

MEMORANDUM OF AGREEMENT

for an

Extension Project Partnership

By and Between

**THE GENERAL EDUCATION DEPARTMENT
of the
EASTERN VISAYAS STATE UNIVERSITY
Tacloban City**

and

**TANAUAN I DISTRICT OF THE DEPARTMENT OF EDUCATION- LEYTE DIVISION
Tanauan, Leyte**

KNOW ALL MEN BY THESE PRESENT:

This **MEMORANDUM OF AGREEMENT** for an Extension Project Partnership made and entered into at Tanauan I Central School, Tanauan, Leyte, Philippines this January 27, 2022 by and between

The **GENERAL EDUCATION DEPARTMENT** of the **EASTERN VISAYAS STATE UNIVERSITY**, Tacloban City represented by its Head, PROF. SARAH G. CAJIPO, herein referred to as the **EXTENSION PROJECT IMPLEMENTER**

and

The **TANAUAN I DISTRICT OF THE DEPARTMENT OF EDUCATION- LEYTE DIVISION**, Tanauan, Leyte, represented by its Principal In-Charge, MRS. GLENDA A. DE VEYRA, herein referred to as the **PARTNER SCHOOL**.

WITNESSETH: That

WHEREAS, the Eastern Visayas State University (EVSU) is a higher learning institution mandated to develop the potentialities of Region VIII along its four-fold functions of instruction, research, production and extension services,

WHEREAS, EVSU implements Extension Services across colleges and campuses and in this particular, the General Education Department of the Main Campus, Tacloban City,

NOW, WHEREFORE, for and in consideration of the foregoing premises, the parties hereby agree and stipulate:

**ARTICLE I
POINTS OF AGREEMENT**

1. The parties shall approve the implementation of the Extension Project named "Honing Educators' Level of Proficiency" (HELP) Project of the General Education Department of EVSU Main Campus which shall be implemented in the different schools under Tanauan I District, Tanauan, Leyte.
2. The parties shall consult each other and collaboratively plan as regard to the activities related to the project.
3. The parties shall help each other source out resources and/or materials needed for the project.

4. The parties shall observe and comply with the health protocols and guidelines established by the local and national government in the conduct of the activities related to the project.

ARTICLE II

RESPONSIBILITIES OF THE GENERAL EDUCATION DEPARTMENT OF EVSU

1. The **General Education Department of EVSU** shall implement the extension project in the Partner School voluntarily and without charge.
2. The **General Education Department of EVSU** shall inform beforehand and closely coordinate with the Partner School of its intention to conduct the extension activities in the district or school for a smooth and efficient flow of the activities.
3. The **General Education Department of EVSU** shall conduct needs assessment in the Partner School to determine its capability and needs along the application of ICT in teaching and other school activities.
4. The **General Education Department of EVSU** shall provide the available skills and technical manpower that will be involved in the training activities based on the needs of the Partner School.
5. The **General Education Department of EVSU** shall help the Partner School in enhancing their know-how on the application of technology in teaching and other school activities.
6. The **General Education Department of EVSU** shall conduct regular monitoring and evaluation as regard to the operation and progress of the project.
7. The **General Education Department of EVSU** shall further inform in writing the Partner School regarding the status and development of the project.
8. The **General Education Department of EVSU** shall issue Certificate of Completion to the individual teachers who have participated and completed the training and workshop sessions.

ARTICLE III

RESPONSIBILITIES OF TANAUAN I DISTRICT OF DEPED LEYTE, TANAUAN, LEYTE

1. The **Tanauan I District of DepEd Leyte, Tanauan, Leyte** shall inform its teachers and staff of the presence and assistance of the General Education Department of EVSU and shall inform of their respective responsibilities in the extension partnership.
2. The **Tanauan I District of DepEd Leyte, Tanauan, Leyte** shall provide and prepare the venue of the activities related to the project.
3. The **Tanauan I District of DepEd Leyte, Tanauan, Leyte** shall provide available supplies and/or materials as needed by the trainers.
4. The **Tanauan I District of DepEd Leyte, Tanauan, Leyte** shall assist and facilitate in the implementation, monitoring and evaluation of the project.
5. The **Tanauan I District of DepEd Leyte, Tanauan, Leyte** shall cooperate and participate in all activities related to the project.
6. The **Tanauan I District of DepEd Leyte, Tanauan, Leyte** shall issue certification to the trainers and other faculty members of the General Education Department involved in the conduct of a certain activity related to the project.

