



SUPPLEMENTAL/BID BULLETIN NO. 1

Date: August 27, 2025
Title: IB-2025-08-14 SUPPLY & DELIVERY OF CATERING SERVICES FOR 4TH QUARTER ACTIVITIES OF FY 2025 OF THE EVSU-MAIN CAMPUS
Reference No.: 12308073

This bulletin is being issued to revise/clarify certain portions of the bidding documents. This shall form an integral part of the bidding document for the above-mentioned procurement project.

REFERENCE	AMMENDMENTS/ CLARIFICATIONS																																																		
<p>Section III. Bid Data Sheet</p> <p>ITB Clause 19.3</p> <p>All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <table><tr><th colspan="5">IB-2025-08-14 SUPPLY & DELIVERY OF CATERING SERVICES FOR 4TH QUARTER ACTIVITIES OF FY 2025 OF THE EVSU-MAIN CAMPUS</th></tr><tr><th>LOT NO.</th><th>DESCRIP TION</th><th>QTY</th><th>UNIT</th><th>ABC</th></tr><tr><td>1</td><td>OCTOBER CATERING</td><td>1</td><td>LOT</td><td>1,665,250.00</td></tr><tr><td>2</td><td>NOVEMBER CATERING</td><td>1</td><td>LOT</td><td>951,500.00</td></tr><tr><td>3</td><td>DECEMBER CATERING</td><td>1</td><td>LOT</td><td>2,188,500.00</td></tr></table>	IB-2025-08-14 SUPPLY & DELIVERY OF CATERING SERVICES FOR 4 TH QUARTER ACTIVITIES OF FY 2025 OF THE EVSU-MAIN CAMPUS					LOT NO.	DESCRIP TION	QTY	UNIT	ABC	1	OCTOBER CATERING	1	LOT	1,665,250.00	2	NOVEMBER CATERING	1	LOT	951,500.00	3	DECEMBER CATERING	1	LOT	2,188,500.00	<p>Section III. Bid Data Sheet</p> <p>ITB Clause 19.3</p> <p>All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <table><tr><th colspan="5">IB-2025-08-14 SUPPLY & DELIVERY OF CATERING SERVICES FOR 4TH QUARTER ACTIVITIES OF FY 2025 OF THE EVSU-MAIN CAMPUS</th></tr><tr><th>LOT NO.</th><th>DESCRIP TION</th><th>QTY</th><th>UNIT</th><th>ABC</th></tr><tr><td>1</td><td>OCTOBER CATERING</td><td>1</td><td>LOT</td><td>1,649,500.00</td></tr><tr><td>2</td><td>NOVEMBER CATERING</td><td>1</td><td>LOT</td><td>951,500.00</td></tr><tr><td>3</td><td>DECEMBER CATERING</td><td>1</td><td>LOT</td><td>2,204,250.00</td></tr></table>	IB-2025-08-14 SUPPLY & DELIVERY OF CATERING SERVICES FOR 4 TH QUARTER ACTIVITIES OF FY 2025 OF THE EVSU-MAIN CAMPUS					LOT NO.	DESCRIP TION	QTY	UNIT	ABC	1	OCTOBER CATERING	1	LOT	1,649,500.00	2	NOVEMBER CATERING	1	LOT	951,500.00	3	DECEMBER CATERING	1	LOT	2,204,250.00
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Section VI. Schedule of Requirements	Please see Annex “A” for the amended Schedule of Requirements.																																																		
Section VII. Technical Specifications	Please see Annex “B” for the amended Technical Specifications.																																																		

All statements and formats referring to this clause should be amended/corrected accordingly.

For guidance and information of all concerned.

For further information, please refer to:

(SGD) VINCENT B. CABANTOC
Head, BAC Secretariat
CP No. 0953-355-7046 - TM
Email Add: evsu.bacsecretariat@evsu.edu.ph

Noted:

(SGD) LYDIA M. MORANTE, DA
Vice President for Administration & Finance
Chairperson, Bids and Awards Committee



