

Establishment/Organization of Regional Water and Sanitation
(WATSAN) Hubs for Capacity Development

MEMORANDUM OF AGREEMENT

The establishment of the EASTERN VISAYAS REGIONAL WATSAN HUB for Capacity Development enables target municipalities with waterless barangays to access the basic water related services through the Sagana at Ligtas na Tubig sa Lahat (SALINTUBIG) Program and Grassroots Participatory Budgeting Process (GPBP)-Provision of Potable Water Program (formerly Bottom-Up and Budgeting Process [BUB]) of the country during the period 2014 – 2016.

between

The Department of the Interior and Local Government (DILG), a National Government Agency with national office located at DILG-NAPOLCOM CENTER, EDSA corner Quezon Avenue, West Triangle, Quezon City, herein referred to as the Executing Agency and represented in this Memorandum of Agreement by **AUSTERE A. PANADERO**, Undersecretary for Local Government,

thru

The DILG regional office No. 8 and herein representative by its Regional Director **PEDRO A. NOVAL, JR.**

and

The EASTERN VISAYAS STATE UNIVERSITY (EVSU) with office address in Tacloban City, duly represented in this Memorandum of Agreement by **Dr. DOMINADOR AGUIRRE**, University President, herein referred to as Partner-Implementer;

and

The **LEYTE METROPOLITAN WATER DISTRICT (LMWD)**, a government-owned and controlled corporation with office address in Tacloban City, duly represented in this Memorandum of Agreement by **MR. PASTOR HOMERES**, General Manager, herein referred to as Partner-Implementer;

and

The **CENTER FOR THE DEVELOPMENT of SUSTAINABLE COMMUNITIES for social PROGRESS Inc. (CDSCP)**, a Non-Government Organization (NGO) involved in social development work with office address at 2nd Floor, Tacloban People's Center, Tacloban City, duly represented in this Memorandum of Agreement by **DAN STEPHEN CASTILLO PALAMI**, Board Chairman, herein referred to as Partner - Implementer;

WITNESSETH THAT:

WHEREAS, the DILG, as stipulated in the Philippine Development Plan (PDP) and Philippine Development Forum (PDF), is the lead agency for the capacity development of participating municipalities of the SALINTUBIG and GPBP-Water Programs;

Am

[Signature]
[Signature]
[Signature]

WHEREAS, the DILG through the SALINTUBIG and GPBP-Water Programs is committed to fund and implement through the Regional WATSAN Hubs the identified capacity development programs for the participating Local Government Units on the SALINTUBIG and GPBP-Water Programs to equip them with the necessary and appropriate knowledge, skills and values to properly operate and management their water supply facilities to ensure accessible, affordable, potable and sustainable water service delivery;

WHEREAS, the DILG, through its Project Development and Management Units (PDMUs) and Local Governance Regional Resource Centers (LGRRCs) shall facilitate the coordination between the Regional WATSAN Hubs and the participating municipalities of the SALINTUBIG and GPBP-Water Programs to ensure the smooth implementation of capacity development programs;

WHEREAS, the **EASTERN VISAYAS REGIONAL WATSAN HUB**, herein composed of Eastern Visayas State University, Leyte Metropolitan Water District and Center for the Development of Sustainable Communities for social Progress Inc. will act as DILG's Partner-Implementer in the implementation of capacity development programs of the SALINTUBIG and GPBP-Water Programs.

NOW THEREFORE, in consideration of the foregoing premises, the **EASTERN VISAYAS REGIONAL WATSAN HUB** as DILG's Partner-Implementer, agrees as follows:

THAT, this Understanding involves working together towards common goals of mutual interest, cooperation, understanding and efficient administration of the activities of the Regional Hubs;

THAT, the purpose of this Memorandum of Agreement is to strengthen the cooperation between and among the Partner-Implementers in the spirit of mutual assistance and collaboration to achieve the objectives of the Regional Hubs as stated below:

OBJECTIVES OF THE REGIONAL WATSAN HUB

The **EASTERN VISAYAS REGIONAL WATSAN HUB** for Capacity Development is herein established to:

1. Assist the National Government, in particular, the DILG, regarding the delivery of the capacity development programs intended for the participating municipalities covered by the SALINTUBIG and GPBP-Water Programs;
2. Strengthen local water and sanitation governance by facilitating institutionalized multi-sectoral participation in water and sanitation, thus, improving water and sanitation conditions of the participating municipalities of the SALINTUBIG and GPBP-Water Programs in the region and, eventually, in the country as a whole.

