



**BID SUPPLEMENT**

**Date:** April 05, 2023

**Title:** IB-03-0296-23A VPIE TRAINING PROGRAM FOR EASTERN VISAYAS STATE UNIVERSITY ADMINISTRATORS, EMPLOYEES, FACULTY, RESEARCHES ON FUTURES THINKING AND STRATEGIC FORESIGHT

**Reference No.:** 9557125

**SUPPLEMENTAL/BID BULLETIN No. 6**

**TERMS OF REFERENCE**

**I. TITLE OF THE ACTIVITY:**

Capacity Development on Futures Thinking and Strategic Foresight

**II. BRIEF BACKGROUND/RATIONALE:**

The process of Futures Thinking and Strategic Foresight is to see what the regions can focus on given their strengths, weakness, and context. The next level is for the universities to be able to contribute to regional development and in turn, also contribute to national development. To do this, EVSU has to do its own analysis of its external environment (province) and see what the strengths and challenges of the province and its people are, what are its potentials, and how they can best contribute to the improvement of the people's lives and the environment. This can be done by doing research that is far more innovative than what is currently being done.

Research, in this case, would weave Intergenerational Fairness, Sustainable Development Goals, and Foresight and Futures thinking and would handhold the process from stakeholder engagement until the university research is presented to the regional consortium and the senate committee on SDGs, Innovations, and Futures Thinking for funding.

This will be started with a course on Futures Thinking for university key officials, researchers, and selected members of the board of regents. One of the expected outputs is the identification and elaboration of the chosen university's future. The capacity-building process will use bichronous (online and face-to-face combined) and the learning design makes the best use of andragogy or adult learning.

**III. OBJECTIVES:**

1. To capacitate the key officials of EVSU on Futures Thinking as well as to selected members of the BOR and researchers
2. To conduct a Participative Research Capacity Building to sixty faculty

members/researchers coming from the seven colleges and five campuses of EVSU

3. To present at least 6 research proposals to the regional consortium and the senate committee on SDGs, Innovations, and Futures Thinking for funding

#### **IV. LEGAL BASIS:**

RA 11639 FY 2022 MOOE of EVSU GAA

#### **V. BUDGETARY REQUIREMENTS AND FUND SOURCE:**

FY 2022 MOOE of EVSU amounting to Two Million Pesos (2,000,000.00)

#### **VI. VENDORS RESPONSIBILITY**

1. Develop a course program offering a bichronous learning Capacity Building on University Futures and Foresight for Eastern Visayas State University.
  - 1.1 Deliver a 3 half day online session with a minimum of 60 participants
  - 1.2 Serve as coach/mentor/consultant during the two week break for field research
  - 1.3 Deliver a 3 full day sessions.
2. Prepare lectures, video presentations, case studies and workshop mechanisms.
3. Facilitate in the lectures, case studies and workshops.
4. Provide the training venue, accommodation, food for the 3 day face-to-face sessions preferably in Ormoc City.
5. Provide training materials (t-shirts, bag and kits) to the 60 participants.
6. Purchase 2 plane tickets – Manila to Tacloban vv for 2 BOR participants
7. Provide and select resource persons to deliver the session on Futures Thinking.
8. Disburse travel allowance, daily allowances and fees of the resource persons
9. Prepare Daily attendance, Certificate of Participation/Appearance
10. Prepare and submit the training reports and also compilation reports of the training programs with photographs of the participants.

#### **VII. EXPECTED OUTPUTS**

1. Prepare and submit course outline, course content, PPT, handouts and training delivery schedule
2. Submit reports on the delivery of the activities
3. Conduct Pre and Post evaluation of each activity
4. Submit output-based progress report on the 6 identified commodity in a form of 6 research proposals ready for presentation in the regional consortium and the senate committee on SDGs, Innovations and Futures Thinking for Funding.

## **VIII. ELIGIBILITY CRITERIA**

1. Training provider must have conducted Capacity Building on University Future and Foresight with SUCs
2. Resource Persons must be a member of the Philippine Futures Thinking Society
3. Proven capacity to develop practical training guideline and program; experience in documentation, reporting and evaluation of training programs
4. PhilGEPS Platinum Certification

## **IX. TRAINING CONTENT**

The Training will be composed of three (3) phases with the following activities:

Phase 1: Three-day online (8:00 AM to 12:00NN) four hours daily.

A foresight-insight-action to enhance skills in Futures and Foresight Thinking (FFT) using lectures, video presentation and facilitated workshops as delivery mechanisms.

Phase 2: Field Research

Phase 3: Three-day Face-to-face Workshop

Scenario and Strategy Development thru lectures, case studies and facilitated workshops on Environmental Scanning, Strategy Development, Back Costing and Moon slots to effectively generate six (6) Research Proposals for six (6) commodities, namely: food innovation, ceramics, bamboo, mangrove, vertical farming, and coconut. These Research Proposals have to be submitted to the Office of the Chairperson, Senate Committee on Sustainable Development Goals, Innovation and Futures Thinking for possible funding.

Workshop Groupings based on Six (6) Commodities

1. Food Innovation
2. Ceramics
3. Bamboo
4. Mangrove
5. Vertical Farming
6. Coconut

## **X. EXPECTED OUTPUT**

Six (6) Research Proposals based on the six (6) commodities to be submitted to Senator Pia Cayetano at her office as Chairperson of the Senate Committee on

Sustainable Development Goals, Innovation and Futures Thinking for possible funding.

## **XI. PAYMENT MODE**

For payment, two modes of billing may be utilized, either the training provider may opt for progress billing where the training provider has the option to bill the University per phase upon submission of accomplishment report or one-time billing where the training provider may bill after the delivery of the required services.

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