Section VI. Schedule of Requirements

IB-2025-08-14 SUPPLY & DELIVERY OF CATERING SERVICES FOR 4TH QUARTER ACTIVITIES OF FY 2025 OF THE EVSU-MAIN CAMPUS						
LOT NO.	DESCRIPTION		UNIT	QTY	ABC	DELIVERED, WEEKS/MONTHS
	PR NO.	MONTH				
1	05-0542-25 UQAAC 05-0572-25 COED 04-0502-25 COED 03-0431-25 CAS 04-0501-25 IPDO 04-0508-25 COED 03-0436-25 COE 03-0394-25 VPAF 05-0528-25 VPAA 06-0616-25 OUP 05-0590-25 SSG 05-0554-25 GAD 05-0546-25 EXTENSION SERVICES 05-0539-25 IMASO 07-0631-25 SDO 07-0658-25 EXTENSION SERVICES 05-0536-25 COBE	OCTOBER 2025 CATERING	LOT	1	1,649,500.00	Within three (3) months from the receipt of Notice to Proceed (NTP)
2	03-0424-25 RESEARCH & DEVELOPMENT 04-0503-25 ITSO 03-0421-25 RESEARCH & DEVELOPMENT 06-0601-25 RESEARCH & DEVELOPMENT 03-0437-25 LIBRARY 04-0493-25 COED 03-0432-25 CAS 05-0590-25 SSG 05-0554-25 GAD 05-0539-25 IMASO 07-0631-25 SDO 07-0658-25 EXTENSION SERVICES	NOVEMBER 2025 CATERING	LOT	1	951,500.00	
3	03-0433-25 CAS 06-0603-25 OVPRDEXS 05-0586-25 ASD 05-0527-25 COE 05-0590-25 SSG 05-0554-25 GAD 05-0546-25 EXTENSION SERVICES 07-0631-25 SDO 05-0536-25 COBE	DECEMBER 2025 CATERING	LOT	1	2,204,250.00	

(Name of Bidder/Company)

(Signature Over Printed Name of Authorized Representative)

(Designation)

(Date)

Section VII. Technical Specifications

IB-2025-08-14 SUPPLY & DELIVERY OF CATERING SERVICES FOR 4TH QUARTER ACTIVITIES OF FY 2025 OF THE EVSU-MAIN CAMPUS					
LOT NO.	QTY	UNIT	ACTIVITY TITLE	UNIT COST	Statement of Compliance Comply/ Not Comply
1	1	LOT	OCTOBER 2025 CATERING		
			05-0590-25 SSG		
			WORLD TEACHER'S DAY		
			OCTOBER 5, 2025		
	420	PAX	LUNCH	350.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
			SSG-BASIC ORIENTATION SEMINAR		
			OCTOBER 16, 2025		
	75	PAX	AM SNACKS	150.00	
			SNACK FOOD AND JUICE		
	75	PAX	LUNCH	350.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	75	PAX	PM SNACKS	150.00	
			SNACK FOOD AND JUICE		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
			FSG ELECTION		
			OCTOBER 17, 2025		
	25	PAX	AM SNACKS	150.00	
			SNACK FOOD AND JUICE		
	25	PAX	LUNCH	350.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
			05-0546-25 EXTENSION SERVICES		
			FROM PLANNING TO IMPACT: MASTERING EXTENSION PROJECT DEVELOPMENT		
			OCTOBER 9, 2025 (DAY 1)		
	60	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	60	PAX	LUNCH	300.00	
			3 MAIN COURSES: CHICKEN, BEEF, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		

			1 RICE		
			WATER		
	60	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			OCTOBER 10, 2025 (DAY 2)		
	60	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	60	PAX	LUNCH	300.00	
			3 MAIN COURSES: PORK, BEEF, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	60	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: PACKED		
			05-0554-25 GAD		
			GAD EIC DESIGN WORKSHOP		
			OCTOBER 9, 2025 (DAY 1)		
	50	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	50	PAX	LUNCH	300.00	
			2 MAIN COURSES: CHICKEN AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	50	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 10, 2025 (DAY 2)		
	50	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	50	PAX	LUNCH	300.00	
			2 MAIN COURSES: CHICKEN AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	50	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
			GENDER FAIR LANGUAGE SEMINAR		
			OCTOBER 27, 2025 (DAY 1)		
	50	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	50	PAX	LUNCH	300.00	
			2 MAIN COURSES: BEEF AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	50	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 28, 2025 (DAY 2)		
	50	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		

	50	PAX	LUNCH	300.00	
			2 MAIN COURSES: CHICKEN AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	50	PAX	PM SNACKS	100.00	
			SNACK FOOD AND JUICE		
			OCTOBER 29, 2025 (DAY 3)		
	50	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	50	PAX	LUNCH	300.00	
			2 MAIN COURSES: PORK AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	50	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
			05-0542-25 UQAAC		
			AACCUP ACCREDITATION SURVEY VISIT		
			OCTOBER 13, 2025 (DAY 1)		
	60	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	60	PAX	LUNCH	300.00	
			2 MAIN COURSES: CHICKEN AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	60	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 14, 2025 (DAY 2)		
	40	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	40	PAX	LUNCH	300.00	
			2 MAIN COURSES: BEEF AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	40	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 15, 2025 (DAY 3)		
	60	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	60	PAX	LUNCH	300.00	
			2 MAIN COURSES: BEEF AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	60	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 16, 2025 (DAY 4)		
	40	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		

