



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
 Tacloban City

BID SUPPLEMENT

Date: October 24, 2023

Title: IB-2023-09-15 SUPPLY AND DELIVERY OF ICT SUPPLIES & EQUIPMENT

Reference No.: 10201469

SUPPLEMENTAL/BID BULLETIN No. 1

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on October 17, 2023 for the above-mentioned procurement project. This shall form an integral part of the Bid Documents.

REFERENCE	AMENDMENT/CHANGE/CLARIFICATION
Section I. Invitation to Bid	
<p>7. Bids must be duly received by the BAC Secretariat on or before:</p> <p>a. Online or Electronic submission of bids. Bidders may submit their electronic bids through email at evsu.bacsecretariat@evsu.edu.ph on or before <u>November 07, 2023, 1:30 P.M.</u> (Further instructions on the submission and receipt of electronic bids will be posted through a bid bulletin); and,</p> <p>b. Manual submission of bids. Bidders who submit their bids electronically must submit a hard copy of the bids as this shall be the basis for the evaluation and assessment during the Post-Qualification on or before <u>November 9, 2023, 2:00 P.M.</u> at the address indicated below.</p> <p>Late bids shall not be accepted.</p>	<p>7. Bids must be duly received by the BAC Secretariat on or before:</p> <p>a. The bidder has the option to submit bid electronically or manually on or before <u>November 7, 2023, 1:30 P.M.</u> If a bidder chooses to submit an electronic bid, the same bidder shall submit a bid manually for the same project on or before <u>November 9, 2023, 2:00 P.M.</u>, for evaluation purposes during post-Qualification. (Further instructions on the submission and receipt of electronic bids are provided in <u>Annex A</u> of this bid bulletin); and,</p> <p>b. If a bidder chooses to submit manually, the manual bid shall be sufficient for evaluation purposes during the Opening of Bids, and electronic submission shall no longer be required. The same shall be submitted at the address indicated below on or before <u>November 7, 2023, 1:30 P.M (BAC Secretariat time).</u></p> <p>Late bids shall not be accepted.</p>
Section II. Instructions to Bidders	
<p>8. Pre-Bid Conference</p> <p>The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time at the <i>Studio Room, Ground Fl., OPRDExS Building, Eastern Visayas State University, Tacloban City & through video conferencing via Zoom</i> as indicated in paragraph 6 of the IB.</p>	<p>8. Pre-Bid Conference</p> <p>The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time at the <u>Office of Vice President for Administration and Finance Conference Room, Tacloban City & through video conferencing via Zoom</u> as indicated in paragraph 6 of the IB.</p>

19.4. The Project shall be awarded as **one (1) Project having several items, which shall be awarded as separate contracts per item.**

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In case more than one (1) item is awarded to the same bidder, one (1) contract may be entered into containing all the items awarded.

All statements and formats referring to this clause should be amended/corrected accordingly.

For guidance and information of all concerned.

For further information, please refer to:

VINCENT B. CABANTOC

Head, BAC Secretariat

CP No. 0953-355-7046 - TM

Email Add: evsu.bacsecretariat@evsu.edu.ph

Noted:

(SGD) BENEDICTO T. MILITANTE, JR., Ph.D., J.D.

Vice President for Administration & Finance

Chairperson, Bids and Awards Committee

ANNEX “A”

GUIDELINES FOR ELECTRONIC SUBMISSION OF BIDS

1. Each documentary requirement shall be in a printable Portable Document Format (PDF).
2. The documentary requirements shall be segregated and labeled according to the type of document for prompt identification: e.g., PhilGEPS Certificate of Registration (Platinum) labeled as PhilGEPS.
3. A two-folder system will be utilized. The first folder contains the requirements of the Technical Component checklist as presented under Section VIII and shall be labeled “**TECHNICAL COMPONENT**”. The second folder contains the requirements of the Financial Component checklist and is marked “**FINANCIAL COMPONENT**”.
4. Each folder shall be compressed in Zip, RAR or 7z format with password protection. Submitted bidding documents that are not in compressed archive format and are not password protected, will be automatically rejected.
5. The password for accessing the file shall be disclosed by the Bidders during the submission of the bid which may be done in person or face-to-face through videoconferencing, webcasting, e-mail or similar technology.
6. Bidders must submit the 2 compressed folders through e-mail to evsu.bacsecretariat@evsu.edu.ph at any time before November 7, 2023, 1:30 P.M.
7. For further information, please refer to:

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