ARTICLE IV

EFFECTIVITY

The agreement shall be effective, valid and binding for one (1) year from the date of signing by the contracting partners without prejudice to the revisions or modifications of any or some of the provisions which may hereinafter be agreed upon by the contracting parties that such revisions or modifications are consistent with the original intent and purpose of the agreement. Nothing may prevent any of the contracting parties from terminating this agreement for any justifiable reason upon fifteen (15) days of receipt of the notice of intent.

In WITNESS WHEREOF, the PARTIES have hereunto set their hands on this 27th day of January, 2022 at Tanauan I Central School, Tanauan, Leyte, Philippines.

By authority of the Board of Regents.


SARAH G. CAJIPO, MAED, MRD

Head

General Education Department

EVSU, Tacloban City

Date: _____


GLEENDA A. DE VEYRA

Principal In-Charge

Tanauan I District

Tanauan, Leyte

Date: _____

SIGNED IN THE PRESENCE OF:

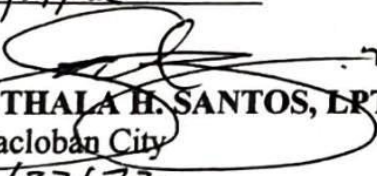

RODEL B. PONFERRADA, DMT

College Extension Coordinator

College of Arts and Sciences

EVSU, Tacloban

Date: 1/27/22


KAY BATHALA H. SANTOS, LPT

EVSU, Tacloban City

Date: 1/27/22


ERICSON D. ACEBEDO, MSIT

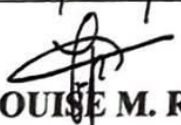
EVSU, Tacloban City

Date: 1/27/22


JAYO CASSY S. HUGHES

EVSU, Tacloban City

Date: 1/27/22


MA. LOUISE M. ROPEREZ

EVSU, Tacloban City

Date: 1/28/22


MARIO N. ROA

Principal, Tanauan I Central School

Date: _____


WILMA C. BAYAYA

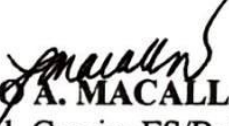
Principal, Bislig ES

Date: _____


ANACITA D. BASIHAN

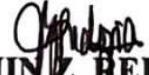
Principal, Calogcog ES/Sta. Cruz PS

Date: _____


LANILO A. MACALLA

Principal, Camire ES/Balud PS

Date: _____


JASMIN Z. REDOÑA

Principal, Limbuan ES

Date: _____


CAROLINE M. MORANTTE

Head Teacher, Cabuynan ES

Date: _____


MARICHU S. OBISPO

Head Teacher, Mohon ES

Date: _____


MERRIAM A. DOMAEL

Teacher In-Charge, Sacme ES

Date: 02-08-2022



Republic of the Philippines

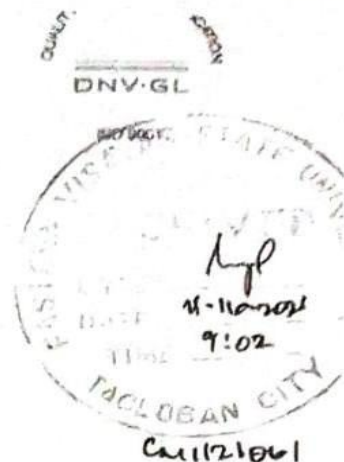
EASTERN VISAYAS STATE UNIVERSITY
Tacloban City

OFFICE OF THE DEPARTMENT HEAD
GENERAL EDUCATION DEPARTMENT

November 12, 2021

DR. DENNIS C. DE PAZ
University President
EVSU

Thru: **PROF. FAUSTITO A. AURE**
Director, Extension Services



Dear **DR. DE PAZ**:

The faculty of the General Education Department will be conducting extension activities on November 22, 2021 at Brgy Cogon, Tanauan Leyte.