	40	PAX	LUNCH	300.00	
			2 MAIN COURSES: BEEF AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	40	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 17, 2025 (DAY 5)		
	60	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	60	PAX	LUNCH	300.00	
			2 MAIN COURSES: SEAFOODS AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	60	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
			05-0572-25 COED		
			ACCREDITATION OF THE BPED PROGRAM (LEVEL III) AT THE ABS-CBN PE OFFICE		
			OCTOBER 13, 2025 (DAY 1)		
	20	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	20	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, PORK, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	20	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 14, 2025 (DAY 2)		
	20	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	20	PAX	LUNCH	300.00	
			3 MAIN COURSES: CHICKEN, PORK, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	20	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 15, 2025 (DAY 3)		
	20	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	20	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, PORK, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	20	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		

			OCTOBER 16, 2025 (DAY 4)		
	20	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	20	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, PORK, AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	20	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 17, 2025 (DAY 5)		
	20	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	20	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, SEAFOODS, AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	20	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: PACKED		
			05-0539-25 IMASO		
			2ND MANAGEMENT REVIEW COMMITTEE MEETING AT GS FUNCTION HALL		
			OCTOBER 15, 2025		
	70	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	70	PAX	LUNCH	300.00	
			2 MAIN COURSES: CHICKEN AND PORK		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	70	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
			04-0502-25 COED		
			AACUP ACCREDITATION OF BSED SCIENCE AND BSED MATHEMATICS AT EVSU AUDITORIUM		
			OCTOBER 20,2025 (DAY 1)		
	33	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	33	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND FISH		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	33	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 21,2025 (DAY 2)		
	33	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	33	PAX	LUNCH	300.00	
			3 MAIN COURSES: CHICKEN, SEAFOODS, AND PORK		
			1 VEGGIES		

			1 DESSERT		
			1 RICE		
			SODA		
	33	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 22,2025 (DAY 3)		
	33	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	33	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, SEAFOODS, AND PORK		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	33	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: PACKED		
			07-0631-25 SDO		
			FOOD FOR OFFICIATING OFFICIALS AND WORKING COMMITTEE OF INTRAMURALS		
			OCTOBER 20, 2025 (DAY 1)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	100	PAX	LUNCH	250.00	
			2 MAIN COURSES: PORK AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	100	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
			OCTOBER 21, 2025 (DAY 2)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	100	PAX	LUNCH	250.00	
			2 MAIN COURSES: PORK AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	100	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
			OCTOBER 22, 2025 (DAY 3)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	100	PAX	LUNCH	250.00	
			2 MAIN COURSES: CHICKEN AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	100	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
			OCTOBER 23, 2025 (DAY 4)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	100	PAX	LUNCH	250.00	
			2 MAIN COURSES: CHICKEN AND PORK		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		

	100	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
			OCTOBER 24, 2025 (DAY 5)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	100	PAX	LUNCH	250.00	
			2 MAIN COURSES: BEEF AND PORK		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	100	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
			SERVING: PACKED		
			03-0431-25 CAS		
			CAS RESEARCH AND EXTENSION IN VUCA LANDSCAPE		
			OCTOBER 24, 2025		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED DRINKS		
	100	PAX	LUNCH	250.00	
			2 MAIN COURSES: BEEF AND FISH		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	100	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED DRINKS		
			SERVING: PACKED		
			04-0501-25 IPDO		
			3RD QUARTER PERFORMANCE MANAGEMENT TEAM MEETING AT EVSU GS FUNCTION HALL		
			OCTOBER 24, 2025		
	40	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	40	PAX	LUNCH	300.00	
			2 MAIN COURSES: BEEF AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	40	PAX	PM SNACKS	100.00	
			SNACK FOOD AND JUICE		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES AND TABLES		
			07-0658-25 EXTENSION SERVICES		
			HEALTHY MEALS & LOCAL INGREDIENTS		
			OCTOBER 24, 2025		
	30	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	30	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			OCTOBER 25, 2025		
	30	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
			SERVING: PACKED		

			04-0508-25 COED		
			COED INSTITUTIONAL STRATEGIC PLANNING AT GS FUNCTION HALL		
			OCTOBER 30,2025 (DAY 1)		
	238	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	238	PAX	LUNCH	300.00	
			3 MAIN COURSES: PORK, BEEF, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	238	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 31,2025 (DAY 2)		
	238	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	238	PAX	LUNCH	300.00	
			3 MAIN COURSES: PORK, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	238	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: PACKED		
			03-0436-25 COE		
			COE SPORTS, CULTURAL, AND ARTS FESTIVAL		
			OCTOBER 2025 (DAY 1)		
	120	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	120	PAX	LUNCH	250.00	
			2 MAIN COURSES: BEEF AND FISH		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	120	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			OCTOBER 2025 (DAY 2)		
	120	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	120	PAX	LUNCH	250.00	
			2 MAIN COURSES: CHICKEN AND PORK		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			JUICE		
	120	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			OCTOBER 2025 (DAY 3)		
	120	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	120	PAX	LUNCH	250.00	
			2 MAIN COURSES: SEAFOODS AND PORK		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	120	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		

