



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
 Tacloban City

BID SUPPLEMENT

Date: June 19, 2023

Title: IB-2023-06-05 PROCUREMENT OF SECURITY SERVICES FOR EVSU MAIN CAMPUS

Reference No.: 9827095

SUPPLEMENTAL/BID BULLETIN No. 1

Please be advised of the following Clarifications/Amendments to the Bidding Schedules/Activities. This shall form an integral part of the Bid Documents.

Section III. Bid Data Sheet/ IT Clause 19.2

REFERENCE					AMENDMENT/CHANGE/CLARIFICATION				
PROCUREMENT OF SECURITY SERVICES FOR EVSU MAIN CAMPUS					PROCUREMENT OF SECURITY SERVICES FOR EVSU MAIN CAMPUS				
ITEM NO.	P.R. NO.	QTY	UNIT	TOTAL AMOUNT	ITEM NO.	P.R. NO.	QTY	UNIT	TOTAL AMOUNT
1	05-0453-23 SECURITY	20	PAX	3,545,136.00	1	05-0453-23 SECURITY	14	PAX	3,545,136.00

Section VI. Schedule of Requirements

PROCUREMENT OF SECURITY SERVICES FOR EVSU MAIN CAMPUS					PROCUREMENT OF SECURITY SERVICES FOR EVSU MAIN CAMPUS				
Item Number	Description	UNIT	QTY.	Delivered, Weeks/Months	Item Number	Description	UNIT	QTY.	Delivered, Weeks/Months
1	PROCUREMENT OF SECURITY SERVICES FOR EVSU MAIN CAMPUS	PAX	20		1	PROCUREMENT OF SECURITY SERVICES FOR EVSU MAIN CAMPUS	PAX	14	
	Summary of Requirements					Summary of Requirements			
	1. Six (6) Handguns (Cal. 38) with valid license, one full load of ammunition (6 rounds) and 6 spare rounds per unit 2. Four (4) unit's shotguns, 12 gauge with valid license, one full load of ammunition (6 rounds) and 4 spare rounds per unit 3. Fifteen (15) units-handled radio, with NTC license and the operator must					1. Two (2) Handguns (9MM) with valid license, one full load of ammunition (2 rounds) and 2 spare rounds per unit 2. Four (4) units shotguns, 12 gauge with valid license, one full load of ammunition (4 rounds) and 4 spare rounds per unit 3. Seven (7) units-handled radio, with NTC license and the operator must			

<p>possess radio land mobile permit of RLM Certificate</p> <ol style="list-style-type: none"> 4. Radio base/ Repeater 5. Security uniform as per PNP-SAGSD requirements 6. Flashlights per Guard on Duty 7. Medicine Kit 8. Night Stick 9. Whistle 10. Handcuffs 11. First Aid Kits 12. Locker for Safety of Firearms 13. Metal Detector 14. Raincoat per Guard on Duty 15. Rain Boots per Guard on Duty 16. Vest per Guard on Duty 17. Private Security Agency must have a local office within Tacloban City, Leyte for purposes of communication and prompt response for the need of the office 18. Financial Protocol should conform to the latest Wage Order No. RB VIII-21 of the Department of Labor and Employment; SSS Circular 2020-033b (revised Schedule of SSS Contributions Effective January 2023; and Phil health Circular No. 2020-0005, dated February 19, 2023. 19. Guard must have a certificate of Basic Life Support and Fire Drill. 						<p>possess radio land mobile permit of RLM Certificate with spare batteries.</p> <ol style="list-style-type: none"> 4. Radio base/ Repeater 5. Security uniform as per PNP-SAGSD requirements 6. Flashlights per Guard on Duty 7. Medicine Kit 8. Night Stick 9. Whistle 10. Handcuffs 11. First Aid Kits 12. Locker for Safety of Firearms 13. Metal Detector 14. Raincoat per Guard on Duty 15. Rain Boots per Guard on Duty 16. Vest per Guard on Duty 17. Notebook and duty checklist (tickler) 18. Private Security Agency MUST have a local office within Tacloban City, Leyte for purposes of communication and prompt response for the need of the office 19. Financial Protocol should conform to the latest Wage Order No. RB VIII-21 of the Department of Labor and Employment; SSS Circular 2020-033b (revised Schedule of SSS Contributions Effective January 2023; and Phil health Circular No. 2020-0005, dated February 19, 2023. 20. Guard must have a certificate of Basic Life Support and Fire Drill. 			
	Additional Requirements for Submission:					Additional Requirements for Submission:			
<ol style="list-style-type: none"> A. Permit / License to Operate a Private Security Agency (PSA) from PNP B. DOLE Certificate of Registration as per Department Order No. 174, Series of 2017 C. Occupational Safety and Health Standards (OSHS) Certificate of Registration as provided in Rule 1020 of the OSHS, as amended 						<ol style="list-style-type: none"> A. Permit / License to Operate a Private Security Agency (PSA) from PNP B. DOLE Certificate of Registration as per Department Order No. 174, Series of 2017 C. Occupational Safety and Health Standards (OSHS) Certificate of Registration as provided in Rule 1020 of the OSHS, as amended 			

