



SUPPLEMENTAL/BID BULLETIN NO. 1

Date: March 5, 2025
Title: IB-2025-02-02 SUPPLY & DELIVERY OF CATERING SERVICES FOR 2ND QUARTER ACTIVITIES OF FY 2025 OF THE EVSU-MAIN CAMPUSW 3P
Reference No.: 11828599

This bulletin is being issued to revise/clarify certain portions of the bidding documents. This shall form an integral part of the bidding document for the above-mentioned procurement project.

REFERENCE	AMMENDMENTS/ CLARIFICATIONS
<p>Section I. Invitation to Bid</p> <p>7. Bids must be duly received by the BAC Secretariat thru:</p> <p>a. The bidder has the option to submit bid electronically or manually on or before March 24, 2025, 1:30 P.M. If a bidder chooses to submit an electronic bid, the same bidder shall submit a bid manually for the same project on or before February 26, 2025, 2:00 P.M., for evaluation purposes during post-Qualification. Further instructions on the submission and receipt of electronic bids are provided in BDS (ITB Clause 15); and,</p> <p>b. If a bidder chooses to submit manually, the manual bid shall be sufficient for evaluation purposes during the Opening of Bids, and electronic submission shall no longer be required. The same shall be submitted at the address indicated below on or before March 24, 2025, 1:30 P.M. (BAC Secretariat time).</p> <p>Late bids shall not be accepted.</p>	<p>Section I. Invitation to Bid</p> <p>7. Bids must be duly received by the BAC Secretariat thru:</p> <p>a. The bidder has the option to submit bid electronically or manually on or before March 24, 2025, 1:30 P.M. If a bidder chooses to submit an electronic bid, the same bidder shall submit a bid manually for the same project on or before March 26, 2025, 2:00 P.M., for evaluation purposes during post-Qualification. Further instructions on the submission and receipt of electronic bids are provided in BDS (ITB Clause 15); and,</p> <p>b. If a bidder chooses to submit manually, the manual bid shall be sufficient for evaluation purposes during the Opening of Bids, and electronic submission shall no longer be required. The same shall be submitted at the address indicated below on or before March 24, 2025, 1:30 P.M. (BAC Secretariat time).</p> <p>Late bids shall not be accepted.</p>





BIDS AND AWARDS COMMITTEE

REFERENCE	AMMENDMENTS/ CLARIFICATIONS																				
<p>Section III. Bid Data Sheet</p> <p>ITB Clause 15.3</p> <p>Guidelines for Electronic Submission of Bids:</p> <p>a) The Bidder must submit a soft copy of their bids through e-mail to evsu.bacsecretariat@evsu.edu.ph at any time before February 25, 2025, 1:30 P.M.</p>	<p>Section III. Bid Data Sheet</p> <p>ITB Clause 15.3</p> <p>Guidelines for Electronic Submission of Bids:</p> <p>a) The Bidder must submit a soft copy of their bids through e-mail to evsu.bacsecretariat@evsu.edu.ph at any time before March 24, 2025, 1:30 P.M.</p>																				
<p>Section III. Bid Data Sheet</p> <p>ITB Clause 19.2</p> <p>Partial bid is allowed. All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.</p>	<p>Section III. Bid Data Sheet</p> <p>ITB Clause 19.2</p> <p>Partial bid is allowed. All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p><i>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</i></p> <table border="1" data-bbox="834 1318 1484 1587"> <thead> <tr> <th>LOT NO.</th> <th>PARTICULARS</th> <th>QTY</th> <th>UNIT</th> <th>TOTAL AMOUNT</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>APRIL 2025 CATERING</td> <td>1</td> <td>LOT</td> <td>755,500.00</td> </tr> <tr> <td>2</td> <td>MAY 2025 CATERING</td> <td>1</td> <td>LOT</td> <td>510,450.00</td> </tr> <tr> <td>3</td> <td>JUNE 2025 CATERING</td> <td>1</td> <td>LOT</td> <td>1,098,400.00</td> </tr> </tbody> </table>	LOT NO.	PARTICULARS	QTY	UNIT	TOTAL AMOUNT	1	APRIL 2025 CATERING	1	LOT	755,500.00	2	MAY 2025 CATERING	1	LOT	510,450.00	3	JUNE 2025 CATERING	1	LOT	1,098,400.00
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1	APRIL 2025 CATERING	1	LOT	755,500.00																	
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BIDS AND AWARDS COMMITTEE

REFERENCE	AMMENDMENTS/ CLARIFICATIONS										
<p>Section V. Special Conditions of Contract</p> <p>GCC Clause 1</p> <p>Delivery and Documents –</p> <p>“The delivery terms applicable to this Contract are delivered to risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <ol style="list-style-type: none"> a. Provision of Catering Services shall be made by the Supplier in accordance with the terms and conditions specified in Section VI. Schedule of Requirements. b. Where there is an increase or decrease in the number of participants, the End-user shall inform the Supplier at least three (3) days of the training/seminar. c. Delivery/project site shall be at the venue indicated in the Technical Specifications. d. Upon delivery of the Supplier of the food at the project site, the following documents shall be presented to the Procuring Entity, through the authorized representative: <ol style="list-style-type: none"> i. Delivery Receipt 	<p>Section V. Special Conditions of Contract</p> <p>GCC Clause 1</p> <p>Delivery and Documents –</p> <p>“The delivery terms applicable to this Contract are delivered to risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <ol style="list-style-type: none"> a. Provision of Catering Services shall be made by the Supplier in accordance with the terms and conditions specified in Section VI. Schedule of Requirements. b. Where there is an increase or decrease in the number of participants, the End-user shall inform the Supplier at least three (3) days of the training/seminar. c. Delivery/project site shall be at the venue indicated in the Technical Specifications. d. Upon delivery of the Supplier of the food at the project site, the following documents shall be presented to the Procuring Entity, through the authorized representative: <ol style="list-style-type: none"> i. Delivery Receipt e. <i>For purposes of this Clause the Procuring Entity’s Representatives of the Project are:</i> <table border="1" data-bbox="816 1381 1500 1869"> <thead> <tr> <th>END USER</th> <th>PR. NO.</th> </tr> </thead> <tbody> <tr> <td>DR. ANALYN C. ESPAÑO VP for Research & Development and Extension</td> <td>01-0081-25 EXTENSION 01-0158-25 EXTENSION 01-0159-25 EXTENSION 01-0182-25 EXTENSION 02-0223-25 OVPRDEXS 02-0224-25 OVPRDEXS 02-0391-25 OVPRDEXS</td> </tr> <tr> <td>DR. LYDIA M. MORANTE VP for Academic Affairs</td> <td>02-0229-25 VPAA 02-0230-25 VPAA 02-0231-25 VPAA</td> </tr> <tr> <td>DR. BENEDICTO T. MILITANTE, JR. VP for Administration & Finance</td> <td>01-0163-25 VPAF</td> </tr> <tr> <td>DR. FATIMA SOCORRO M. QUIANZON Director, Gender and Development</td> <td>01-0028-25 GAD 01-0030-25 GAD 01-0031-25 GAD 01-0032-25 GAD</td> </tr> </tbody> </table>	END USER	PR. NO.	DR. ANALYN C. ESPAÑO VP for Research & Development and Extension	01-0081-25 EXTENSION 01-0158-25 EXTENSION 01-0159-25 EXTENSION 01-0182-25 EXTENSION 02-0223-25 OVPRDEXS 02-0224-25 OVPRDEXS 02-0391-25 OVPRDEXS	DR. LYDIA M. MORANTE VP for Academic Affairs	02-0229-25 VPAA 02-0230-25 VPAA 02-0231-25 VPAA	DR. BENEDICTO T. MILITANTE, JR. VP for Administration & Finance	01-0163-25 VPAF	DR. FATIMA SOCORRO M. QUIANZON Director, Gender and Development	01-0028-25 GAD 01-0030-25 GAD 01-0031-25 GAD 01-0032-25 GAD
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BIDS AND AWARDS COMMITTEE

