

MEMORANDUM OF AGREEMENT

The Eastern Visayas State University, a state university with principal office at Tacloban City, Leyte, hereinafter referred to as EVSU and represented by **DR. DENNIS C.DE PAZ**, University President;

and

The Eastern Visayas Consortium for Industry, Energy, Emerging Technology Research and Development, a regional coordinating body for research, development and extension based at the Eastern Visayas State University (EVSU), Tacloban City, Leyte hereinafter referred to as EVCIEERD and represented herein by **ENGR. ERNESTO M. GRANADA**, DOST 8 Regional Director.

WITNESSETH

WHEREAS, the undersigned parties are committed to carry PCIEERD's mandate through the formulation of policies, plans, and programs as well as in the implementation of strategies in the industry, energy, and emerging technology sectors through the S&T programs;

WHEREAS, the parties recognize the valuable contribution of Science and Technology (S & T) toward social improvement and economic development in the region that would encourage complementation and integration in the conduct of industry, energy and emerging technology research and development activities;

WHEREAS, the country's research arm is tasked to perform the functions for the development of national competence in research and development strategic areas of industry, energy and emerging technology sectors in the country;

WHEREAS, Region 8 is committed to regional development by promoting relevant industry, energy and emerging technology researches through strong Research, Development and Extension network;

WHEREAS, Region 8 has a considerable pool of experts, research workers and allied technical staff in industry, energy, and emerging technology who can be tapped to implement S and T and extension activities;

WHEREAS, there is a need to sustain, coordinate and strengthen efforts in IEERD so that the use and commercialization of research results and self-reliance toward research and technology management can be achieved in the region;

WHEREAS, in order to effectively and efficiently manage and coordinate collaborative programs, projects and activities, it is necessary to establish a unified research and development secretariat and management group;

NOW THEREFORE, for and in consideration of the a forecited premises and mutual covenants, agreements and stipulation hereinafter set forth, the parties agree to jointly undertake the management of the regional S and T consortium named below; and

THAT WE HEREBY AGREE

That the purpose of this consortium is exclusively for the promotion of science, technology, and innovation applications in the Eastern Visayas Region for industry, energy, and emerging technology through:

1. Policy Development and Advocacy
2. Information Dissemination
3. Support for Technology Transfer

4. Institution Development

That the Eastern Visayas State University (EVSU) as agreed by the majority of its members, shall serve as the host agency of the consortium.

That the Board of Directors composed of all heads of the participating agencies shall serve as the advisory and policy making body.

That the membership to the consortium is voluntary and an annual contribution shall be paid to the host agency for the operations of the consortium.

That the DOST-PCIEERD shall release funds to the research and activities program of the host institution for the operations of the consortium.

That this agreement shall take effect and continue to be enforced for a period of five (5) years unless otherwise mutually revoked by the concerned parties.

In witness whereof, we have hereunto signed this memorandum of agreement on the _____ day of _____, 2021 at _____.


EASTERN VISAYAS STATE UNIVERSITY


DENNIS C. DE PAZ
University President

EASTERN VISAYAS CONSORTIUM
FOR INDUSTRY, ENERGY, AND
EMERGING TECHNOLOGY RESEARCH
AND DEVELOPMENT


ERNESTO M. GRANADA
Regional Director, DOST VIII

WITNESSES


MA. CRISTINA I. CAINTIC, Ph.D.
Vice-President for Research, Development
and Extension Services


RAMIL T. UY
Consortium Coordinator, DOST VIII

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
CITY OF TACLOBAN

SUBSCRIBED AND SWORN TO BEFORE ME, a notary Public for and in the Province of Leyte, this _____ day of _____ personally appeared the following:

NAME	CTC Number	Date of Issue	Place of Issue
DENNIS C. DE PAZ			
ERNESTO M. GRANADA			

Known to me to be the same person who executed the foregoing EVCIEERD Memorandum of Agreement consisting of _____ pages including this page of Acknowledgment and acknowledged to me that it is his free and voluntary act and deed.


WITNESS MY HAND AND SEAL, this NOV 19 2021 day of _____ 2021 at TAC. CITY.

