

MEMORANDUM OF AGREEMENT (MOA)

This **MEMORANDUM OF AGREEMENT** is made and entered on _____
in Tanauan, Leyte by and between:

The **Eastern Visayas State University**, with an address at Arch. Lino R. Gonzaga Avenue, Tacloban City, represented herein by its President, **DR. DENNIS C. DE PAZ**, hereinafter referred to as EVSU Tanauan Campus;

-and-

The **Local Government Unit**, represented by its Municipal Mayor, **HON. MA. GINA E. MERILO** hereinafter to as LGU Tanauan.

WITNESSETH:

WHEREAS, EVSU is a higher learning institution established under Republic Act 9311. and mandated to develop the potentials of Region VIII;

WHEREAS, EVSU is mandated to provide relevant service along the four major functions:
1) instruction, 2) research, 3) production, and 4) extension services;

WHEREAS, EVSU is mandated to implement extension services, projects, and programs to its immediate communities, development partners, and identified clients;

WHEREAS, EVSU believes that one of the hallmarks of the university is high productivity in extension services or community outreach programs that are research-based and technology-driven towards a sustainable knowledge economy;

WHEREAS, EVSU, through the Tanauan Campus, Bachelor of Science in Hospitality Management of the Technology Department, has created a program known as **Guiding Individuals, Nurturing Employment**, otherwise known as the **GINE Program**".

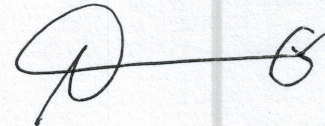
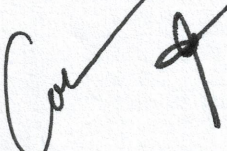
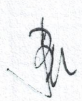
WHEREAS, EVSU Tanauan Campus' GINE Program is anchored on the purpose of catering relevant technical advisory services that are aimed at inculcating to its beneficiaries the various community livelihood training and organizational management skills geared towards establishing sustainable businesses that are resilient from all forms of threats and hazards in the business environment.

WHEREAS, the LGU Tanauan is a second-class municipality in the Province of Leyte that is politically subdivided into 54 barangays.

WHEREAS, the LGU Tanauan is enjoined to serve as EVSU long-term community partner recipient of all livelihood competency skills.

WHEREAS, the LGU Tanauan, in its intention of providing livelihood and job opportunities to its residents, engages in meaningful partnership with EVSU for technical skills assistance and consultancy related to Hospitality Management, and other related disciplines in Technology Department.

WHEREAS, all parties, in consideration of their common goals and objectives, have expressed interest in working together to initiate the conduct of Hotel and Restaurant training for the identified community barangay partners under the governance of the municipality and agree



to collaborate and complement resources for the effective and efficient implementation of **EVSU Tanauan Campus' GINE Program**.

WHEREAS, the **LGU Tanauan** will now be the newly adopted Extension of the **EVSU Tanauan Campus**, Tanauan, Leyte

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree as follows:

A. RESPONSIBILITIES OF EVSU

1. **EVSU** shall initiate a Training Needs Assessment Activity for the **LGU Tanauan** people's organization and shall provide the results as the basis for the different livelihood training needs to be cascaded to the partner community.
2. **EVSU** shall provide **LGU Tanauan** with various livelihood training activities through the **EVSU Tanauan Campus' GINE Program** in response to the identified training needs of the service cooperative operations.
3. **EVSU** through **Tanauan Campus** shall promote service cooperative competence with the collaboration of the two Extension Projects entitled below for the Technology Department, **Prof. Bryan Dino Lyster Garnica** as the lead implementers of extension services.

The livelihood training project shall be, as follows:

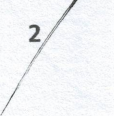
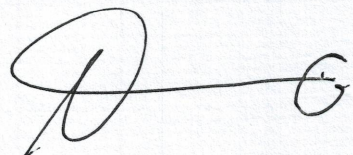
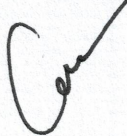
GINE Project (BS Hospitality Management)

Basic Culinary Arts Training
Customer Service Excellence Training
Front Desk Operations Management Training
Event Planning and Management
Housekeeping and Facility Maintenance
Entrepreneurship in Hospitality
Bartending and Mixology Training
Basic Digital Marketing for Hospitality

4. **EVSU** through **Tanauan Campus** shall inform the **LGU Tanauan** of any supplies or materials required by its personnel and stakeholders in the conduct of the identified and technical assistance;
5. **EVSU** shall provide the logistics for its trainers as well as to the beneficiaries if in case the latter needs to visit the University for related training purposes.
6. **EVSU** shall provide **LGU Tanauan** with its available faculty trainers and facilitators who will serve as resource speakers/experts from the training activities.
7. **EVSU** shall provide **LGU Tanauan** with the monitoring evaluation and terminal reports from the conducted training activities
8. **EVSU** shall also facilitate establishing more linkages to **LGU Tanauan** as a means to generate more support from other agencies for the realization of cooperatives' livelihood-related programs, projects, and activities.

B. RESPONSIBILITIES OF LGU Tanauan

1. The **LGU Tanauan** shall inform and coordinate with **EVSU** through **Tanauan Campus** regarding the overall conduct and implementation of the manpower improvement program of the campus.