REFERENCE	AMMENDMENTS/ CLARIFICATIONS	
	DR. DORIS ANN S. ESPINA CAO, Administrative Services	02-0385-25 ASD
	DR. GLENDA TUPAZ Dean, CAS	02-0220-25 CAS 02-0221-25 CAS
	DR. JOVITO MADEJA Dean, COED	01-0033-25 COED-SLS 02-0301-25 COED-SLS 02-0346-25 COED 02-0380-25 COED
	DR. BIATO AMBE Director, Culture & the Arts	02-0355-25 CULTURE
	DR. PEARL APHRODITE CARNICE Director, Research & Development	01-0037-25 ITSO 01-0176-25 ITSO 01-0233-25 RESEARCH & DEVELOPMENT 02-0386-25 MEIC
	DR. ANNABELLE B. PILAPIL Director, IMASO	02-0260-25 UQAAC
	DR. SONIA ENRILE Director, SASO	02-0315-25 SAO
	MR. REX B. PALOMPON Executive Assistant to the President	02-0390-25 OUP

All statements and formats referring to this clause should be amended/corrected accordingly.

For guidance and information of all concerned.

For further information, please refer to:

(SGD) VINCENT B. CABANTOC
 Head, BAC Secretariat
 CP No. 0953-355-7046 - TM
 Email Add: evsu.bacsecretariat@evsu.edu.ph

Noted:

(SGD) BENEDICTO T. MILITANTE, JR., Ph.D., J.D.
 Vice President for Administration & Finance
 Chairperson, Bids and Awards Committee



Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

IB-2025-01-01 SUPPLY & DELIVERY OF CATERING SERVICES FOR MARCH 2025 ACTIVITIES OF THE EVSU-MAIN CAMPUS						
LOT NO.	DESCRIPTION		UNIT	QTY	TOTAL COST	DELIVERED, WEEKS/MONTHS
	PR NO.	MONTH				
1	01-0028-25 GAD; 01-0081-25 OVRPDExS; 02-0223-25 OVRPDExS; 02-0315-25 SAO; 02-0221-25 CAS; 02-0386-25 MEIC; 01-0037-25 ITSO; 01-0158-25 OVRPDExS; 11-0233-25 OVRPDExS; 02-0260-25 UQAAC; 01-0030-25 GAD; 02-0230-25 VPAA; 02-0390-25 OUP; 02-0391-25 OVRPDExS		LOT	1	755,500.00	<i>Within three (3) months from the receipt of Notice to Proceed (NTP)</i>
2	01-0031-25 GAD; 11-0233-25 OVRPDExS; 02-0315-25 SAO; 02-0346-25 COED; 02-0301-25 COED-SLS; 01-0033-25 COED-SLS; 01-0176-25 ITSO 02-0386-25 MEIC; 01-0032-25 GAD; 02-0224-25 OVRPDExS; 01-0163-25 VPAF		LOT	1	510,450.00	
3	02-0380-25 COED; 02-0231-25 VPAA; 02-0315-25 SAO; 02-0229-25 VPAA; 02-0220-25 CAS; 02-0355-25 CULTURE & THE ARTS; 01-0159-25 OVRPDExS; 01-0182-25 OVRPDExS; 02-0385-25 ASD		LOT	1	1,098,400.00	

(Name of Bidder/Company)

(Signature Over Printed Name of Authorized Representative)

(Designation)

(Date)

Section VII. Technical Specifications

IB-2025-02-02 SUPPLY & DELIVERY OF CATERING SERVICES FOR 2ND QUARTER ACTIVITIES FOR FY 2025 OF THE EVSU-MAIN CAMPUS (3 LOTS)					
ITEM NO.	QTY	UNIT	ACTIVITY TITLE	UNIT COST	Statement of Compliance Comply/ Not Comply
1	1	LOT	APRIL 2025 CATERING		
			01-0028-25 GAD		
			GAD Planning for GAD Coordinators (Main Campus & External Campus)		
			April 2, 2025 (Day 1)		
	50	PAX	AM Snacks (Packed)	100.00	
			Clubhouse Sandwich		
			Kalamansi Juice		
	50	PAX	Lunch (Packed)	300.00	
			Fried Chicken/Chicken Cordon Bleu		
			Pork Steak		
			Rice		
			Vegetable Salad		
			Fruit salad		
			Bottled water		
	50	PAX	PM Snacks (Packed)	100.00	
			Burger with fries		
			Orange Juice		
			April 3, 2025 (Day 2)		
	50	PAX	AM Snacks (Buffet)	100.00	
			Burger with fries		
			Orange Juice		
	50	PAX	Lunch (Buffet)	300.00	
			Grilled Prok		
			Menudo		
			Rice		
			Carbonara		
			Leche flan		
	50	PAX	PM Snacks (Buffet)	100.00	
			Marble Cake		
			Orange Juice		
			April 4, 2025 (Day 3)		
	50	PAX	AM Snacks (Packed)	100.00	
			Suman Latik with Biko		
			Soft drink		
	50	PAX	Lunch (Packed)	300.00	
			Fried Fish		
			Pork Humba		
			Lumpia Shanghai		
			Rice		
			Vegetable Salad		
			Fruit salad		
			Bottled water		