			OCTOBER 2025 (DAY 4)		
	120	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	120	PAX	LUNCH	250.00	
			2 MAIN COURSES: BEEF AND FISH		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			JUICE		
	120	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			SERVING: PACKED		
			05-0536-25 COBE		
			COBE-GRADUATE SCHOOL, ACCREDITATION FOR DM AND MPRM		
			OCTOBER 2025 (DAY 1)		
	35	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	35	PAX	LUNCH	250.00	
			2 MAIN COURSES: CHICKEN AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	35	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 2025 (DAY 2)		
	35	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	35	PAX	LUNCH	250.00	
			2 MAIN COURSES: CHICKEN AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	35	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			OCTOBER 2025 (DAY 3)		
	35	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	35	PAX	LUNCH	250.00	
			2 MAIN COURSES: CHICKEN AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	35	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: PACKED		
			BUSINESS SUMMIT		
			OCTOBER 2025 (DAY 1)		
	35	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	35	PAX	LUNCH	250.00	
			2 MAIN COURSES: CHICKEN AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	35	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		

			SERVING: PACKED		
			COBE BUSINESS MONTH CULMINATING PROGRAM		
			OCTOBER 2025 (DAY 1)		
	35	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	35	PAX	LUNCH	250.00	
			2 MAIN COURSES: CHICKEN AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	35	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: PACKED		
			03-0394-25 VPAF		
			VARIOUS ACTIVITIES OF THE OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION AND FINANCE (4TH QUARTER)		
			OCTOBER-DECEMBER 2025		
	90	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	90	PAX	LUNCH	300.00	
			2 MAIN COURSES: PROK AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	90	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES AND TABLES		
			05-0528-25 VPAA		
			MEALS FOR CHED EVALUATORS, KEY OFFICIALS, FACULTY, AND STAFF FOR THE COMMISSION ON HIGHER EDUCATION ON THE 4TH QUARTER OF 2025		
			OCTOBER-DECEMBER 2025 (DAY 1)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	100	PAX	LUNCH	300.00	
			2 MAIN COURSES: PORK AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	100	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
			OCTOBER-DECEMBER 2025 (DAY 2)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	100	PAX	LUNCH	300.00	
			2 MAIN COURSES: PORK AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	100	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		

			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			AND TABLES		
			06-0616-25 OUP		
			VARIOUS ACTIVITIES OF THE OFFICE OF THE UNIVERSITY PRESIDENT FOR THE 4TH QUARTER		
			OCTOBER-DECEMBER 2025		
	30	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	30	PAX	LUNCH	300.00	
			2 MAIN COURSES: BEEF AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER AND SODA		
	30	PAX	PM SNACKS	100.00	
			SNACK FOOD AND JUICE		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
2	1	LOT	NOVEMBER 2025 CATERING		
			03-0424-25 RESEARCH & DEVELOPMENT		
			RESEARCH AND DEVELOPMENT HEARING		
			NOVEMBER 5, 2025 (DAY 1)		
	20	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	20	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, FISH AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	20	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			NOVEMBER 6, 2025 (DAY 2)		
	20	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	20	PAX	LUNCH	300.00	
			3 MAIN COURSES: PORK, SEAFOODS AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	20	PAX	PM SNACKS	100.00	
			SNACK FOOD AND JUICE		
			SERVING: PACKED		
			07-0631-25 SDO		
			FOOD FOR INTERCAMPUS EVENT		
			NOVEMBER 5, 2025 (DAY 1)		
	150	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	150	PAX	LUNCH	250.00	
			2 MAIN COURSES: PORK AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	150	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		

			NOVEMBER 6, 2025 (DAY 2)		
	150	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	150	PAX	LUNCH	250.00	
			2 MAIN COURSES: PORK AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	150	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
			NOVEMBER 7, 2025 (DAY 3)		
	150	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	150	PAX	LUNCH	250.00	
			2 MAIN COURSES: CHICKEN AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	150	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
			SERVING: PACKED		
			07-0658-25 EXTENSION SERVICES		
			SUSTAINING GREEN FUTURES: CULMINATION OF THE NATURAL SCIENCES GREENING PROJECT		
			NOVEMBER 7, 2025		
	30	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	30	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, FISH, AND PORK		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	30	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			SERVING: PACKED		
			FUTURER PROOFING COMMUNITY AND EXTENSION INITIATIVES FOR SUSTAINABLE DEVELOPMENT: TRAINING-WORKSHOP ON THE CONDUCT OF COMMUNITY LIFE COMPETENCY PROCESS (CLCP)		
			NOVEMBER 20, 2025		
	50	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	50	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, FISH, AND PORK		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	50	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			NOVEMBER 21, 2025		
	50	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	50	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, FISH, AND PORK		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		

