

MEMORANDUM OF AGREEMENT

for an

Extension Project Partnership

By and Between

**EASTERN VISAYAS STATE UNIVERSITY
Tacloban City**

and

**COGON ELEMENTARY SCHOOL
Tanauan, Leyte**

KNOW ALL MEN BY THESE PRESENT:

This **MEMORANDUM OF AGREEMENT** for an Extension Project Partnership made and entered into at Cogon Elementary School, Tanauan, Leyte, Philippines this January 27, 2022 by and between

EASTERN VISAYAS STATE UNIVERSITY, Tacloban City represented by its President, DENNIS C. DE PAZ, herein referred to as the **EXTENSION PROJECT IMPLEMENTER**

and

The **COGON ELEMENTARY SCHOOL**, Tanauan, Leyte, represented by its Principal MRS. LAINEZ C. MENDIGO, herein referred to as the **PARTNER SCHOOL**.

WITNESSETH: That

WHEREAS, the Eastern Visayas State University (EVSU) is a higher learning institution mandated to develop the potentialities of Region VIII along its four-fold functions of instruction, research, production and **extension services**,

WHEREAS, EVSU implements Extension Services across colleges and campuses and in this particular, the General Education Department of the Main Campus, Tacloban City,

NOW, WHEREFORE, for and in consideration of the foregoing premises, the parties hereby agree and stipulate:

**ARTICLE I
POINTS OF AGREEMENT**

1. The parties shall approve the implementation of the Extension Project named "Honing Educators' Level of Proficiency" (HELP) Project of the Department of General Education of EVSU Main Campus which shall be implemented in Cogon Elementary School, Tanauan, Leyte.
2. The parties shall consult each other and collaboratively plan as regard to the activities related to the project.
3. The parties shall help each other source out resources and/or materials needed for the project.
4. The parties shall observe and comply with the health protocols and guidelines established by the local and national government in the conduct of the activities related to the project.

ARTICLE II
RESPONSIBILITIES OF THE DEPARTMENT OF GENERAL EDUCATION OF EVSU

1. The **Department of General Education of EVSU** shall implement the extension project in the Partner School voluntarily and without charge.
2. The **Department of General Education of EVSU** shall inform beforehand and closely coordinate with the Partner School of its intention to conduct the extension activities in the district or school for a smooth and efficient flow of the activities.
3. The **Department of General Education of EVSU** shall conduct needs assessment in the Partner School to determine its capability and needs along the application of ICT in teaching and other school activities.
4. The **Department of General Education of EVSU** shall provide the available skills and technical manpower that will be involved in the training activities based on the needs of the Partner School.
5. The **Department of General Education of EVSU** shall help the Partner School in enhancing their know-how on the application of technology in teaching and other school activities.
6. The **Department of General Education of EVSU** shall conduct regular monitoring and evaluation as regard to the operation and progress of the project.
7. The **Department of General Education of EVSU** shall further inform in writing the Partner School regarding the status and development of the project.
8. The **Department of General Education of EVSU** shall issue Certificate of Completion to the individual teachers who have participated and completed the training and workshop sessions.

ARTICLE III
RESPONSIBILITIES OF COGON ELEMENTARY SCHOOL, TANAUAN, LEYTE

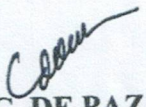
1. The **Cogon Elementary School, Tanauan, Leyte** shall inform its teachers and staff of the presence and assistance of the Department of General Education of EVSU and shall inform of their respective responsibilities in the extension partnership.
2. The **Cogon Elementary School, Tanauan, Leyte** shall provide and prepare the venue of the activities related to the project.
3. The **Cogon Elementary School, Tanauan, Leyte** shall provide available supplies and/or materials as needed by the trainers.
4. The **Cogon Elementary School, Tanauan, Leyte** shall assist and facilitate in the implementation, monitoring and evaluation of the project.
5. The **Cogon Elementary School, Tanauan, Leyte** shall cooperate and participate in all activities related to the project.
6. The **Cogon Elementary School, Tanauan, Leyte** shall issue certification to the trainers and other faculty members of the General Education Department involved in the conduct of a certain activity related to the project.

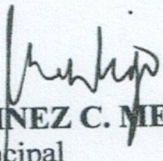
ARTICLE IV
EFFECTIVITY

The agreement shall be effective, valid and binding for one (1) year from the date of signing by the contracting partners without prejudice to the revisions or modifications of any or some of the provisions which may hereinafter be agreed upon by the contracting parties that such revisions or modifications are consistent with the original intent and purpose of the agreement. Nothing may prevent any of the contracting parties from terminating this agreement for any justifiable reason upon fifteen (15) days of receipt of the notice of intent.

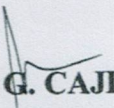
In WITNESS WHEREOF, the PARTIES have hereunto set their hands on this 27th day of January, 2022 at Cogon Elementary School, Tanauan, Leyte, Philippines.

By authority of the Board of Regents.

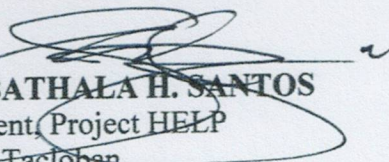

DENNIS C. DE PAZ, PhD
University President
Eastern Visayas State University
Tacloban City
Date: _____

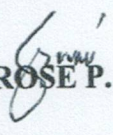

LAINEZ C. MENDIGO
Principal
Cogon Elementary School
Tanauan, Leyte
Date: April 18, 2022

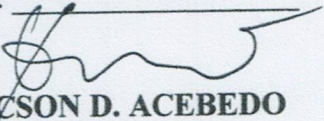
SIGNED IN THE PRESENCE OF:


SARAH G. CAJIPO, MA, MRD
Head, Department of General Education
EVSU, Tacloban
Date: _____

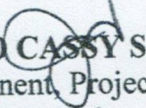

RITCHELLE C. CINCO
Teacher
Cogon Elementary School
Date: 4/18/2022


KAY BATHALA H. SANTOS
Proponent, Project HELP
EVSU, Tacloban
Date: _____

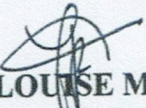

SHIRLY ROSE P. CINCO
Teacher
Cogon Elementary School
Date: 4/18/2022


ERICSON D. ACEBEDO
Proponent, Project HELP
EVSU, Tacloban
Date: _____


JOAN C. GERNALE
Teacher
Cogon Elementary School
Date: 04/18/2022


JAYO CASSY S. HUGHES
Proponent, Project HELP
EVSU, Tacloban
Date: _____


MARIE JOY O. GLOVA
Teacher
Cogon Elementary School
Date: 04/18/2022


MA. LOUISE M. ROPEREZ
Proponent, Project HELP
EVSU, Tacloban
Date: _____


ARLEEN M. LERIOS
Teacher
Cogon Elementary School
Date: 04/18/2022

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BOOK NO. 149
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ATTY. EDWIN Y. CHU
NOTARY PUBLIC UNTIL DEC. 31, 2025
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IC No. 2021-05-62
TIN No. 182-000-0000000