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	50	PAX	PM Snacks (Packed)	100.00	
			Burger with fries		
			Orange Juice		
			01-0081-25 OVPRDExS		
			Phase 3: Training-Workshop on Impact Assessment of Extension Programs/Projects		
			April 3, 2025 (Day 1)		
	50	PAX	AM Snacks (Buffet with overflowing coffee)	100.00	
			Suman Latik with Mango		
			Soft drink		
	50	PAX	Lunch (Buffet with overflowing coffee)	300.00	
			Beef Caldereta		
			Fried Buttered Chicken		
			Mixed vegetable		
			Plain rice		
			Fruit salad		
			Bottled water		
	50	PAX	PM Snacks (Buffet with overflowing coffee)	100.00	
			Empanada		
			Water		
			April 4, 2025 (Day 2)		
	50	PAX	AM Snacks (Buffet with overflowing coffee)	100.00	
			Egg Pie		
			Bottled water		
	50	PAX	Lunch (Buffet with overflowing coffee)	300.00	
			Beef with mushroom		
			Fish fillet with mayo		
			Buttered corn, carrots & broccoli		
			Plain rice		
			Fruit salad		
			Bottled water		
	50	PAX	PM Snacks (Buffet with overflowing coffee)	100.00	
			Cassava cake		
			Soft drink		
			With overflowing coffee		
			02-0223-25 OVPRDExS		
			Qualitative Research Methodologies and Tools		
			April 3, 2025 (Day 1)		
	50	PAX	AM Snacks (Buffet)	100.00	
			Carbonara with Bread		
			Orange Juice		
	50	PAX	Lunch (Buffet)	300.00	
			Pork Menudo		
			Asian BBQ		
			Sauteed Cabbage with Shrimps		
			Rice		
			Black Sambo		
			Soft drinks and Bottled water		
	50	PAX	PM Snacks (Buffet)	100.00	
			Burger with fries		
			Orange Juice		

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			April 4, 2025 (Day 2)		
50	PAX		AM Snacks (Buffet)	100.00	
			Spaghetti with Bread		
			Soft drink		
50	PAX		Lunch (Buffet)	300.00	
			Chicken Teriyaki		
			Pork Menudo		
			Sauteed Cabbage with Shrimps		
			Rice		
			Fruit salad		
			Soft drinks and Bottled water		
50	PAX		PM Snacks (Buffet)	100.00	
			Ham and Cheese Sandwich		
			Soft drink		
			02-0315-25 SAO		
			MOS/MOC Search Committee		
			April 4, 2025		
25	PAX		PM Snacks (Packed)	100.00	
			Egg Sandwich		
			Soft Drinks		
25	PAX		Dinner (Packed)	400.00	
			Pork Steak		
			Mixed vegetable		
			Rice		
			Soft Drink		
			02-0221-25 CAS		
			RQAT Recertification (1 Day Activity)		
			April 7, 2025		
50	PAX		AM Snacks (Packed)	100.00	
			Ham and Cheese Sandwich		
			French Fries		
			Water		
50	PAX		Lunch (Packed)	250.00	
			Pork Hawaiian		
			Sotanghon Guisado		
			Rice		
			Buko Pandan		
			Soda		
			02-0386-25 MEIC		
			Training on Machine Design and Innovation Thinking Process		
			April 7, 2025 (Day 1)		
24	PAX		AM Snacks (Packed)	100.00	
			Creamy Carbonara with toasted bread		
			In-can juice		
24	PAX		Lunch (Packed)	300.00	
			Beef Steak w/ corn		
			Fish fillet with mayo		
			Mixed vegetable		
			Plain rice		
			Mango bango		
			Bottled water		
24	PAX		PM Snacks (Packed)	100.00	
			Tuna Sandwich		
			Soft drink		

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			April 14, 2025 (Day 2)		
	24	PAX	AM Snacks (Packed)	100.00	
			Cheese Overload Burger with fries		
			In-can juice		
	24	PAX	Lunch (Packed)	300.00	
			Spare Ribs Casserole		
			Chicken cordon bleu		
			Chopsuey		
			Plain rice		
			Fruit salad		
			Bottled water		
	24	PAX	AM Snacks (Packed)	100.00	
			Baked Macaroni		
			Soft drink		
			April 21, 2025 (Day 2)		
	24	PAX	AM Snacks (Packed)	100.00	
			Creamy Carbonara with toasted bread		
			In-can juice		
	24	PAX	Lunch (Packed)	300.00	
			Beef with mushroom		
			Grilled Fish		
			Chopsuey		
			Plain rice		
			Mango bango		
			Soft drink		
	24	PAX	PM Snacks (Packed)	100.00	
			Clubhouse Sandwich		
			Soft drink		
			Training on Shielded Metal Arc Welding (SMAW), Gas Tungsten Arc Welding (TIG), Gas Metal Arc Welding (MIG) and Principles of Tetal Fabrication		
			April 8, 2025 (Day 1)		
	24	PAX	AM Snacks (Packed)	100.00	
			Baked Macaroni		
			In-can Juice		
	24	PAX	Lunch (Packed)	300.00	
			Pork Menudo		
			Fried Chicken		
			Chopsuey		
			Plain rice		
			Mango Bango		
			Soft drinks		
	24	PAX	PM Snacks (Packed)	100.00	
			Tuna Sandwich		
			Soft drink		
			01-0037-25 ITSO		
			Basic Orientation on Intellectual Properties		
			April 8, 2025 (Day 1)		
	25	PAX	AM Snacks (Packed)	100.00	
			Spaghetti with Bread		
			Orange Juice		
	25	PAX	Lunch (Packed)	300.00	
			Pork Steak		
			Fried Chicken		