1. **Honing Educators' Level Proficiency (HELP) Project** led by Kay Bathala Santos will be conducting Needs Assessment on 21st century skills (use of LMS, video making, etc.) of teachers in Brgy Cogon Elementary school. Faculty involved are:
1. Angellie Marie Antoni 2. Kate Robiño 3. Rico June Monte
4. Mark Ignacios Tobias
2. **Values Formation Project** led by Sherwin España will conduct lectures on "Values Enhancement for Association Officers and Members". This will be attended by approximately 10 officers and members of Cogon Small Farmers Association. Faculty who will deliver the lectures are:
1. Rosalita Dula 2. Fatima Socorro M. Quianzon 3. Joezenon Purog
2. Thomas Lyndon B. Blanco

In this relation, we would like to seek permission to allow us to conduct these extension activities. Likewise, we would like to request to use the **university coaster** to transport us to Barangay Cogon, Tanauan Leyte.

Very respectfully yours,

SARAH G. CAJIPO, MA, MRD
Head, General Education Department

Recommending Approval:

RODEL B. PONFERRADA, Ph.D.
CAS College Extension Coordinator

SHELDON IVES G. AGATON, Ph.D.
Dean, College of Arts and Sciences

FAUSTITO AURE, MRD
Director, Extension Services

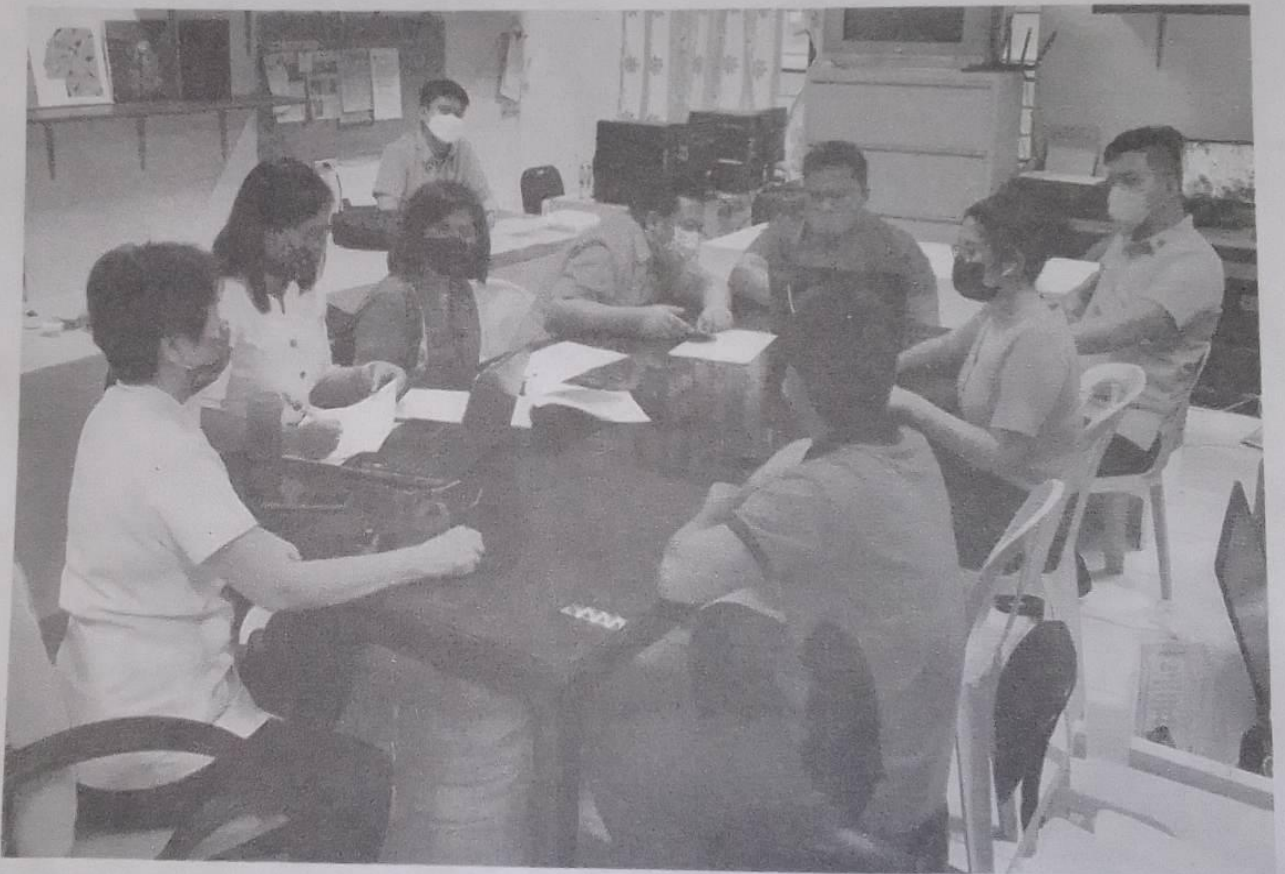
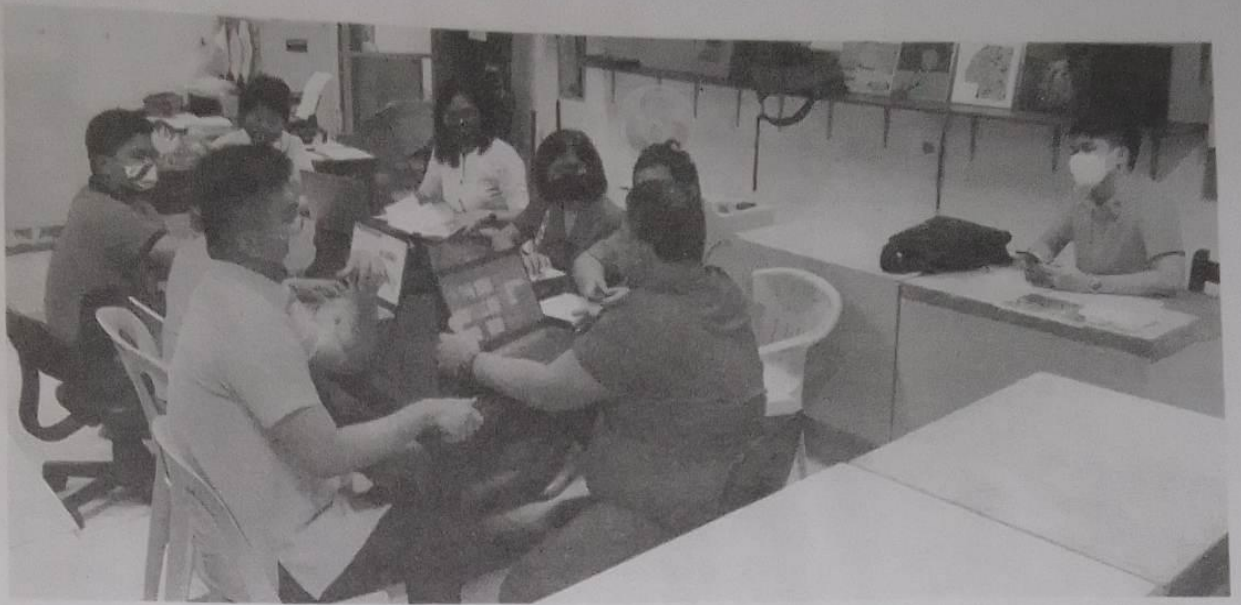
BENEDICTO M. MANTANTE, Ph.D.
Vice President for Research Dev. & Extension

LYDIA M. MORANTE, DA
Vice President for Academic Affairs

Approved:

DENNIS C. DE PAZ, Ph.D.
President

"Building Globally Competitive Professionals"



In a meeting with the Extension Project Leaders (Mr. Sherwin Españo - Values Formation and Kay Bathala Santos -HELP Project) for the conduct of Extension Services on November 22, 2021 and beyond.



During the "Values Enhancement" extension activity conducted with Cogon Small Farmers Association (CSFA) Officers and Members in Brgy Cogon of Tanauan, Leyte on November 22, 2021.



Conducting Needs Assessment on Technical Proficiency among teachers in Brgy Cogon Elementary School on November 22, 2021. Mr. Kay Bathala Santos, the Lead Proponent for "Honing Educators' Level Proficiency" (HELP) Extension Project, administering the instrument.