

Republic of the Philippines  
**Eastern Visayas State University Faculty Association**  
EVSU main Campus

**MEMORANDUM OF AGREEMENT**  
**Between Eastern Visayas State University**  
**Eastern Visayas State University Faculty Association**

**KNOW ALL MEN BY THESE PRESENTS:**

This Memorandum of Agreement entered into by and between ;

The Eastern Visayas State University (EVSU) , a government -owned educational institution created by virtue of Republic Act 9311, Tacloban City hereinafter referred to as the University represented by the President, Dr. Dominador O. Aguirre , Jr.

The EVSU Faculty Association , a legitimate faculty association duly organized under the Civil Service Commission and Department of Labor and Employment with Registration Certificate No. 927 and 347 respectively, and with office in EVSU Main Campus, Tacloban City.

**WITNESSETH THAT:**

WHEREAS, per approved by the University President on the request of the non-teaching employees for a free review of the Civil Service Eligibility Exam, the Eastern Visayas States University Faculty Association would like to take the lead of responding to the petition.

WHEREAS, it has been found out that most of the job order staff are not CIVIL Service eligible and have tried several attempts of taking the exams but have failed.

WHEREAS, their meager income is not sufficient to enrol in a review center.

WHEREAS, there is corresponding pressure from the Duterte's administration of no contractual employee policy in any government office. Hence, it would be adroit to conduct extension activity to them for free.

WHEREAS, this activity will timely prepare them for 2019 Civil Service exam.

WHEREAS, this undertaking would consequently inspire the employees and make them efficient workers in the community.

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**Title:** Review Assistance for Civil Service Eligibility Examination

**Proponent:** EVSUFA in cooperation with Non-Teaching Personnel Association, College of Engineering Mathematics & Statistics Department, and Languages & Literature Department,

**Period:** January to February 2019

**Objective:**

The extension program is deemed to achieve the following:

1. Facilitate the preparedness of the future Civil Service examinees;
2. Increase human capital investment; and
3. Improve passing percentage among examinees

**Design:**

The review session will be done every Friday 2:00 to 5:00 pm and Saturday from 9:00-12:00 and 2:00-4:00 in EVSU. Reviewers will be coming from the Mathematics and Statistics Department, Languages and Literature Department and Engineering Department. No honorarium will be allocated for the reviewers however Lunch will be served to them. All qualified beneficiaries of this review are EVSU non-teaching personnel who do not have Civil Service Professional eligibility.

**Obligation of the Party:**

**a. EVSU**

1. To allow those personnel to be free from office work during review sessions;
2. In case the employee involved has pressing concern, the said employee would still be allowed to attend the review session provided he/she would extend time or have an over time to finish one's work.
3. The involvement of the faculty members be credited in the Extension Program of the Department they belonged to.
4. That the use of the room or facilities in the campus shall be without charge.
5. That the office supplies during the duration shall be provided by the University Extension office.
6. Allow all Faculty Reviewers to be free from schedule during their review classes.

**b. EVSUFA**

1. Arrange schedules of the involved Faculty members and subject to be handled.
2. Coordinate and oversee the implementation of the review session.
3. Provide materials for the reviewees.

**c. NTPA**

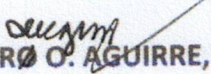
1. Provide snacks and lunch for the faculty members.
2. Prepare the venue.
3. Monitor the reviewees attendance.

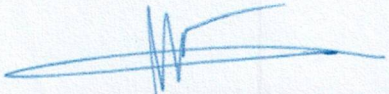
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**Effectivity of Agreement**

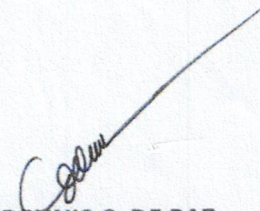
This Memorandum of Agreement shall take effect upon signing hereto by the parties this \_\_\_\_\_ day of 2018, EVSU Tacloban City.

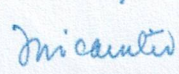
By:

  
**DR. DOMINADOR O. AGUIRRE, JR.**  
President, EVSU

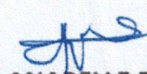
  
**MA. DAISY LAGDAMEN, MM, LIB**  
President, EVSUFA Main

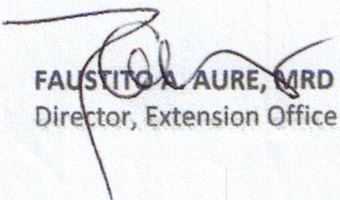
Signed in the Presence of:

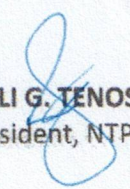
  
**DR. DENNIS C. DE PAZ**  
Vice President for Academic Affairs

  
**DR. MA. CRISTINA I. CAINTIC**  
Vice President for OPREDX

  
**DR. FATIMA SOCORRO M. QUIANZON**  
Dean, College of Arts & Sciences

  
**DR. ANABELLE B. PILAPIL**  
Dean, College of Engineering

  
**FAUSTINO A. AURE, MRD**  
Director, Extension Office

  
**NOLI G. TENOSO**  
President, NTPA