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			Sauteed Cabbage with Shrimps		
			Plain rice		
			Mango bango		
			Soda and Purified Water		
25	PAX		PM Snacks (Packed)	100.00	
			Pancit Bihon Guisado with Bread		
			Orange Juice		
			April 15, 2025 (Day 2)		
25	PAX		AM Snacks (Packed)	100.00	
			Carbonara with Bread		
			Orange Juice		
25	PAX		Lunch (Packed)	300.00	
			Chicken Teriyaki		
			Pork Menudo		
			Pancit Bihon Guisado		
			Plain rice		
			Buko Pandan		
			Soft drink		
25	PAX		PM Snacks (Packed)	100.00	
			Pancit Bihon Guisado with Bread		
			Orange Juice		
			April 22, 2025 (Day 3)		
25	PAX		AM Snacks (Packed)	100.00	
			Burger with fries		
			Soft drink		
25	PAX		Lunch (Packed)	300.00	
			Chicken Teriyaki		
			Crispy Fish Fillet		
			Chopsuey		
			Plain rice		
			Fruit salad		
			Soft drink		
25	PAX		PM Snacks (Packed)	100.00	
			Pancit Bihon Guisado with Bread		
			Soft drink		
			April 29, 2025 (Day 4)		
25	PAX		AM Snacks (Packed)	100.00	
			Carbonara with Bread		
			Orange Juice		
25	PAX		Lunch (Packed)	300.00	
			Chicken Teriyaki		
			Pork Menudo		
			Pancit Bihon Guisado		
			Plain rice		
			Buko Pandan		
			Soft drink		
25	PAX		PM Snacks (Packed)	100.00	
			Pancit Bihon Guisado with Bread		
			Orange Juice		
			01-0158-25 OVRDExS		
			Revitalizing Extension Service: Manual Revision Workshop		
			April 10, 2025		
25	PAX		Lunch (Buffet with overflowing coffee)	400.00	
			Beef Caldereta		

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			Fried Buttered Chicken		
			Mixed vegetable		
			Plain Rice		
			Fruit salad		
			Bottled water		
25	PAX		PM Snacks (Buffet)	100.00	
			Empanada		
			Water		
			11-0233-25 OVRDExS		
			Technology Transfer Protocol & Spin-Off Policy Workshop		
			April 10, 2025 (Day 1)		
20	PAX		AM Snacks (Packed)	100.00	
			Creamy Carbonara with toasted bread		
			In-can juice		
20	PAX		Lunch (Packed)	300.00	
			Beef Steak w/ corn		
			Fish fillet with mayo		
			Mixed vegetable		
			Plain rice		
			Mango bango		
			Bottled water		
20	PAX		PM Snacks (Packed)	100.00	
			Tuna Sandwich		
			Soft drink		
			April 11, 2025 (Day 2)		
20	PAX		AM Snacks (Packed)	100.00	
			Cheese Overload Burger with fries		
			In-can juice		
20	PAX		Lunch (Packed)	300.00	
			Spare Ribs Casserole		
			Chicken cordon bleu		
			Chopsuey		
			Plain rice		
			Fruit salad		
			Bottled water		
20	PAX		AM Snacks (Packed)	100.00	
			Baked Macaroni		
			Soft drink		
			Project Monitoring at Metals and Engineering Innovation Center (MEIC) in Region VIII		
			April 22,2025		
50	PAX		AM Snacks (Packed)	100.00	
			Creamy Carbonara with toasted bread		
			In-can juice		
50	PAX		Lunch (Packed)	300.00	
			Beef with mushroom		
			Grilled Fish		
			Chopsuey		
			Plain rice		
			Mango bango		
			Soft drink		
50	PAX		PM Snacks (Packed)	100.00	
			Clubhouse Sandwich		
			Soft drink		

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		02-0260-25 UQAAC			
		AACUP Accreditation Survey			
		April 21, 2025 (Day 1)			
60	PAX	AM Snacks (Buffet)		100.00	
		Cheese Burger with chips			
		Soda drinks			
60	PAX	Lunch (Buffet)		300.00	
		Grilled Fish			
		Buttered Chicken			
		Mixed vegetable			
		Plain rice			
		Choco Mambo			
		Bottled water			
60	PAX	PM Snacks (Buffet)		100.00	
		Empanada			
		Soda drinks			
		April 22, 2025 (Day 2)			
30	PAX	AM Snacks (Packed)		100.00	
		Carbonara with Bread			
		Bottled water			
30	PAX	Lunch (Packed)		300.00	
		Chicken cordon bleu			
		Beef Caldereta			
		Pancit Canton			
		Plain rice			
		Mango Float			
		Bottled water			
30	PAX	PM Snacks (Packed)		100.00	
		Guinat-an with ube			
		Soda drinks			
		April 23, 2025 (Day 3)			
40	PAX	AM Snacks (Buffet)		100.00	
		Baked Spaghetti with Bread			
		Bottled water			
40	PAX	Lunch (Buffet)		300.00	
		Grilled Fish			
		Buttered Chicken			
		Fresh Lumpia			
		Plain rice			
		Buko Pandan			
		Bottled water			
40	PAX	PM Snacks (Buffet)		100.00	
		Mixed Kakanin			
		Soda drinks			
		April 24, 2025 (Day 4)			
30	PAX	AM Snacks (Packed)		100.00	
		Baked Macaroni			
		Bottled water			
30	PAX	Lunch (Packed)		300.00	
		Beef Stir Fry			
		Fish Fillet			
		Pinangat			
		Plain rice			
		Mango Float			