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ATTY. EDWIN Y. CHUA
NOTARY PUBLIC UNTIL DEC. 31, 2021
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ROLL NO. 35352
RP NO. 436783 - LIFETIME MEMBER
IN NO. 182-808-520-000

**BY-LAWS OF THE
EASTERN VISAYAS CONSORTIUM FOR INDUSTRY, ENERGY, AND EMERGING
TECHNOLOGY RESEARCH AND DEVELOPMENT**

Article I

OFFICIAL NAME AND DOMICILE

Section 1: Official Name. This association shall be known officially as Eastern Visayas Consortium for Industry, Energy and Emerging Technology Research and Development (EVCIEERD), hereinafter called the Consortium.

This name shall not be changed unless permission shall have been obtained through 2/3 votes of the members of the Board of Directors of this Consortium, hereinafter called the Board.

Section 2. Domicile. The Consortium shall have its permanent office at Eastern Visayas State University, Bishop Lino Gonzaga Avenue. Tacloban City.

Article II

OBJECTIVES

Section 1: General Objective. To promote industry, energy and emerging technology research, development and extension (RDE) in Eastern Visayas.

Section 2. Specific Objectives.

- a. To institutionalize the research and development activities for the industry sectors in Region VIII;
- b. To establish an excellent work environment between and among researchers of the member agencies/institutions in Region VIII;
- c. To encourage complementation and integration in the conduct of industry and energy researches;
- d. To set-up a regional industry and energy research data bank;
- e. To conduct training programs, seminar-workshops and other related activities that will enhance the capabilities of the member agencies;
- f. To facilitate resource generation for RDE activities in industry, energy and emerging technologies;
- g. To serve as coordinating body for The Philippine Council for Industry, Energy and Emerging Technology Research and Development (PCIEERD) in Eastern Visayas; and
- h. To establish a mechanism for the systematic testing, promotion and commercialization of industry and energy technologies.

Article III

MEMBERSHIP

- Section 1: Definition of Membership. Membership in the Consortium shall be open to academic institutions, government institutions, and non-government organizations, which shall be represented by their respective heads. The membership is categorized into two, namely: regular member, and associate member.
- Section 2: Qualification of Memberships. The Board of Directors shall evaluate the qualifications for membership based on the following criteria:
- Regular Member:
- Formal manifestation of membership.
 - Payment of Annual Membership Fee.
 - Willingness to undertake and/or support the conduct of RDE activities in industry, energy and emerging technologies
- Section 3: Rights of Members. A member of good standing (MIGS) shall have the following rights:
- To exercise the right to vote on all matters relating to the affairs of the Consortium;
 - To be eligible to any elective or appointive office of the Consortium;
 - To participate in all deliberations/meetings of the Consortium;
 - To avail of all the facilities of the Consortium; and
 - To examine all the records or books of the Consortium whenever necessary during business hours.
- Section 4: Duties and Responsibilities of the Members. A member of the Consortium shall have the following duties and responsibilities:
- To obey and comply with the Constitution and By-Laws, Rules and Regulations that may be promulgated by the Consortium from time to time;
 - To attend all the meetings of the Consortium;
 - To pay membership dues and other assessments of the Consortium;
 - To support the plans and programs of the Consortium.

Article IV

DIRECTORS

- Section 1: Composition of the Board of Directors (BOD). The Board of Directors shall be composed of all the heads of the member agencies.
- Section 2: Powers of the Board of Directors. The Board shall exercise the corporate powers of the Consortium on the conduct of its business activities and the management of its resources.

Article V

OFFICERS, TECHNICAL WORKING GROUP AND SECRETARIAT

- Section 1: Composition of Officers. The officers of the Consortium shall be Chairperson, Vice-President, and Secretary. The president of the host agency shall be the chairperson of the Consortium. The rest of the officers shall be elected by the Board of Directors from among themselves.
- Section 2: Term of Office of Consortium Officers. All officers of the Consortium shall hold office for two (2) years until their successors are duly elected and inducted into office. In case of

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Article VIII

THE OFFICERS, MANNER OF ELECTION AND TERMS OF OFFICE

- Section 1: Board of Directors (BOD). The "Board" shall be the highest policy making body exercising the corporate powers of the Organization. It shall be composed of the heads of the regular member agencies.
- Section 2: Powers and Functions of the BOD and other Officers.
- a. Chairperson. The Chairperson shall preside all meetings of the Board of Directors and other special meetings that may be called for.