	50	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			SERVING: PACKED		
			GARDENING PROGRESS & HERBAL INTEGRATION		
			NOVEMBER 28, 2025		
	30	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	30	PAX	PM SNACKS	100.00	
			SNACK FOOD AND JUICE		
			NOVEMBER 29, 2025		
	30	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
			SERVING: PACKED		
			04-0503-25 ITSO		
			ITSO STRATEGIC PLANNING AND REPORTING		
			NOVEMBER 11,2025 (DAY 1)		
	25	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	25	PAX	LUNCH	300.00	
			2 MAIN COURSES: PORK AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	25	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			NOVEMBER 12,2025 (DAY 2)		
	25	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	25	PAX	LUNCH	300.00	
			2 MAIN COURSES: PORK AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	25	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			NOVEMBER 13,2025 (DAY 3)		
	25	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	25	PAX	LUNCH	300.00	
			2 MAIN COURSES: SEAFOOD AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	25	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: PACKED		
			03-0421-25 RESEARCH & DEVELOPMENT		
			IN-HOUSE REVIEW		
			NOVEMBER 12, 2025 (DAY 1)		
	20	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	20	PAX	LUNCH	300.00	
			3 MAIN COURSES: PORK, FISH AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		

	20	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			NOVEMBER 13, 2025 (DAY 2)		
	20	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	20	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, FISH AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	20	PAX	PM SNACKS	100.00	
			SNACK FOOD AND JUICE		
			SERVING: PACKED		
			06-0601-25 RESEARCH AND DEVELOPMENT		
			8TH INTERNATIONAL STEAM+ RESEARCH CONGRESS		
			NOVEMBER 12, 2025 (DAY 1)		
	50	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	50	PAX	LUNCH	300.00	
			3 MAIN COURSES: PORKF, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	50	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			NOVEMBER 13, 2025 (DAY 2)		
	50	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	50	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	50	PAX	PM SNACKS	100.00	
			SNACK FOOD AND JUICE		
			SERVING: PACKED		
			05-0554-25 GAD		
			ANTI-SEXUAL HARASSMENT SEMINAR		
			NOVEMBER 13, 2025 (DAY 1)		
	125	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
			NOVEMBER 14, 2025 (DAY 2)		
	125	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: PACKED		
			18-DAY CAMPAIGN AGAINST VAWC		
			NOVEMBER 25, 2025 (DAY 1)		
	75	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	75	PAX	LUNCH	300.00	
			2 MAIN COURSES: PORK AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	75	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		

			NOVEMBER 26, 2025 (DAY 2)		
	75	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	75	PAX	LUNCH	300.00	
			2 MAIN COURSES: CHICKEN AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	75	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			NOVEMBER 27, 2025 (DAY 3)		
	75	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	75	PAX	LUNCH	300.00	
			2 MAIN COURSES: CHICKEN AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	75	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			NOVEMBER 28, 2025 (DAY 4)		
	75	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	75	PAX	LUNCH	300.00	
			2 MAIN COURSES: CHICKEN AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	75	PAX	PM SNACKS	100.00	
			SNACK FOOD AND JUICE		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
			05-0590-25 SSG		
			EVSU-SSG YOUNG LEADERS CONVENTION		
			NOVEMBER 19, 2025 (DAY 1)		
	100	PAX	PM SNACKS	150.00	
			SNACK FOOD AND JUICE		
	100	PAX	DINNER	350.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
			NOVEMBER 20, 2025 (DAY 2)		
	100	PAX	AM SNACKS	150.00	
			SNACK FOOD AND JUICE		
	100	PAX	LUNCH	350.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	100	PAX	PM SNACKS	150.00	
			SNACK FOOD AND JUICE		