	D. OSH Training Certificate for Company's Safety Officer Pursuant to RA 11058 and D.O 198, series 2018 E. Certificate of PADPAO member (Local and National) F. Proof of ownership of Security Firearms, equipment's and service vehicle (i.e. Firearms and Explosive Office, NTC and LTO) G. License to Own and Possess Firearms (LTOPF) H. Security Plan I. List of Bank References (at least 2 years) J. List of Equipment's owned K. No. of Licensed of Security Guards L. No. of Licensed Firearms M. The Security Agency must provide the required number of security guards to be assigned at the following area of assignments, to wit:																																							
	<table border="1"> <thead> <tr> <th>Description</th> <th>Quantity</th> <th>Delivery Schedule</th> <th>No. of hours duty per guard per day</th> <th>No. of days duty per guard per day</th> </tr> </thead> <tbody> <tr> <td>Roving Guard</td> <td>3</td> <td>0700H-1500H</td> <td>8</td> <td>7</td> </tr> <tr> <td>Fixed Post Guard</td> <td>3</td> <td>1500H-2300H</td> <td>8</td> <td>7</td> </tr> <tr> <td>Roving Guard</td> <td>3</td> <td>1500H-2300H</td> <td>8</td> <td>7</td> </tr> <tr> <td>Fixed Post Guard</td> <td>2</td> <td>2300H-0700H</td> <td>8</td> <td>7</td> </tr> <tr> <td>Roving Guard</td> <td>3</td> <td>2300H-0700H</td> <td>8</td> <td>7</td> </tr> <tr> <td>Total number of Security Guards</td> <td>14</td> <td>24 Hours Cycle</td> <td></td> <td></td> </tr> </tbody> </table>	Description	Quantity	Delivery Schedule	No. of hours duty per guard per day	No. of days duty per guard per day	Roving Guard	3	0700H-1500H	8	7	Fixed Post Guard	3	1500H-2300H	8	7	Roving Guard	3	1500H-2300H	8	7	Fixed Post Guard	2	2300H-0700H	8	7	Roving Guard	3	2300H-0700H	8	7	Total number of Security Guards	14	24 Hours Cycle						
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Section VII. Technical Specifications

PROCUREMENT OF SECURITY SERVICES FOR EVSU MAIN CAMPUS		
Item Number	Description	Statement of Compliance Comply/ Not Comply
1	PROCUREMENT OF SECURITY SERVICES FOR EVSU MAIN CAMPUS	
	Summary of Requirements	

PROCUREMENT OF SECURITY SERVICES FOR EVSU MAIN CAMPUS		
Item Number	Description	Statement of Compliance Comply/ Not Comply
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	<p>Additional Requirements for Submission:</p>			<p>Additional Requirements for Submission:</p>	
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- H. Security Plan
- I. List of Bank References (at least 2 years)
- J. List of Equipment's owned
- K. No. of Licensed of Security Guards
- L. No. of Licensed Firearms
- M. The Security Agency must provide the required number of security guards to be assigned at the following area of assignments, to wit;