He shall execute all resolutions of the Board of Directors, directs and oversees the activities of the Consortium. He/she shall submit an annual report to the Board of Directors within thirty (30) days after the close of each fiscal year.
 - b. Vice-Chairperson. The Vice-Chairperson shall assist the Chairperson in the performance of his duties, exercise all powers and perform all duties of the President during the absence or incapacity of the latter and shall perform such other duties that may be assigned by the Board of Directors.
 - c. Technical Working Group (TWG). The TWG shall be composed of the Vice Presidents for RDE/Directors for RD or authorized representatives who shall serve as the permanent members. The Group shall serve as the planning, development and implementing arm of the Organization.
 - d. Secretariat. There shall be a Secretariat comprising a secretary, data encoder and administrative aide/clerk that shall provide the documentary and administrative services. The Secretariat shall be provided by the host agency concerned. The Secretariat reports to the Chair of the TWG and assists the Secretary in fulfilling his/her functions.(revision of Art. V, sec. 4)
- Section 3: Election of Officers, Quorums and Terms of Office.
- a. The manner of election, rules and regulations thereof of the other BOD Officers shall be done by secret balloting.
 - b. The Vice-Chair of the BOD shall have a fixed term of office for two (2) years without reelection for the next term. The assumption to office shall commence after a month after the day of his/her election.
 - c. Quorum. Quorum shall constitute fifty percent (50%) plus one attendees.
 - d. Proxy Voting. In the absence of the head of the agency, the duly designated representative shall vote in his/her behalf.
 - e. Nominees for Election. Nominees for Vice-chair shall come from the members present. Proxy nomination is not allowed.

Article IX

MEETINGS

- Section 1: BOD Meeting
- a. Regular Meeting. The regular BOD meeting shall be twice a year as agreed by the members of the Board during previous meetings.
 - b. Special Meeting. One special meeting shall be called as the need arises by the President of the Board of Directors or a vote or a petition of 2/3 of the BOD.

Section 2. RTWG Meeting

- a. Regular Meeting. The TWG shall hold a regular meeting once every quarter a month before the BOD regular meeting.
- b. Special Meeting. Special meeting shall be called as the need arises by the Chairman of the TWG or a vote or a petition of 2/3 of the TWG.

Section 3: Quorum. A quorum for any meeting shall consist of fifty percent plus one (50% + 1) of the general memberships either in BOD or in TWG.

Section 4: Notices. Notices of the time and place of regular and special meetings of the members shall be served either personally or by any form of communication at least two (2) weeks before the date set for such meeting.

Section 5: Order of Business. The order of business of any meeting of the members shall be as follows:

- a. Proof of notice of meeting
- b. Proof of existence of a quorum
- c. Reading and approval of the agenda
- d. Presentation and deliberation of agenda of the minutes of the previous meeting
- e. Matters arising from previous meeting
- f. Report from Committees
- g. Business of the day
- h. Adjournment

Article X

FINANCE

Section 1: Sources of Funds. The funds of the Consortium shall be derived from membership dues, registration fees, donations, and grants. The membership dues shall be fixed by the Board of Directors.

Section 2: Disbursement. Withdrawal from the funds of the Consortium whether by check or any other instrument shall be signed by the Treasurer and countersigned by the President of the Consortium. If necessary, the President may designate alternate signatories.

Section 3. Fiscal Year. The fiscal year of the Consortium shall be from January to December of each year.

Section 4: Audit of Funds. The funds of the Consortium shall be subject to annual external audit, the auditor of which shall be elected by the Board of Directors.

Section 5: Finance Section. Sources of all funds shall be deposited in the name of the account of the consortium

Article XI

RULES OF ORDER

Section 1: The Robert's Rule of Order shall be the parliamentary authority for all matters of procedures not specifically covered by these By-Laws.