			NOVEMBER 21, 2025 (DAY 3)		
	100	PAX	AM SNACKS	150.00	
			SNACK FOOD AND JUICE		
	100	PAX	LUNCH	350.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	100	PAX	PM SNACKS	150.00	
			SNACK FOOD AND JUICE		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
			03-0437-25 LIBRARY		
			NATIONAL BOOK WEEK CELEBRATION		
			NOVEMBER 21, 2025		
	50	PAX	AM SNACKS	150.00	
			SNACK FOOD AND BOTTLED DRINKS		
	50	PAX	LUNCH	450.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND FISH		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	50	PAX	PM SNACKS	150.00	
			SNACK FOOD AND BOTTLED DRINKS		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			AND TABLES		
			04-0493-25 COED		
			ACCREDITATION OF THE BEED PROGRAM AT COED OFFICE		
			NOVEMBER 24, 2025 (DAY 1)		
	15	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	15	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, PORK, AND FISH		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
			NOVEMBER 25, 2025 (DAY 2)		
	15	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	15	PAX	LUNCH	300.00	
			3 MAIN COURSES: CHICKEN, PORK, AND FISH		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
			NOVEMBER 26, 2025 (DAY 3)		
	15	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	15	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, PORK, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		

			SODA		
			NOVEMBER 27, 2025 (DAY 4)		
	15	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	15	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND PORK		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
			NOVEMBER 28, 2025 (DAY 5)		
	15	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	15	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
			SERVING: PACKED		
			03-0432-25 CAS		
			CELEBRATION FOR THE ENGLISH MONTH		
			NOVEMBER 28, 2025		
	50	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED DRINKS		
			SERVING: PACKED		
			05-0539-25 IMASO		
			ISO 9001:2015 RECERTIFICATION AUDIT AT GS FUNCTION HALL		
			NOVEMBER 19, 2025 (DAY 1-OPENING MEETING)		
	80	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
	80	PAX	LUNCH	300.00	
			2 MAIN COURSES: CHICKEN AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	80	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			NOVEMBER 20, 2025 (DAY 2-AUDIT PROPER)		
	80	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	80	PAX	LUNCH	300.00	
			2 MAIN COURSES: CHICKEN AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	80	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			NOVEMBER 21, 2025 (DAY 3-CLOSING MEETING)		
	80	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
	80	PAX	LUNCH	300.00	
			2 MAIN COURSES: PORK AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED WATER		
	80	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: BUFFET		

			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
3	1	LOT	DECEMBER 2025 CATERING		
			07-0631-25 SDO		
			FOOD FOR CONCENTRATION TRAINING FOR SCUAA		
			DECEMBER 3, 2025 (DAY 1)		
	250	PAX	AM SNACKS	80.00	
			SNACK FOOD AND BOTTLED WATER		
	250	PAX	LUNCH	240.00	
			2 MAIN COURSES: PORK AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	250	PAX	PM SNACKS	80.00	
			SNACK FOOD AND BOTTLED WATER		
			DECEMBER 4, 2025 (DAY 2)		
	250	PAX	AM SNACKS	80.00	
			SNACK FOOD AND BOTTLED WATER		
	250	PAX	LUNCH	240.00	
			2 MAIN COURSES: PORK AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	250	PAX	PM SNACKS	80.00	
			SNACK FOOD AND BOTTLED WATER		
			DECEMBER 5, 2025 (DAY 3)		
	250	PAX	AM SNACKS	80.00	
			SNACK FOOD AND BOTTLED WATER		
	250	PAX	LUNCH	240.00	
			2 MAIN COURSES: PORK AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	250	PAX	PM SNACKS	80.00	
			SNACK FOOD AND BOTTLED WATER		
			DECEMBER 6, 2025 (DAY 4)		
	250	PAX	AM SNACKS	80.00	
			SNACK FOOD AND BOTTLED WATER		
	250	PAX	LUNCH	240.00	
			2 MAIN COURSES: PORK AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	250	PAX	PM SNACKS	80.00	
			SNACK FOOD AND BOTTLED WATER		
			SERVING: PACKED		
			03-0433-25 CAS		
			CAS YEAR-END REVIEW AND ASSESSMENT		
			DECEMBER 4, 2025 (DAY 1)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED DRINKS		
	100	PAX	LUNCH	250.00	
			2 MAIN COURSES: BEEF AND FISH		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		

			SODA		
	100	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED DRINKS		
			NOVEMBER 6, 2025 (DAY 2)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND BOTTLED DRINKS		
	100	PAX	LUNCH	250.00	
			2 MAIN COURSES: CHICKEN AND FISH		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	100	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED DRINKS		
			SERVING: PACKED		
			05-0546-25 EXTENSION SERVICES		
			EVSU'S HEARTBEAT 2025: ELEVATE EXTENSION EXCELLENCE THROUGH CAPABILITY DEVELOPMENT (CapDev)		
			DECEMBER 5, 2025		
	20	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	20	PAX	LUNCH	300.00	
			3 MAIN COURSES: CHICKEN, PORK, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	20	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: PACKED		
			YEAR-END PERFORMANCE REVIEW		
			DECEMBER 19, 2025		
	50	PAX	AM SNACKS	100.00	
			SNACK FOOD AND WATER		
	50	PAX	LUNCH	300.00	
			3 MAIN COURSES: BEEF, PORK, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	50	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			SERVING: PACKED		
			05-0590-25 SSG		
			GENERAL MEETING/ASSEMBLY		
			DECEMBER 5, 2025		
	150	PAX	PM SNACKS	150.00	
			SNACK FOOD AND JUICE		
			SERVING: PACKED		
			06-0603-25 OVPRDEXS		
			YEAR-END PERFORMANCE REVIEW AND OPERATIONAL PLANNING		
			DECEMBER 5, 2025		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND CANNED JUICE		
	100	PAX	LUNCH	300.00	
			2 MAIN COURSES: BEEF AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			BOTTLED SODA		