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			Bottled water		
30	PAX		PM Snacks (Packed)	100.00	
			Meat Buns		
			Soda drinks		
			April 25, 2025 (Day 5)		
40	PAX		AM Snacks (Buffet)	100.00	
			Special Bibingka		
			Bottled water		
40	PAX		Lunch (Buffet)	300.00	
			Pork Sinigang		
			Bistek		
			Mixed Veggies		
			Plain rice		
			Choco Mambo		
			Bottled water		
40	PAX		PM Snacks (Buffet)	100.00	
			Guinat-an with ube		
			Soda drinks		
			01-0030-25 GAD		
			Seminar on GAD Legal Statutes for New Students and Newly-hired EVSU Employees		
			April 25, 2025		
150	PAX		AM Snacks (Packed)	100.00	
			Clubhouse Sandwich		
			Kalamansi Juice		
150	PAX		Lunch (Packed)	300.00	
			Fried Chicken		
			Chicken cordon bleu		
			Pork Steak		
			Plain rice		
			Vegetable Salad		
			Leche flan		
			Bottled water		
150	PAX		PM Snacks (Packed)	100.00	
			Burger with fries		
			Orange Juice		
			02-0230-25 VPAA		
			Certificate of Program Compliance Evaluation Visit		
			April-June 2025 (Day 1)		
100	PAX		AM Snacks (Buffet)	100.00	
			Suman Latik		
			Canned Juice and Service Water		
100	PAX		Lunch (Buffet)	300.00	
			Pork Caldereta		
			Buttered Chicken		
			Pancit Bam-e		
			Plain rice		
			Mango bango		
			Iced Tea and service water		
100	PAX		PM Snacks (Buffet)	100.00	
			Burger with fries		
			Soft drink and service water		

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			April-June 2025 (Day 2)		
100	PAX		AM Snacks (Buffet)	100.00	
			Lasagna with Bread		
			Canned Juice and Service Water		
100	PAX		Lunch (Buffet)	300.00	
			Beef with mushroom		
			Chicken cordon bleu		
			Chopsuey		
			Plain rice		
			Fruit salad		
			Soft drink and service water		
100	PAX		PM Snacks (Buffet)	100.00	
			Chocolate Cake		
			Calamansi Juice		
			02-0390-25 OUP		
			Various Activities of the Office of the University President for the 2nd Quarter		
			April-June 2025		
100	PAX		AM Snacks (Buffet)	100.00	
			Clubhouse Sandwich		
			Potato Fries		
			Orange Juice		
			Water		
100	PAX		Lunch (Buffet)	300.00	
			Fried Chicken		
			Beef Steak		
			Chopsuey		
			Rice		
			Mango Float		
			Softdrink		
			Water		
100	PAX		PM Snacks (Buffet)	100.00	
			Bread		
			Creamy Carbonara		
			Softdrink		
			Water		
			02-0391-25 OVPRDEs		
			Various and Unscheduled Events for the 2nd Quarter		
			April-June 2025 (Day 1)		
70	PAX		AM Snacks (Buffet)	100.00	
			Hamburger with Fries		
			Orange Juice		
70	PAX		Lunch (Buffet)	300.00	
			Chicken Curry		
			Crispy Fish Fillet		
			Sauteed Cabbage with Shrimps		
			Black Sambo		
			Rice		
			Softdrinks and Purified Water		
70	PAX		PM Snacks (Buffet)	100.00	
			Pancit Guisado with Puto		
			Orange Juice		

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			April-June 2025 (Day 2)		
	70	PAX	AM Snacks (Buffet)	100.00	
			Two Cheesy Ensaymada		
			Orange Juice		
	70	PAX	Lunch (Buffet)	300.00	
			Sweet & Sour Fish		
			Pork Humba		
			Chopsuey		
			Mango Float		
			Rice		
			Softdrinks and Purified Water		
	70	PAX	PM Snacks (Buffet)	100.00	
			Lasagna with Garlic Bread		
			Softdrink		
2	1	LOT	MAY 2025 CATERING		
			01-0031-25 GAD		
			GFPS Capacity Building		
			May 5, 2025 (Day 1)		
	60	PAX	AM Snacks (Buffet)	100.00	
			Marble Cake		
			Hot Coffee and service water		
	60	PAX	Lunch (Buffet)	300.00	
			Grilled Pork		
			Chicken cordon bleu		
			Pork Adobo		
			Lumpia Shanghai		
			Plain rice		
			Vegetable Salad		
			Fruit salad		
			Bottled water		
	60	PAX	PM Snacks (Buffet)	100.00	
			Marble Cake		
			Orange Juice		
			May 6, 2025 (Day 2)		
	60	PAX	AM Snacks (Buffet)	100.00	
			Clubhouse Sandwich		
			Hot Coffee and service water		
	60	PAX	Lunch (Buffet)	300.00	
			Pork Sinigang		
			Chicken cordon bleu		
			Lumpia Shanghai		
			Plain rice		
			Vegetable Salad		
			Mango bango		
			Bottled water		
	60	PAX	PM Snacks (Buffet)	100.00	
			Marble Cake		
			Orange Juice		
			11-0233-25 OVRDExS		
			R&D Proposal Hearing		
			May 7, 2025 (Day 1)		
	20	PAX	AM Snacks (Packed)	100.00	
			Creamy Carbonara with toasted bread		
			In-can juice		

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20	PAX	Lunch (Packed)	300.00
		Pork Menudo	
		Fried Chicken	
		Chopsuey	
		Plain rice	
		Mango bango	
		Soft drink	
20	PAX	PM Snacks (Packed)	100.00
		Clubhouse Sandwich	
		Soft drink	
May 8, 2025 (Day 2)			
20	PAX	AM Snacks (Packed)	100.00
		Baked Macaroni with toasted bread	
		In-can juice	
20	PAX	Lunch (Packed)	300.00
		Beef with mushroom	
		Grilled Fish Steak	
		Bam-e	
		Plain rice	
		Leche flan	
		Soft drink	
20	PAX	PM Snacks (Packed)	100.00
		Clubhouse Sandwich	
		Soft drink	
In-House Review			
May 14, 2025 (Day 1)			
20	PAX	AM Snacks (Packed)	100.00
		Pancit with Bread	
		In-can juice	
20	PAX	Lunch (Packed)	300.00
		Pork Steak	
		Fish sweet & sour	
		Mixed vegetable	
		Plain rice	
		Salad	
		Soft drink	
20	PAX	PM Snacks (Packed)	100.00
		Goldilocks slice cake	
		Water	
May 15, 2025 (Day 2)			
20	PAX	AM Snacks (Packed)	100.00
		Spaghetti with Toasted Bread	
		In-can juice	
20	PAX	Lunch (Packed)	300.00
		Pork Humba	
		Fish sweet & sour	
		Bam-e	
		Plain rice	
		Mango bango	
		Soft drink	
20	PAX	PM Snacks (Packed)	100.00
		Cheese Overload Burger with fries	
		Soft drink	

