

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENT:

This **MEMORANDUM OF AGREEMENT** made and entered into this 16TH day of SEPT. 2023 by and between

The **EASTERN VISAYAS STATE UNIVERSITY**, with address at Salazar St. Tacloban City, Leyte represented herein by its President, **DR. DENNIS C. DE PAZ** hereinafter referred to as "EVSU";

And

The **CAN-JOSE FARMERS ASSOCIATION**, represented by its Association President, **REBECCA G. SANGUENZA**, hereinafter referred to as **CFA**.

WITNESSETH:

WHEREAS, EVSU is a higher learning institution established under Republic Act 9311 and mandated to develop potentialities of Region VIII ;

WHEREAS, EVSU is mandated to provide relevant services along with four major functions; 1) instruction, 2) research, 3) production and 4) extension services;

WHEREAS, EVSU is mandated to implement extension services program to its immediate communities and to its development partners and identified clients;

WHEREAS, EVSU believes that one hallmark of a university is high productivity in extension services or community outreach programs that are research-based and technology-driven towards a sustainable knowledge economy;

WHEREAS, EVSU through the College of Architecture and Allied Disciplines (CAAD) has a HIMUA Extension Program known as **HOLISTIC INVOLVEMENT** through **MARKETABLE** and **USER-CENTRIC AGRI-PRODUCTS** (H.I.M.U.A. Program).

WHEREAS THE EVSU-CAAD HIMUA Program is anchored on the purpose of catering relevant technical advisory services that are aimed to inculcate to its beneficiaries the various livelihood and organizational management skills geared towards establishing businesses that are resilient from all forms of threats and hazards in the business environment.

WHEREAS, the **CAN-JOSE FARMERS ASSOCIATION** is a duly registered Association at the Department of Labor and employment (DOLE) and currently waiting for approval of its registration to the Local Government Unit of Pastrana and Department of Trade and Industry (DTI) whose main business operation is on sustainable agricultural livelihood products and is composed of Farmers and Senior Citizens.

WHEREAS, the CAN-JOSE FARMERS ASSOCIATION, is enjoined to serve as community partner recipient of all the livelihood competency skills from the college.

WHEREAS, CAN-JOSE FARMERS ASSOCIATION, in its intention of providing livelihood and job opportunities to its residents engages in meaningful partnership with EVSU for technical skills assistance and consultancy related to planning, packaging and labelling, color selection, conceptual development, and other related disciplines in interior design and architecture;

WHEREAS, in response to the primordial importance attributed to developing human capital under the Ambisyon Natin 2040 and the ASEAN Sustainable Development Goals, agencies have established collaboration with other professional, industrial, and academic communities to better serve the needs of the community.

WHEREAS, all parties, in consideration of their common goals and objectives, have expressed interest in working together to initiate the conduct of Entrepreneurship, Marketing, Office Management and Accounting skills training to identified personnel and stakeholders of CFA and agree to collaborate and complement resources for the effective and efficient implementation of **CAAD HIMUA Extension Program.**

WHEREAS, CAN-JOSE FARMERS ASSOCIATION will now be the new adopted Extension Community of the College of Architecture and Allied Disciplines, Eastern Visayas State University.

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree as follows:

A. RESPONSIBILITIES OF EVSU-CAAD

1. **EVSU-CAAD** shall initiate the Needs Assessment Activity to **CAN-JOSE FARMERS ASSOCIATION** and shall provide the results as the basis for the different technical assistance to be cascaded to the partner community.
2. **EVSU-CAAD** shall provide **CAN-JOSE FARMERS ASSOCIATION** with various skills and technical manpower resources through the **COLLEGE OF ARCHITECTURE AND ALLIED DISCIPLINES HIMUA Program** in response to its identified needs as part of its community extension engagement that will help improve and strengthen their services and technical needs with the following activities;

BS Interior Design

- a. Agri-Fair 2023 Booth Design Consultation
- b. Design Forecast for 2024
- c. Product Packaging and Labelling Design
- d. Training-Workshop on Packaging and Labelling Design of At-Sarap (Pickled Papaya)
- e. Production Area Layout