	100	PAX	PM SNACKS	100.00	
			SNACK FOOD AND BOTTLED WATER		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
			05-0554-25 GAD		
			WORK ETHICS AND SAFE SPACES ACT SEMINAR		
			DECEMBER 9, 2025 (DAY 1)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
			DECEMBER 10, 2025 (DAY 2)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
			DECEMBER 11, 2025 (DAY 3)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND SODA		
			DECEMBER 12, 2025 (DAY 4)		
	100	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
			SERVING: PACKED		
			05-0586-25 ASD		
			INSTITUTIONAL YEAR-END ASSESSMENT AND CULMINATION ACTIVITY CUM		
			CONTINUING CAPABILITY ENHANCEMENT SEMINAR AT EVSU AUDITORIUM		
			DECEMBER 17, 2025 (DAY 1)		
	700	PAX	AM SNACKS	150.00	
			SNACK FOOD, ICED TEA, AND WATER		
	700	PAX	LUNCH	400.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA AND WATER		
	700	PAX	PM SNACKS	150.00	
			SNACK FOOD AND JUICE		
			DECEMBER 18, 2025 (DAY 2)		
	700	PAX	AM SNACKS	150.00	
			SNACK FOOD AND JUICE		
	700	PAX	LUNCH	400.00	
			3 MAIN COURSES: BEEF, CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA AND WATER		
	700	PAX	PM SNACKS	150.00	
			SNACK FOOD AND SODA		
			DECEMBER 19, 2025 (DAY 3)		
	700	PAX	AM SNACKS	150.00	
			SNACK FOOD AND JUICE		
	700	PAX	LUNCH	400.00	
			3 MAIN COURSES: BEEF, PORK, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA AND WATER		
	700	PAX	PM SNACKS	150.00	
			SNACK FOOD AND SODA		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING COFFEE		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		

			TABLES, TABLE NAPKIN, AND TISSUE PAPER		
			05-0527-25 COE		
			COE EXTENSION AND RESEARCH FORUM AT EVSU INNER COURT		
			DECEMBER 2025 (DAY 1)		
	90	PAX	LUNCH	350.00	
			2 MAIN COURSES: PORK AND CHICKEN		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
	90	PAX	PM SNACKS	100.00	
			SNACK FOOD AND WATER		
			DECEMBER 2025 (DAY 2)		
	90	PAX	DINNER	450.00	
			4 MAIN COURSES: 2 PORK,CHICKEN, AND SEAFOODS		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			SODA		
			SERVING: BUFFET		
			INCLUSIONS:		
			*BUFFET SET-UP WITH UNIFORMED FOOD ATTENDANTS		
			*FREE FLOWING WATER		
			*FREE USE OF UTENSILS, PLATES, SPOON, FORKS, DRINKING GLASSES		
			AND TABLES		
			05-0536-25 COBE		
			COBE OPERATIONAL PLANNING		
			DECEMBER 2025 (DAY 1)		
	35	PAX	AM SNACKS	100.00	
			SNACK FOOD AND JUICE		
	35	PAX	LUNCH	250.00	
			2 MAIN COURSES: CHICKEN AND BEEF		
			1 VEGGIES		
			1 DESSERT		
			1 RICE		
			WATER		
	35	PAX	PM SNACKS	100.00	
			SNACK FOOD AND SODA		
			SERVING: PACKED		
The Caterer shall carry out the following scope of work as part of its services:					
a) Activities shall be served with at least of the following:					
i. LUNCH/DINNER					
• Buffet style/packed					
• Three (3) or two (2) main courses					
• Choice of iced tea, juice, soda, and/or purified bottled/service drinking water					
• Dessert					
• Unlimited rice					
ii. AM/PM SNACK					
• Nutritious and savory snacks					
• Choice of iced tea, juice, soda, and/or purified bottled/service drinking water					
iii. OTHER/S:					
• Free-flowing coffee services with sugar and creamer or 3-in-1 type available throughout the training/conference duration					
b) Observe punctuality in food delivery. The following schedule should be:					
i. AM snacks : 09:30 AM - 10:00 AM					
ii. Lunch : 11:30 AM - 12:00 PM					
iii. PM Snacks : 02:30 PM - 03:00 PM					