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			02-0315-25 SAO		
			Search for most Outstanding Student, Organization, Leader, and Adviser-Phase 1 (Evaluation of Pertinent Documents)		
			May 8, 2025 (Day 1)		
	30	PAX	AM Snacks (Packed)	150.00	
			Choco Cake Slice, junk foods & candies		
			Soft Drinks		
	30	PAX	Lunch (Packed)	350.00	
			Tuna Grilled Fish		
			Mixed vegetable		
			Rice		
			Water		
	30	PAX	PM Snacks (Packed)	150.00	
			Crispy Chicken Sandwich burger		
			Bottled Iced Tea		
			May 9, 2025 (Day 2)		
	30	PAX	AM Snacks (Packed)	150.00	
			Corned beef Pasta, junk foods & candies		
			Soft Drinks		
	30	PAX	Lunch (Packed)	350.00	
			Letchon Manok		
			Mixed vegetable		
			Rice		
			Dessert		
			Water		
	30	PAX	PM Snacks (Packed)	150.00	
			Baked Macaroni with sliced bread		
			Bottled Iced Tea		
			Search for most Outstanding Student, Organization, Leader, and Adviser-Phase 2 (Talent Presentation and Question and Answer Portion)		
			May 15, 2025		
	35	PAX	Lunch (Packed)	350.00	
			Pork Adobo		
			Tuna Grilled Fish		
			Mixed vegetable		
			Rice		
			Dessert		
			Water		
	50	PAX	PM Snacks (Packed)	150.00	
			Crispy Chicken Sandwich burger		
			In-can Fruit Juice		
			02-0346-25 COED		
			Forum on the use of Generative AI in research Writing		
			May 9, 2025		
	124	PAX	Lunch (Buffet)	300.00	
			Bam-I Tanghon		
			Embutido		
			Fish Fillet		
			Beef Steak		
			Rice		
			Mango Bango		
			Soft Drinks		

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			02-0301-25 COED-SLS		
			SLS Moving-up ceremony		
			May 10, 2025		
	150	PAX	Lunch (Buffet)	300.00	
			Bam-e		
			Chicken Roll		
			Beef Stofado		
			Spare Ribs Casserole		
			Rice		
			Fruit salad		
			Soft drink		
	250	PAX	Snacks (Buffet)	100.00	
			Ham and Cheese Sandwich		
			Assorted juice in-can		
			01-0033-25 COED-SLS		
			SLS Senior High School Graduation Ceremony		
			May 10, 2025		
	150	PAX	Dinner (Buffet)	350.00	
			Beef Steak		
			Chicken Lollipop		
			Embutido		
			Vegetable Patel		
			Rice		
			Mango Float		
			Soft drink		
	250	PAX	Snacks (Buffet)	100.00	
			Ham and Cheese Sandwich		
			Assorted juice in-can		
			01-0176-25 ITSO		
			Capacity-Building Activity for Technical Staff and IP Coordinators		
			May 13, 2025 (Day 1)		
	25	PAX	AM Snacks (Packed)	100.00	
			Spaghetti with Bread		
			Orange Juice		
	25	PAX	Lunch (Packed)	300.00	
			Pork Steak		
			Fried Chicken		
			Sauteed Cabbage with Shrimps		
			Plain rice		
			Mango bango		
			Soda and Purified Water		
	25	PAX	PM Snacks (Packed)	100.00	
			Pancit Bihon Guisado		
			Orange Juice		
			May 14, 2025 (Day 2)		
	25	PAX	AM Snacks (Packed)	100.00	
			Carbonara with Bread		
			Orange Juice		
	25	PAX	Lunch (Packed)	300.00	
			Chicken Teriyaki		
			Pork Menudo		
			Pancit Bihon Guisado		
			Plain rice		
			Buko Pandan		

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			Soft drink		
25	PAX		PM Snacks (Packed)	100.00	
			Pancit Bihon Guisado with Bread		
			Orange Juice		
			02-0386-25 MEIC		
			Training on Shielded Metal Arc Welding (SMAW), Gas Tungsten Arc Welding (TIG), Gas Metal Arc Welding (MIG) and Principles of Tetal Fabrication		
			May 16, 2025 (Day 2)		
24	PAX		AM Snacks (Packed)	100.00	
			Baked Macaroni		
			In-can Juice		
24	PAX		Lunch (Packed)	300.00	
			Beef with mushroom		
			Grilled Fish Steak		
			Bam-e		
			Plain rice		
			Leche Plan		
			Soft drink		
24	PAX		PM Snacks (Packed)	100.00	
			Clubhouse Sandwich		
			Soft drink		
			01-0032-25 GAD		
			Child Protection Policy Seminar		
			May 21, 2025		
100	PAX		AM Snacks (Packed)	100.00	
			Spaghetti with Bread		
			Soft drinks		
100	PAX		Lunch (Packed)	300.00	
			Sweet & Sour Fish		
			Chicken cordon bleu		
			Grilled Pork		
			Plain rice		
			Vegetable Salad		
			Fruit salad		
			Bottled water		
100	PAX		PM Snacks (Packed)	100.00	
			Suman Latik with Biko		
			Orange Juice		
			02-0224-25 OVRPRExS		
			Intensifying Scopus Publication in the University		
			May 22, 2025 (Day 1)		
50	PAX		AM Snacks (Buffet)	100.00	
			Spaghetti with Bread		
			Orange Juice		
50	PAX		Lunch (Buffet)	300.00	
			Pork Steak		
			Crispy Fish Fillet		
			Sauteed Cabbage with Shrimps		
			Plain rice		
			Fresh Banana Fruit		
			Soft drink and bottled water		
50	PAX		PM Snacks (Buffet)	100.00	
			Pancit Bihon Guisado with Bread		
			Orange Juice		