- f. Participatory Training Workshop on Production Area Planning and Design
- g. And other Relevant Trainings and Design Consultancy needed by the Community

BS Architecture

- a. Indigenous Production Area Architectural Design
 - b. Participatory Training Workshop on Production Area Planning and Design
 - c. Training in Build Back Better
 - d. And other Relevant Trainings and Design Consultancy needed by the Community
2. The **EVSU-CAAD** shall inform **CAN-JOSE FARMERS ASSOCIATION** of any supplies or materials required by the personnel in the conduct of skills and technical assistance.
3. The **EVSU-CAAD** shall provide the logistics for its trainers as well as to the beneficiaries if in case the latter needs to visit the University for related training purposes.
4. **EVSU-CAAD** shall provide **CAN-JOSE FARMERS ASSOCIATION** with its available faculty trainers and facilitators from COBE who will serve as the resource speakers/experts from the training activities.
5. **EVSU-CAAD** shall provide to **CAN-JOSE FARMERS ASSOCIATION** with the monitoring evaluation and terminal reports from the conducted training activities.
6. **EVSU-CAAD** shall also facilitate in establishing more linkages to **CAN-JOSE FARMERS ASSOCIATION** as a means to generate more support from other agencies for the realization of cooperatives livelihood-related programs, projects and activities.

B. RESPONSIBILITIES OF THE CAN-JOSE FARMERS ASSOCIATION

1. The **CAN-JOSE FARMERS ASSOCIATION** shall inform and coordinate with **EVSU** regarding the overall conduct and implementation of the manpower improvement program of the department;
2. The **CAN-JOSE FARMERS ASSOCIATION** shall provide training office supplies and/or materials and equipment to be used by **EVSU** personnel when conducting training and other related extension activities.
3. The **CAN-JOSE FARMERS ASSOCIATION** shall provide food, accommodation and token of appreciation for the trainers.
4. The **CAN-JOSE FARMERS ASSOCIATION** shall identify project beneficiaries/participants who will attend the training regularly and must ensure the complete attendance of the said participants. Further, they shall screen, validate and recommend the participants to any appropriate capability-building training to be conducted by **EVSU**;

5. The **CAN-JOSE FARMERS ASSOCIATION** shall provide a suitable Training/ demonstration room/venue which will accommodate at least twenty (30) participants together with the training facilitators and speakers from EVSU-CAAD.

6. The **CAN-JOSE FARMERS ASSOCIATION** shall ensure the safety of the skills and technical manpower experts sent by EVSU in furtherance of the programs and projects being implemented;

7. The **CAN-JOSE FARMERS ASSOCIATION** shall screen, validate and recommend the participants to any appropriate capability-building training to be conducted by EVSU.

C. UNDER THIS AGREEMENT, THE FOLLOWING TERMS AND CONDITIONS ARE LIKEWISE INCLUDED:

1. It is expressly understood that there will be no employer-employee relationship between the **CAN-JOSE FARMERS ASSOCIATION** and EVSU personnel and its stakeholders.

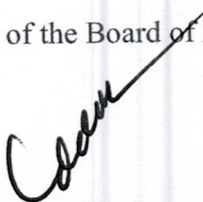
2. In any situation not contemplated or discussed in this Agreement, the parties may mutually agree on the resolution of such situation, as long as it is consistent with the intent of this Agreement.

D. EFFECTIVITY

This Agreement shall be renewable every after **one (1) year** and shall continue to be effective, valid and binding until written revocation thereof by any of the parties is transmitted to all the other contracting parties at least 15 (fifteen) days prior to the date of intended revocation. This is without prejudice to any revision or modification of any or some of the provisions which may hereinafter be agreed upon by the contracting parties, provided that such provision or modification are consistent with the original intent and purpose of this Agreement.

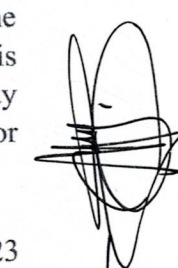
IN WITNESS WHEREOF, the parties hereto affix their signature this ____ day of ____ 2023 at the **CAN-JOSE FARMERS ASSOCIATION CANCAJARA PASTRANA, LEYTE**.