iv. Dinner : 6:30 PM – 7:00 PM

- c) End-User shall furnish the Supplier with an accomplished Call-Off Form for each activity. This shall be checked by a BAC personnel member before furnishing the Supplier and PMO. The Call-Off Form shall be submitted by the End-User to the Supplier at least a week before the actual event day.
- d) Upon delivery of meals and prior to distribution of the same, the designated inspectorate, together with personnel from the Property Management Office (PMO) and other concerned offices will inspect the meals as to the quantity and in accordance with the specification of the menu and number of participants;
- e) Provide tables for food setting up, tablecloth, skirting, food warmer, coffee maker, purified water with dispenser, bottled water for the speakers, drinking glasses, plates, cups and saucers, and other utensils including table napkins;
- f) Prepared nutritious, fairly priced, and ethnically diverse meals in the proper amount of serving in accordance with the prepared menu by the respective end users and confirmed by the Caterer;
- g) Serve warm food. No cooking is allowed in the training hall, only for re-heating purposes;
- h) Food for participants and lecturers must maintain personal hygiene in every aspect (well-groomed food handlers with hairnets, plastic clear mouth cover, clean uniform, and well-trimmed nails);
- i) Show proper manner and skills in food serving throughout the training course;
- j) Maintain cleanliness in the venue especially where food is located at all times. Practice CLAYGO (Clean-As-You-Go);
- k) Dispose of waste properly by providing garbage bags;
- l) After each training/conference completed, the Caterer is responsible for sending a billing statement complete with supporting documents to the Procuring Entity’s concerned End-User;
- m) The caterer must have an appropriate service vehicle to hygienically transport from the Caterer’s kitchen to the training venue;
- n) Buffet/Plate/Pack in Meals will be served properly according to suitability; Liability of the caterer in case of death and injuries caused by improper food handling. It is limited only to the victims who are participants, resource persons, training staff, and other support staff. All medical expenses arising from that sickness will be borne by the Caterer;
- o) To anticipate a shortage of food especially when there is an increase in the number of speakers/observers/guests, the Procurement Unit/Office has the option to request from the Supplier that all meals served must have a buffer (extra) equivalent to at least five (5) heads/pax.
- p) The allowable ceiling/quotation price for one meal and two snacks must be according to the approved detailed budget estimate of the end user.
- q) Any excess/leftover food of the catering services shall be turned over to the Procuring Entity at the end of each day.
- r) The Procuring Entity reserves the right to cancel or reschedule the delivery of catering services in cases of major institutional mandate/change, calamities, and force majeure upon formal notice to the Supplier at least three (3) days prior to the scheduled training/conference.

<p>s) The Procuring Entity reserves the right to substitute/reschedule trainings, and give a formal notice to the Supplier at least three (3) days prior to the schedule indicated in the Call-off.</p> <p>t) Any proposal by the Caterer to deliver goods of different technical specifications, in lieu of those of the approved bids or samples, shall not be allowed. However, under justifiable circumstances, delivery of goods of equivalent, higher or superior technical specifications may be permitted, subject to the evaluation and favorable recommendation of EVSU’s end-user or implementing unit, and the approval of the herein authorized signatory. In any such case, the proposal by the Caterer for substitution shall be in writing and shall not result in any additional cost or undue burden to EVSU.</p> <p>u) The Caterer shall deliver the goods to the delivery site (EVSU Main Campus). Goods delivered to sites other than the designated delivery site without EVSU’s written authorization and/or approval may be rejected by the latter. Violation of this provision, based on documents and reports submitted and validated by the authorized receiving personnel, may be a cause for the termination of the Contract.</p> <p>v) At the option of the Procuring Entity, the supplier shall provide catering services at the same terms and conditions in the event of additional seminars/trainings within 3rd Quarter of FY 2025, including conferences provided that written notice is given by the End-User or their authorized representative at least five (5) calendar days prior to the conduct of the seminar/training/conference.</p> <p>w) The Caterer shall provide the number of food staff as needed to carry out the services.</p> <ul style="list-style-type: none">• Two (2) food staff for 20 – 30 number of participants• Three (3) food staff for 31 – 50 number of participants• Four (4) food staff for 51 – 60 number of participants• Five (5) food staff for 61 – 80 number of participants	
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** Aside from the Price Schedule outlined in Annex G of the Philippine Bidding Documents, this template shall also be used by the bidder for a detailed presentation of their price schedule.*

(Name of Bidder/Company)

(Signature Over Printed Name of Authorized Representative)

(Designation)

(Date)