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			May 23, 2025 (Day 2)		
	50	PAX	AM Snacks (Buffet)	100.00	
			Carbonara with Bread		
			Orange Juice		
	50	PAX	Lunch (Buffet)	300.00	
			Chicken Teriyaki		
			Pork Menudo		
			Pancit Bihon Guisado		
			Plain rice		
			Black Sambo		
			Soft drink and bottled water		
	50	PAX	PM Snacks (Buffet)	100.00	
			Burger with fries		
			Soft drinks		
			01-0163-25 VPAF		
			COA Exit Conference Compliance Audit		
			May 2025		
	60	PAX	AM Snacks (Buffet)	100.00	
			Tuna Sandwich		
			Juice, with standby coffee with Hot water Dispencer		
	60	PAX	Lunch (Buffet)	300.00	
			Sweet & Sour Fish		
			Humba		
			Chopsuey		
			Plain rice		
			Banana		
			Salad		
			150 ml water and Iced Tea		
	60	PAX	PM Snacks (Buffet)	100.00	
			Sotanghon Guisado		
			150 ml water, with standby coffee with Hot water Dispencer		
3	1	LOT	JUNE 2025 CATERING		
			02-0380-25 COED		
			Round table conference with the stakeholders		
			June 6, 2025		
	100	PAX	AM Snacks (Buffet)	100.00	
			Ham and Cheese Sandwich		
			Assorted juice in-can		
	100	PAX	Lunch (Buffet)	300.00	
			Bam-I Tanghon		
			Chicken Roll		
			Beef Stofado		
			Plain Rice		
			Fruit salad		
			Soft drinks		
	100	PAX	PM Snacks (Buffet)	100.00	
			Cupcake assorted flavor		
			Soft drinks		
			02-0231-25 VPAA		
			Baccalaureate Mass and Program		
			June 19, 2025		
	2500	PAX	Breakfast (Packed)	250.00	
			Spaghetti		
			Chicken		

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			Pizza		
			Orange		
			Juice		
			02-0315-25 SAO		
			University Recognition Day		
			June 19, 2025		
	250	PAX	Lunch (Buffet)	350.00	
			Pork Ribs		
			Nilaga		
			Letchon Manok		
			Mixed vegetable		
			Rice		
			Maja Blanca		
			Banana or Pineapple		
			Water		
			02-0229-25 VPAA		
			103rd Commencement Exercises		
			June 19, 2025 (Day 1)		
	30	PAX	Lunch (Packed)	250.00	
			Pork Caldereta		
			Chicken cordon bleu		
			Pancit Bam-e		
			Rice		
			Fruit salad		
			Water		
	100	PAX	Dinner (Buffet)	350.00	
			Beef Steak		
			Pork Caldereta		
			Chicken cordon bleu		
			Pancit Bam-e		
			Rice		
			Fruit salad		
			Soft drinks and service water		
			June 20, 2025 (Day 2)		
	100	PAX	Lunch (Buffet)	350.00	
			Pork Estufado		
			Chicken Fillet		
			Sweet & Sour Fish		
			Chopsuey		
			Rice		
			Black Sambo		
			Water		
	30	PAX	Lunch (Packed)	250.00	
			Pork Estufado		
			Chicken Fillet		
			Chopsuey		
			Rice		
			Black Sambo		
			Water		
	100	PAX	Dinner (Buffet)	350.00	
			Beef with mushroom		
			Sweet & Spicy Ribs		
			Fried Chicken		
			Pansit Bam-e		

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			Rice		
			Mango bango		
			Iced Tea and service water		
			02-0220-25 CAS		
			Students Parangal 2025		
			June 20, 2025		
	200	PAX	AM Snacks (Packed)	100.00	
			Tuna Carbonara		
			Bread		
			Water		
			02-0355-25 CULTURE & THE ARTS		
			Provincial Performance		
			June 20, 2025		
	100	PAX	PM Snacks (Packed)	80.00	
			Egg Sandwich		
			Soft Drinks		
	100	PAX	Dinner (Packed)	250.00	
			Pork Steak		
			Mixed vegetable		
			Rice		
			Soft Drink		
			01-0159-25 OVPRDExS		
			Extension Mid-year Assessment Review 2025		
			June 25, 2025		
	25	PAX	Lunch (Buffet with overflowing coffee)	400.00	
			Beef Caldereta		
			Buttered Garlic Shrimp		
			Buttered corn, carrots & broccoli		
			Plain Rice		
			Mango Bango		
			Bottled water		
	25	PAX	Snacks (Buffet)	100.00	
			Buko Pie		
			Soft drinks		
			01-0182-25 OVPRDExS		
			EVSU's HEARTBEAT 2025: Elevate Extension Excellence through Capability Development (CapDev)		
			June 27, 2025		
	20	PAX	AM Snacks (Packed)	100.00	
			Rice Cake and water		
			Water		
	20	PAX	Lunch (Packed)	300.00	
			Spare Ribs Casserole		
			Buttered Garlic Shrimp		
			Fish Fillet with mayo		
			Pinakbet		
			Plain Rice		
			Fruit salad		
			Bottled water		
	20	PAX	PM Snacks (Packed)	100.00	
			Buko Pie		
			Soft drinks		

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02-0385-25 ASD					
For Security, transportation, Physical Arrangement, and Restoration Committee food packs during day before preparation on the day and after event pack up on 103rd Commencement Exercises					
June 2025 (Day 1)					
60	PAX	Lunch (Packed)	250.00		
		Caldereta			
		Fried Chicken			
		Chopsuey			
		Rice			
		Water			
60	PAX	PM Snacks (Packed)	80.00		
		Pansit with sliced bread			
		Water/Iced Tea			
60	PAX	Dinner (Packed)	250.00		
		Fried Fish			
		Pork Steak			
		Pakbet			
		Rice			
		Water			
June 2025 (Day 2)					
80	PAX	AM Snacks (Packed)	80.00		
		Club house Sandwich			
		Coffee/Water			
80	PAX	Lunch (Packed)	250.00		
		Chicken Curry			
		Fried Lumpia			
		Pancit			
		Rice			
		Water			
80	PAX	PM Snacks (Packed)	80.00		
		Carbonara with Bread			
		Water/Iced Tea			
80	PAX	Dinner (Packed)	250.00		
		Menudo			
		Porkchop			
		Ginataang langka			
		Rice			
		Water			
June 2025 (Day 3)					
80	PAX	AM Snacks (Packed)	80.00		
		Club house Sandwich			
		Coffee/Water			
80	PAX	Lunch (Packed)	250.00		
		Pork Hamonado			
		Fried Fish			
		Chopsuey			
		Rice			
		Water			
80	PAX	PM Snacks (Packed)	80.00		
		Banana Cake			
		Water/Iced Tea			
80	PAX	Dinner (Packed)	250.00		
		Embutido			