ROLES AND RESPONSIBILITIES

A. DILG'S ROLES/RESPONSIBILITIES IN THE CREATION OF REGIONAL WATSAN HUB

The DILG through Office of Project Development Services (OPDS) – Water and Sanitation Unit (WSSU), in close coordination/partnership with the DILG Regional Offices:

[Handwritten signatures and initials]

- will take the lead in the establishment/organization of the Regional WATSAN Hubs nationwide.
- it will also be responsible for the capacity development of the Regional WATSAN Hubs for them to be effective trainer/facilitator/consultant/advisor/mentor/coach for the LGUs (municipalities) with the end view for these LGUs to implement, operate and maintain their water supply projects in a sustainable manner.

B. ROLES/RESPONSIBILITIES OF THE REGIONAL WATSAN HUBS FOR CAPACITY DEVELOPMENT

The participating institutions or Partner-Implementers in the Regional WATSAN Hubs understand and accept that the roles of the Regional Hubs are to serve as KNOWLEDGE RESOURCE CENTER and CAPACITY DEVELOPMENT CENTER for WATSAN in the region/s covered by the Hub; and as such, as institutional members, they agree that their institutions, singly or in collaboration with other institutional members, are bound by the following responsibilities, as indicated below, to fulfil these roles:

1. Provide information, knowledge and expertise on WATSAN governance to the participating municipalities of the SALINTUBIG and GPBP-Water Programs and other WATSAN stakeholders in the region/s covered by the Regional Hub/s.
2. Extend guidance and motivation to the participating municipalities of SALINTUBIG and GPBP-Water Programs on how to avail of WATSAN services.
3. Empower and capacitate the participating municipalities of SALINTUBIG and GPBP-Water Programs through trainings and alternative learning approaches to acquire, manage and sustain their facilities for water and sanitation.
4. Create a pool of trainers and resource persons that can be tapped for training, mentoring and coaching the participating municipalities of the SALINTUBIG and GPBP-Water on the different aspects of planning and managing WATSAN facilities.
5. Make available the use of their human resources and facilities for training and other group activities (e.g., seminars, consultations, conferences, etc.), as well as to do research, water quality testing, and other activities necessary to support WATSAN development and management by the participating municipalities of the SALINTUBIG and GPBP-Water Programs.
6. Monitor and evaluate the performance of the participating municipalities in the implementation of the SALINTUBIG and GPBP-Water Programs.
7. Submit reports/results of evaluation of the performance of the participating municipalities in the implementation of the SALINTUBIG and GPBP-Water Programs to WSSU-OPDS, DILG thru the PDMU, DILG Regional Office.
8. Document the good practices in WATSAN that the participating municipalities of SALINTUBIG and GPBP-Water Programs shall be able to produce from 2014 - 2016 and make this information material part of the learning resources of the Hub and furnish WSSU-OPDS, DILG thru the PDMU, DILG Regional Office copies of these documents.