Description	Quantity	Delivery Schedule	No. of hours duty per guard per day	No. of days duty per guard per day
Roving Guard	3	0700H-1500H	8	7
Fixed Post Guard	3	1500H-2300H	8	7
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Total number of Security Guards	14	24 Hours Cycle		

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Description	Quantity	Delivery Schedule	No. of hours duty per guard per day	No. of days duty per guard per day
Fixed Post Guard	2	0700H-1500H	8	7
Roving Guard	2	0700H-1500H	8	7
Fixed Post Guard	2	1500H-2300H	8	7
Roving Guard	3	1500H-2300H	8	7
Fixed Post Guard	2	2300H-0700H	8	7
Roving Guard	3	2300H-0700H	8	7
Total number of Security Guards	14	24 Hours Cycle		

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

ITEM NO.	DOCUMENTS	PRESCRIBED FORMS	ITEM NO.	DOCUMENTS	PRESCRIBED FORMS
<u>Class "A" Documents</u>			<u>Class "A" Documents</u>		
Legal Documents			Legal Documents		
1	Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages, including its Annexes); or	-	1	Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages, including its Annexes); or	-
	Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document; or	-		Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document; and	-
	Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; or	-		Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; and	-
	Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).	-		Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).	-
Technical Documents			Technical Documents		
2	Statement of the bidder of all its ongoing government and private contracts , including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; or	ANNEX A	2	Statement of the bidder of all its ongoing government and private contracts , including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and	ANNEX A
3	Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid , except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; or	ANNEX B	3	Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid , except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184,	ANNEX B

4	Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; <u>or</u> Original copy of Notarized Bid Securing Declaration; <u>or</u>	ANNEX C		within the relevant period as provided in the Bidding Documents; <u>and</u>	
5	Conformity with the Schedule of Requirements; <u>or</u>	Section VI of the Philippine Bidding Documents		Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; <u>or</u> Original copy of Notarized Bid Securing Declaration; <u>and</u>	ANNEX C
6	Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; <u>or</u>	Section VII of the Philippine Bidding Documents		Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; <u>and</u>	Section VII of the Philippine Bidding Documents
7	Original duly signed Omnibus Sworn Statement (OSS); <u>or</u> if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	ANNEX D		Original duly signed Omnibus Sworn Statement (OSS); <u>and</u> if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	ANNEX D
Financial Documents					
8	The Bidder's audited financial statements , showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.	-		The Bidder's audited financial statements , showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; <u>and</u>	-
9	The bidder's computation of Net Financial Contracting Capacity (NFCC); <u>or</u> A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation	-		The bidder's computation of Net Financial Contracting Capacity (NFCC); <u>or</u> A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation	-
Class "B" Documents					

10	If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.	ANNEX E
Other documentary requirements under RA No. 9184 (as applicable)		
11	<i>[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]</i> Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product	-
12	Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.	-

II. FINANCIAL COMPONENT ENVELOPE

ITEM NO.	DOCUMENTS	PRESCRIBED FORMS
1	Original of duly signed and accomplished Financial Bid Form.; or	ANNEX F
2	Original of duly signed and accomplished Price Schedule(s).	ANNEX G

Class "B" Documents		
9	If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.	ANNEX E
Other documentary requirements under RA No. 9184 (as applicable)		
10	<i>[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]</i> Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product	-
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II. FINANCIAL COMPONENT ENVELOPE

ITEM NO.	DOCUMENTS	PRESCRIBED FORMS
1	Original of duly signed and accomplished Financial Bid Form.; and	ANNEX F
2	Original of duly signed and accomplished Price Schedule(s).	ANNEX G

Note: All statements and formats referring to this clause should be amended/corrected accordingly.

For guidance and information of all concerned.

For further information, please refer to:

VINCENT B. CABANTOC

Head, BAC Secretariat

CP No. 0953-355-7046 - TM

Email Add: evsu.bacsecretariat@evsu.edu.ph

Noted:

(SGD) BENEDICTO T. MILITANTE, JR., Ph.D., J.D.

Vice President for Administration & Finance

Chairperson, Bids and Awards Committee