			Pork Adobo		
			Mixed vegetable		
			Rice		
			Water		
			Water		
<p>The Caterer shall carry out the following scope of work as part of its services:</p> <p>a) Activities shall be served with at least of the following:</p> <p style="padding-left: 20px;">i. LUNCH/DINNER</p> <ul style="list-style-type: none"> • Buffet style/packed • Three (3) main courses • Choice of iced tea, juice, soda, and/or purified bottled/service drinking water • Dessert • Unlimited rice <p style="padding-left: 20px;">ii. AM/PM SNACK</p> <ul style="list-style-type: none"> • Nutritious and savory snacks • Choice of iced tea, juice, soda, and/or purified bottled/service drinking water <p style="padding-left: 20px;">iii. OTHER/S:</p> <ul style="list-style-type: none"> • Free-flowing coffee services with sugar and creamer or 3-in-1 type available throughout the training/conference duration <p>b) Observe punctuality in food delivery. The following schedule should be:</p> <p style="padding-left: 20px;">i. AM snacks : 09:30 AM - 10:00 AM</p> <p style="padding-left: 20px;">ii. Lunch : 11:30 AM - 12:00 PM</p> <p style="padding-left: 20px;">iii. PM Snacks : 02:30 PM - 03:00 PM</p> <p style="padding-left: 20px;">iv. Dinner : 6:30 PM – 7:00 PM</p> <p>c) End-User shall furnish the Supplier with an accomplished Call-Off Form for each activity. This shall be checked by a BAC personnel before furnishing the Supplier and PMO. The Call-Off Form shall be submitted by the End-User to the Supplier at least a week before the actual event day.</p> <p>d) Upon delivery of meals and prior to distribution of the same, the designated inspectorate, together with personnel from the Property Management Office (PMO) and other concerned offices will inspect the meals as to the quantity and in accordance with the specification of the menu and number of participants;</p> <p>e) Provide tables for food setting up, tablecloth, skirting, food warmer, coffee maker, purified water with dispenser, bottled water for the speakers, drinking glasses, plates, cups and saucers, and other utensils including table napkins;</p> <p>f) Prepared nutritious, fairly priced, and ethnically diverse meals in the proper amount of serving in accordance with the prepared menu by the respective end users and confirmed by the Caterer;</p>					

<ul style="list-style-type: none"> g) Serve warm food. No cooking is allowed in the training hall, only for re-heating purposes; h) Food for participants and lecturers must maintain personal hygiene in every aspect (well-groomed food handlers with hairnets, plastic clear mouth cover, clean uniform, and well-trimmed nails); i) Show proper manner and skills in food serving throughout the training course; j) Maintain cleanliness in the venue especially where food is located at all times. Practice CLAYGO (Clean-As-You-Go); k) Dispose of waste properly by providing garbage bags; l) After each training/conference completed, the Caterer is responsible for sending a billing statement complete with supporting documents to the Procuring Entity’s concerned End-User; m) The caterer must have an appropriate service vehicle to hygienically transport from the Caterer’s kitchen to the training venue; n) Buffet/Plate/Pack in Meals will be served properly according to suitability; Liability of the caterer in case of death and injuries caused by improper food handling. It is limited only to the victims who are participants, resource persons, training staff, and other support staff. All medical expenses arising from that sickness will be borne by the Caterer; o) To anticipate a shortage of food especially when there is an increase in the number of speakers/observers/guests, the Procurement Unit/Office has the option to request from the Supplier that all meals served must have a buffer (extra) equivalent to at least five (5) heads/pax. p) The allowable ceiling/quotation price for one meal and two snacks must be according to the approved detailed budget estimate of the end user. q) Any excess/leftover food of the catering services shall be turned over to the Procuring Entity at the end of each day. r) The Procuring Entity reserves the right to cancel or reschedule the delivery of catering services in cases of major institutional mandate/change, calamities, and force majeure upon formal notice to the Supplier at least three (3) days prior to the scheduled training/conference. s) The Procuring Entity reserves the right to substitute/reschedule trainings, and give a formal notice to the Supplier at least three (3) days prior to the schedule indicated in the Call-off. 		
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<p>t) Any proposal by the Caterer to deliver goods of different technical specifications, in lieu of those of the approved bids or samples, shall not be allowed. However, under justifiable circumstances, delivery of goods of equivalent, higher or superior technical specifications may be permitted, subject to the evaluation and favorable recommendation of EVSU’s end-user or implementing unit, and the approval of the herein authorized signatory. In any such case, the proposal by the Caterer for substitution shall be in writing and shall not result in any additional cost or undue burden to EVSU.</p> <p>u) The Caterer shall deliver the goods to the delivery site (EVSU Main Campus). Goods delivered to sites other than the designated delivery site without EVSU’s written authorization and/or approval may be rejected by the latter. Violation of this provision, based on documents and reports submitted and validated by the authorized receiving personnel, may be a cause for the termination of the Contract.</p> <p>v) At the option of the Procuring Entity, the supplier shall provide catering services at the same terms and conditions in the event of additional seminars/trainings within 2ND Quarter of FY 2025, including conferences provided that written notice is given by the End-User or their authorized representative at least five (5) calendar days prior to the conduct of the seminar/training/conference.</p> <p>w) The Caterer shall provide the number of food staff as needed to carry out the services.</p> <ul style="list-style-type: none"> • Two (2) food staff for 20 – 30 number of participants • Three (3) food staff for 31 – 50 number of participants • Four (4) food staff for 51 – 60 number of participants • Five (5) food staff for 61 – 80 number of participants 		
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**** Aside from the Price Schedule outlined in Annex G of the Philippine Bidding Documents, this template shall also be used by the bidder for a detailed presentation of their price schedule.***

 (Name of Bidder/Company)

 (Signature Over Printed Name of Authorized Representative)

 (Designation)

 (Date)