Cu

Quintana

3

St-1

don

8

9. Submit training reports to WSSU-OPDS, DILG thru the PDMU, DILG Regional Office.

10. Develop Capacity Development Programs and Business Plan for the sustainability of the Regional WATSAN Hubs.

C. ROLES/RESPONSIBILITIES OF WATER SUPPLY AND SANITATION UNIT-OFFICE OF PROJECT DEVELOPMENT SERVICES (WSSU-OPDS)

1. Provide capacity development programs to enhance/strengthen the knowledge, skills and values of the Regional WATSAN Hubs.
2. Provide the Regional WATSAN Hubs with standards, in terms of training modules and training fees as their guides in the implementation of capacity development programs.
3. Provide overall supervision to the Regional WATSAN Hubs in the implementation and/or conduct of their WATSAN programs/projects/activities.
4. Subject to the availability of funds as provided under the DILG Annual Appropriations, the DILG, covering 2014 to 2016, shall provide funds for all the capacity development programs and activities for the SALINTUBIG and GPBP-Water Programs' participating municipalities that will be implemented through the Regional WATSAN Hubs. The funds shall only be downloaded to and managed by the PDMU, DILG Regional Offices.
5. However, the download funds to the PDMU DILG Regional Offices shall be subject to the existing auditing, accounting and budgeting rules and regulations.
6. Provide technical guidance/assistance (through meetings, workshops, etc.) in the implementation of their WATSAN programs/projects/activities. Help to ensure the sustainability of Regional WATSAN Hubs through: a) marketing and promoting the training programs and other capacity development services to the target clients; and b) assisting the Regional WATSAN Hubs in accessing funds (local and foreign financing institutions).
7. Issue invitation through the PDMU to municipalities with waterless barangays to participate in the training program and activities intended for them.
8. Monitor, together with the PDMU, the performance of the Regional WATSAN Hubs in terms of their delivery of the capacity development programs/activities to the SALINTUBIG and GPBP-Water Programs' participating municipalities.

D. ROLES/RESPONSIBILITIES OF THE DILG REGIONAL OFFICES THROUGH THE PROJECT DEVELOPMENT AND MANAGEMENT UNITS

1. Assist and/or provide assistance to the Regional WATSAN Hub in the preparation of Regional Implementation Plan for Capacity Development for SALINTUBIG and GPBP-Water Programs.
2. Coordinate with the Regional WATSAN Hub and facilitate the participation of the staff of participating municipalities on the SALINTUBIG and GPBP-Water Programs.

3. Regularly monitor the funds intended for the capacity development for the participating municipalities of SALINTUBIG and GPBP-Water Programs that will be downloaded by the DILG Central Office.
4. Endorse to the WSSU-OPDS: 1) training reports, 2) results of monitoring and evaluation, and 3) documentation of good practices prepared by the Regional WATSAN Hubs.

E. THE CAPACITY DEVELOPMENT PROGRAMS FOR THE PARTICIPATING MUNICIPALITIES

Below is the list of the capacity development programs that the DILG has programmed for the participating municipalities that will be delivered in partnership with the Regional WATSAN Hubs:

Pre-Implementation Phase

1. Program Advocacy-Orientation and Feasibility Study Preparation
2. Detailed Engineering Design (DED) Preparation and Procurement
3. Construction Supervision and Fund Management
4. Water Supply and Sanitation Plan Preparation

Implementation Phase

5. Community Organizing and Skills Training
6. Human Rights-based Local WATSAN Governance and Strategic Communication

Sustainability Phase

7. Operations and Maintenance
 - 7.1 LGU-managed Water Supply Project
 - 7.2 BWSA-managed Water Supply Project
8. Bench-marking of LGU's Book of Accounts on Water and Business Planning
9. Monitoring and Evaluation

F. AMENDMENT

Any major amendment/changes that will be made on the provisions of this MOA will be agreed by both parties.

G. EFFECTIVITY / VALIDITY OF THE MOA

Finally, the Partner-Implementers agree that this Memorandum of Agreement will be valid for a period 2014 - 2016, during which time they shall endeavour to assist the participating municipalities of the SALINTUBIG and GPBP-Water Programs to avail of WATSAN services, but without prejudice to the need arise.

IN WITNESS WHEREOF, the duly authorized representatives of all Partner-Implementers hereby affix their signatures this _____ day of _____ 2014, _____ Philippines.

A

Quintanilla

de la Cruz

all OK

done

8

Done in multiple copies.

EXECUTING AGENCY

Austere
USEC AUSTERE A. PANADERO
Undersecretary for Local Government, DILG

Pedro A. Noval, Jr.
PEDRO A. NOVAL, JR., CESO III
DILG Regional Director, Region VIII

IMPLEMENTER-PARTNERS

Dr. Dominador Aguirre
DR. DOMINADOR AGUIRRE Ph. D.
President
Eastern Visayas State University

Nestor P. Villasin
NESTOR P. VILLASIN
General Manager
Leyte Metropolitan Water District

Dan Stephen C. Palami
DAN STEPHEN C. PALAMI
Board Chairman
CDSCP Inc.

Pastor A. Homeres
PASTOR A. HOMERES
OFFICER IN-CHARGE
OFFICE OF THE GENERAL MANAGER