By the Authority of the Board of Regents:

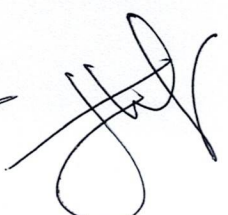

Dr. DENNIS C. DE PAZ
President
Eastern Visayas State University

and

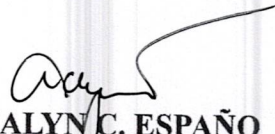


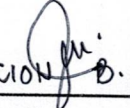


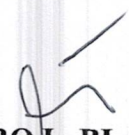


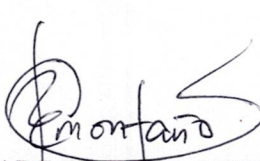

Mrs. REBECCA G. SANGUENZA
President, Can-Jose Farmers Association
Barangay Cancaraja, Pastrana Leyte

SIGNED IN THE PRESENCE OF:


Dr. ANALYN C. ESPAÑO
Vice-President for Research
Development and Extension

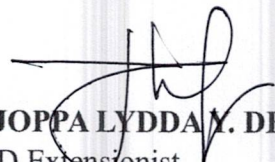

SALVACION D. AGNES
Can-Jose Farmers Secretary


Dr. SEVERO L. BLANCO II
Director, Extension Services

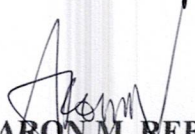

Ar. CHARLOTTE B. MONTAÑO
Dean, College of Architecture
and Allied Disciplines


Ar. ROMMEL Z. HIDALGO
CAAD Extension Coordinator

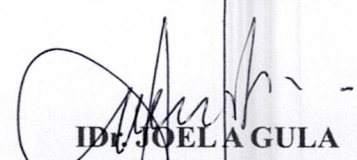

Ar. JONAS S. CANEDA
Head of Architecture Department and
CAAD Extensionist

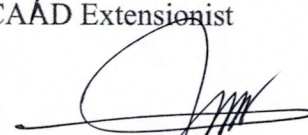

IDr. JOPPA LYDDA N. DE GUZMAN
CAAD Extensionist

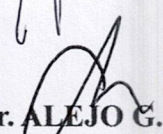

Ar. MARK JUNREY G. ALEGRE
CAAD Extensionist

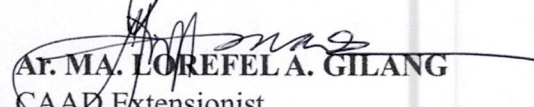

IDr. AARON M. REBATO
CAAD Extensionist

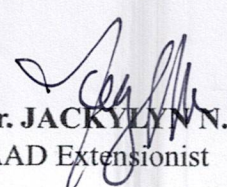

Ar. SELENA M. LOPEZ
CAAD Extensionist

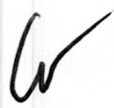

IDr. JOEL A GULA
CAAD Extensionist


Ar. JESSICA S. NABABLIT
CAAD Extensionist


IDr. ALEJO G. SURPIA
CAAD Extensionist


Ar. MA. LOREFELA A. GILANG
CAAD Extensionist


IDr. JACKYLYN N. GRABOL
CAAD Extensionist



ACKNOWLEDGEMENT

Republic of the Philippines)
Pastrana Leyte) SS

BEFORE ME, a Notary Public for and ni Pastrana Leyte, Philippines, this ____ Day of
____ 2023, personally appeared

