU**";

-and-

The **MINDANAO STATE UNIVERSITY – ILIGAN INSTITUTE OF TECHNOLOGY**, an educational institution, which is a part of the MSU System, organized and existing under and by virtue of RA 5363, with principal office at Tibanga, Iligan City, represented herein by its **Chancellor, Dr. Sukarno D. Tanggol**, hereinafter referred to as "**MSU-IIT**".

WITNESSETH, that:

WHEREAS, Information and Communications Technology (ICT) is a driving force in all areas of human endeavor;

WHEREAS, all sectors in developing countries like the Philippines need ICT to help accelerate its growth;

WHEREAS, Accounting and up-to-date Financial Reporting are core operations of an institution that can benefit from the application of ICT;

WHEREAS, EVSU plans to use ICT to better manage the above-mentioned operations;

WHEREAS, MSU-IIT has had experience in using ICT in the operations of concern when it developed and deployed for internal use the electronic New Government Accounting System (NGAS) – Based Accounting Software (called e.NbAS) together with e.Payroll and Portal;

WHEREAS, the e.NbAS, e.Payroll and Portal ICT solutions developed and used by MSU-IIT are easily adaptable and adoptable in the operating environment of EVSU;

WHEREAS, EVSU and MSU-IIT agree to cooperate in the setting up of the e.NbAS, e.Payroll and Portal in the Tacloban Campus of EVSU;

NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree to join together and bind themselves to the terms and conditions stated hereunder:



I. OBJECTIVE

The objective of this MOA is:

To collaborate in the installation and implementation of the e.NbAS, e.Payroll and Portal ICT solutions to the accounting and financial reporting operations of the Eastern Visayas State University.

II. DUTIES/RESPONSIBILITIES OF EVSU

1. To provide the training room and facilities, as well as ensure the attendance in trainings of designated personnel from the Accounting Office, Budget Office and Human Resource Management Office of EVSU;
2. To shoulder the costs for transportation (Iligan- Tacloban -Iligan), food and accommodation of at most three (3) personnel during the duration of the training and/or during on-site-post-installation service support;
3. To designate one (1) EVSU representative who will be the single point of contact between EVSU and MSU-IIT for the project;
4. To ensure the availability of a good and reliable quality database and application server, preferably known brand INTEL/AMD Server with at least 4 GB ECC Memory, two-100 GB SAS/SATA hard disks, dual-gigabit Ethernet port, and powered by an uninterruptible power supply (UPS). This server may be concurrently used by other Linux-based installed solutions, such as the electronic School Management System (e.SMS);
5. To assign technical staff who will serve as the application and database administrator;
6. To pay MSU-IIT ICTC the following fees:

a. Training and Installation Fee:

- i) e.NbAS - P60,000.00
- ii) e.Payroll - P60,000.00
- iii) Portal - P30,000.00

Due on the last day of the training

b. Monthly Service Support Fee:

- i) e.NbAS - P6,000.00
- ii) e.Payroll - P6,000.00
- iii) Portal - P2,000.00

Start of every month after acceptance of system (for the 1-year duration of service agreement)

III. DUTIES OF MSU-IIT

1. To grant EVSU one (1) e.NbAS, e.Payroll and Portal applications software single site license to be installed at the Tacloban City Campus which can be used concurrently by the Accounting, Budget and HRM personnel of EVSU;
2. To validate the modules of e.NbAS, e.Payroll and Portal vis-à-vis the requirements of EVSU;
3. To customize changes to the e.NbAS, e.Payroll and Portal like system parameter set-up, minor modification of reports and minor adjustments to the standard features and functionalities;
4. To conduct specialized trainings for HRM, Accounting and Budget personnel required in the successful implementation of the e.NbAS, e.Payroll and Portal in the Tacloban Campus of EVSU;
5. To designate an MSU-IIT representative who will be the single point of contact between MSU-IIT and EVSU for the project;
6. To provide EVSU with updated e.NbAS, e.Payroll and Portal modules during the duration of the agreement;
7. To provide implementation and technical support during the 1-year duration of the agreement.

IV. MISCELLANEOUS PROVISIONS

EVSU and MSU-IIT shall:

1. Sign-off a list of customization activities to the e.NbAS, e.Payroll and Portal to be implemented at the Tacloban City Campus, like system parameter set-up, minor modification of reports and minor adjustments to the standard features and functionalities before the installation of the system;
2. Jointly set the training schedule and arrangements;
3. Agree that each party is not liable for payment of any damages, hospitalization, incentives, and other expenses incurred during the duration of this MOA to any individual except to the party's own or affiliated personnel.
4. Sign a conformé on other activities not part of this agreement but related to it. The cost of such activities to include fees, transportation, accommodation and other expenses shall be on the account of EVSU.

V. EFFECTIVITY AND TERMINATION

This Agreement shall take effect immediately upon the signing of this document and shall remain in effect for one (1) year subject to termination at any time by any of the parties upon thirty (30) days written notice to other party provided no financial obligation is due from one party to the other.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement on the ____ day of
____ 2011 in Iligan City.

**EASTERN VISAYAS
STATE UNIVERSITY**

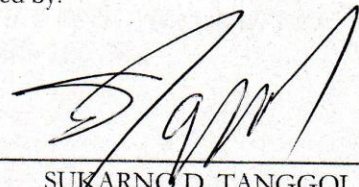
Represented by:



CATALINO B. BELTRAN
School President

**MSU-ILIGAN INSTITUTE
OF TECHNOLOGY**

Represented by:



SUKARNO D. TANGGOL
Chancellor

SIGNED IN THE PRESENCE OF:

