

## MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This MEMORANDUM OF AGREEMENT made and entered into by and between:

The **EASTERN VISAYAS STATE UNIVERSITY**, with office address at Arch. Lino D. Gonzaga Avenue, Tacloban City, represented by its President, **DR. DENNIS C. DE PAZ**, hereinafter referred to as the "**First Party**",

and

The **DEPARTMENT OF AGRICULTURE-REGIONAL FIELD OFFICE 8 (DA-RFO 8)**, with office address at Kanhuraw Hill, Tacloban City, represented by its Regional Executive Director, **ANDREW RODOLFO T. ORAIS, DVM**, hereinafter referred to as "**Second Party**",

### WITNESSETH:

WHEREAS, the **First Party** needs to expose students to various industries or reputable **Host Training Establishments (HTE)** in accordance with the Program/Curriculum Requirement. This exposure will help students apply their formal learning to gain practical knowledge, skills, and desirable attitudes, making them better prepared to meet the future demands of the labor market in pursuit of its mission and institutional outcomes;

WHEREAS, the **Second Party** as a highly recognized institution mandated to promote agricultural development and thus, is considered an appropriate off-campus training environment for the students;

WHEREAS, the **Second Party** is willing to admit the **EASTERN VISAYAS STATE UNIVERSITY** students for this practicum in order to enhance their knowledge for competency, reliability, and professional growth in agriculture;

NOW THEREFORE, for and in consideration of the foregoing premises and the stipulations hereinafter provided, the parties have agreed to execute this **Agreement** under the terms and conditions, as follows:

### I. DUTIES AND RESPONSIBILITIES

#### A. The EASTERN VISAYAS STATE UNIVERSITY shall:

1. Provide the **DA-RFO 8** with a List of Students selected to undergo the **OJT**, specifying the Period Covered and the Students Preferred Learning Areas/Training Module (for attachment, as Annexes in the MOU).
2. Design with the **Host Training Establishment OJT Coordinators** of the available Learning Areas and facilitates reports/deliverables of the **Second Party** on this OJT.

3. Conduct the student-interns to the FEED CHEMICAL ANALYSIS LABORATORY AND SOILS LABORATORY, the Host Training Establishment (HTE) at the commencement of the off-campus internship and back to the university upon completion of their OJT.
4. Supervise and conduct regular visits to students undergoing internship at the Host Training Establishment.
5. Monitor and evaluate the performance of the student intern in accordance with the university policies.
6. Advise the student-interns that they will shoulder expenses relative to the conduct of training such as but not limited to hand outs and possible field visits to agricultural projects.
7. Make aware on the students to be answerable on any acts and omission that causes damage arising out of any nature while on OJT.
8. Compliance to Data Privacy Act of 2012.

B. The **DA-RFO 8** shall:

1. Accommodate the student-interns in the Host Training Establishment (HTE), subject to availability of slots.
2. Conduct orientation about the HTE to commence the training, its rules, regulations, and policies that each student shall know and abide.
3. Provide lectures on agriculture related theories and their actual application according to the agreed Learning Area/Training Module to have a thorough experience in their field of specialization and allied fields.
4. Expose and allow the student-interns to participate or assist in certain operations of the agency relevant to their OJT.
5. Evaluate the actual performance of the student interns based on established criteria set and agreed by both parties upon completion of the required period.
6. Provide grade to the OJT students based on their performance.
7. Issue a Certificate of Completion to student interns who completed the number of hours required.

II. **LIABILITY**

- a. The **First Party** shall hold the **DA-RFO 8** free from any liability for any injury or damage to property caused by the negligent or accidental act or omission of the participating scholar.
- b. For the duration of the program, the participating scholar shall be solely liable for any injury and/or damage to property caused by him/her through his/her negligence or inadvertence.



- c. The **First Party** shall be responsible in ensuring that the participating scholar will replace or cause the repair of the property damaged caused by his/her negligence or inadvertence.

### III. OTHER COVENANTS

1. This Agreement shall take effect upon signing by the parties, to include the Letter Request and shall continue to be in force and effect until \_\_\_\_\_ unless earlier terminated by the parties in writing.
2. Any amendment to this Agreement shall be binding only upon the written consent of all the parties.
3. Violation of any of the stipulations provided herein shall constitute breach and shall be considered as valid ground for the rescission of this Agreement.

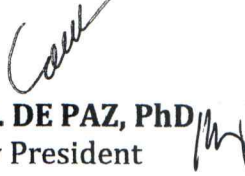
IN WITNESS WHEREOF, the parties, through the undersigned authorized representatives, have hereunto set their respective signature this 28 AUG 2024 day of \_\_\_\_\_, at IACLOAN CITY, Philippines.

**EASTERN VISAYAS STATE UNIVERSITY**

**DA-RFO 8**

By:

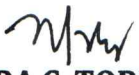
By:

  
**DENNIS C. DE PAZ, PhD**  
University President


  
**ANDREW RODOLFO T. ORAIS, DVM**  
Regional Executive Director

Signed in the presence of:

  
**MIA GRETZ A. RAMIREZ, MBA, CGSP**  
Director, External Affairs

  
**ELVIRA C. TORRES, Ph.D.**  
RTD for Research and Regulations

  
**DANILO B. PULMA, DM**  
Vice-President for Internationalization  
and External Affairs

  
**JENNY LYN R. ALMERIA, Ph.D.**  
Chief, Admin and Finance

  
**LYDIA M. MORANTE, DA**  
Vice-President, Academic Affairs

  
**NORIETTA F. ORSUA, DMV**  
Acting Chief, ILD

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES )  
PROVINCE OF LEYTE ) S.S.  
CITY OF TACLOBAN )

BEFORE ME, a Notary Public for and in above jurisdiction, personally appeared the following:

Name	Valid ID	Expiry Date
DR. DANIEL C. DE VERA	OFFICE ID N 00026250C	
ANDREW ANTONIO T. DAVE	UMID N 004-0017-220 12	

known to me to be the same persons who executed the foregoing Memorandum of Agreement and acknowledged to me that the same is their free and voluntary act and deed and of the entities they represent.

This instrument consisting of three (3) pages including the page on whereon this Acknowledgement is written has been signed by the parties and their instrumental witnesses on each and every page hereof.

28 AUG 2024

WITNESS MY HAND AND NOTARIAL SEAL, this \_\_\_\_\_ day of \_\_\_\_\_ at  
TACLOBAN CITY, Philippines.

Doc. No. 03  
Page No. 10  
Book No. XIV  
Series of 0124

ATTY. JERRY S. UY  
Notary Public  
Until December 31, 2025  
Appointment No. 2024-01-65  
168 M. H. Del. 114, Tacloban City  
PTR No. 8359156, Tacloban City  
Roll of Attorney No. 16545, 16546, 16547, 16548, 16549, 16550, 16551, 16552, 16553, 16554, 16555, 16556, 16557, 16558, 16559, 16560, 16561, 16562, 16563, 16564, 16565, 16566, 16567, 16568, 16569, 16570, 16571, 16572, 16573, 16574, 16575, 16576, 16577, 16578, 16579, 16580, 16581, 16582, 16583, 16584, 16585, 16586, 16587, 16588, 16589, 16590, 16591, 16592, 16593, 16594, 16595, 16596, 16597, 16598, 16599, 16600, 16601, 16602, 16603, 16604, 16605, 16606, 16607, 16608, 16609, 16610, 16611, 16612, 16613, 16614, 16615, 16616, 16617, 16618, 16619, 16620, 16621, 16622, 16623, 16624, 16625, 16626, 16627, 16628, 16629, 16630, 16631, 16632, 16633, 16634, 16635, 16636, 16637, 16638, 16639, 16640, 16641, 16642, 16643, 16644, 16645, 16646, 16647, 16648, 16649, 16650, 16651, 16652, 16653, 16654, 16655, 16656, 16657, 16658, 16659, 16660, 16661, 16662, 16663, 16664, 16665, 16666, 16667, 16668, 16669, 16670, 16671, 16672, 16673, 16674, 16675, 16676, 16677, 16678, 16679, 16680, 16681, 16682, 16683, 16684, 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