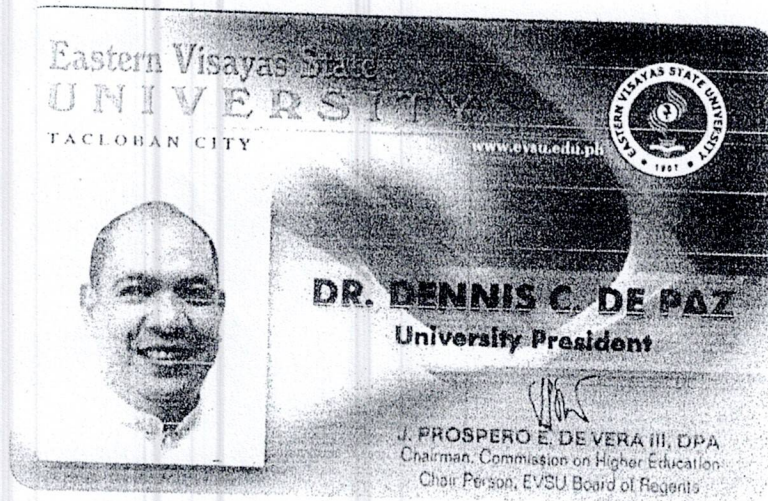
NAME	EVIDENCE OF IDENTITY	DATE ISSUED PLACE OF ISSUANCE
Dr. DENNIS C. DE PAZ	EVSU ID D062695DC	Tacloban City
Mrs. REBECCA G. SANGUENZA	VOTER'S ID 3471-0012A- B286RGS2	

Known to me before the same persons who executed the foregoing document, consisting of ____ pages including the page on which this acknowledgement is written and they acknowledged to me that the same is their free act and deed.

WITNESS MY HAND AND SEAL, at the place and on the date first above written.

Doc No. 299
Page No. tw
Book No. mg
Series No. 2023


ATTY. EDWIN Y. CHUA
Notary Public
Until Dec 31, 2024
Appointment No. NC-2023-01-75
PTR No. 8789676
Roll No. 35352
IBP Lifetime No. 436783
Tacloban City



EMPLOYEE NUMBER D062695DC		SIGNATURE <i>C. De Vera</i>	
TIN 102-770-440			
GSIS NUMBER		DEPARTMENT ADMINISTRATION	
TEL / CEL. NO. 09066565254		HOME ADDRESS BLK. 7, LOT 37 EMILIO AGUINALDO ST., SAN GERARDO HEIGHTS SUBD., TACLOBAN CITY	
HEIGHT 5'9"	WEIGHT 92 kgs.	BLOOD TYPE "B+"	
BIRTH DATE NOVEMBER 9, 1972		CONTACT PERSON IN CASE OF EMERGENCY DR. JACQUELINE S. DE PAZ BLK. 7, LOT 37 EMILIO AGUINALDO ST., SAN GERARDO HEIGHTS SUBD., TACLOBAN CITY 09356006722	

C. De Vera

Republic of the Philippines
COMMISSION ON ELECTIONS
PASTRANA, LEYTE
VIN: 3741-0012A-B2869RGS20000

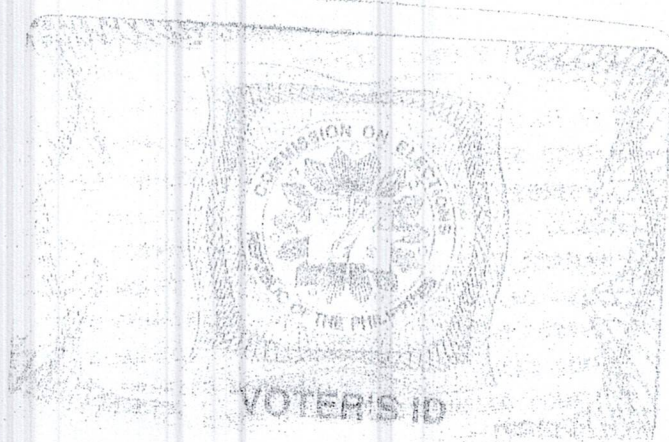
**SANGUENZA
REBECCA
GALLANO**

Date of Birth: February 28, 1989
Civil Status: Married
Citizenship: Filipino
Address: RGY CANCARAJA PASTRANA LEYTE
CANCARAJA

Precinct No. 0012A

Rebecca G. Sanguenza
Signature of Voter

SIXTO S. BRILLANTES, JR.
Chairman



Rebecca G. Sanguenza, Rebecca G. Sanguenza, Rebecca G. Sanguenza