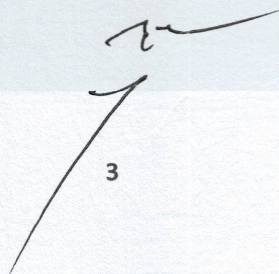
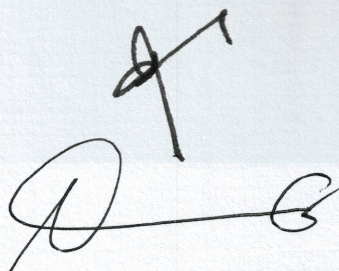
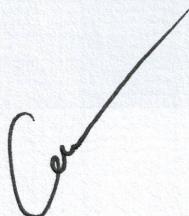
2. The **LGU Tanauan** shall provide training office supplies and/or materials and equipment to be used by **EVSU** personnel when conducting training and other related extension activities.
3. The **LGU Tanauan** shall identify project beneficiaries/participants, to the training programs and must ensure the regular and complete attendance of the said participants. Further, they shall screen, validate, and recommend the participants to any appropriate capability-building program.
4. The **LGU Tanauan** shall provide a suitable training venue /demonstration that will accommodate at least twenty (20) participants together with the training facilitators and speakers from **EVSU**.
5. The **LGU Tanauan** shall ensure the safety of the skills and technical manpower experts sent by **EVSU** in furtherance of the programs and projects being implemented.
6. The **LGU Tanauan** shall screen, validate, and recommend the participants to any appropriate capability-building training to be conducted by **EVSU**.

C. GENERAL PROVISIONS

1. It is expressly understood that there will be no employer-employee relationship between and among the **EVSU** and **LGU Tanauan** personnel and its stakeholders.
2. **EVSU** shall hold both **LGU Tanauan** and their officials, employees, stakeholders, and volunteers harmless, and shall indemnify the latter for any and all claims, injuries, damages, losses, or suits, including attorney's fees, arising out of or resulting from the acts, errors or omissions of **EVSU** personnel in the performance of this Agreement. No employee and stakeholders of the **LGU Tanauan** shall be personally liable for any action, determination, or interpretation taken or made in good faith with respect to this Agreement.
3. In any situation, not contemplated or discussed in this Agreement, the parties may mutually agree on the resolution of such a situation, as long as it is consistent with the intent of this Agreement

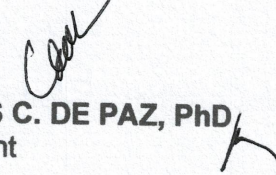
D. EFFECTIVITY

1. This agreement shall be effective upon the signing thereof by both parties or by their authorized representatives and shall be renewable every five (5) years and shall continue to be effective, valid, and binding until written revocation thereof by any of the parties is transmitted to all other contracting parties at least 15 (fifteen) days prior to the date of intended revocation.
2. This is without prejudice to any revision or modification of any or some of the provisions which may hereinafter be agreed upon by the contracting parties, provided that such provision or modification is consistent with the original intent and purpose of this Agreement.

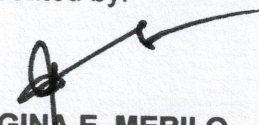


IN WITNESS WHEREOF, the parties have hereunto set their hands on
APR 14 2025 in Tanauan, Leyte.

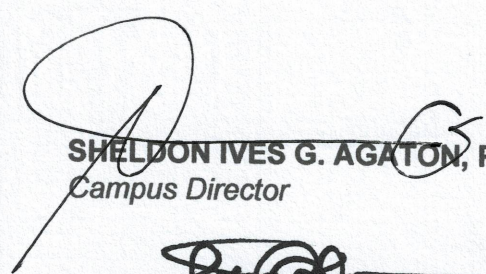
EASTERN VISAYAS STATE UNIVERSITY,
represented by:

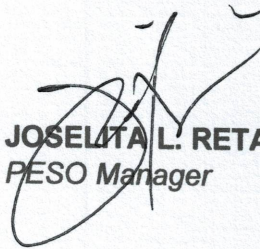

DENNIS C. DE PAZ, PhD
President

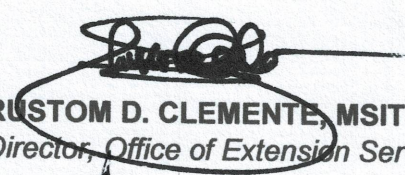
LOCAL GOVERNMENT UNIT,
represented by:

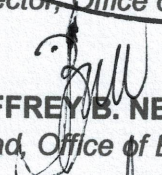

MA. GINA E. MERILO
Municipal Mayor

SIGNED IN THE PRESENCE OF:


SHELDON IVES G. AGATON, PhD
Campus Director


JOSELITA L. RETAGA
PESO Manager


RUSTOM D. CLEMENTE, MSIT
Director, Office of Extension Services


JEFFREY B. NEGROS, DrBA
Head, Office of Extension Services


BRYAN DINO LESTER M. GARNICA, MM
SDEP Program Leader
Extension Coordinator, Technology Department


DR. EGBERT G. DEL PILAR
Head, Technology Department

Republic of the Philippines)
Tanauan, Leyte) S.S.

ACKNOWLEDGEMENT

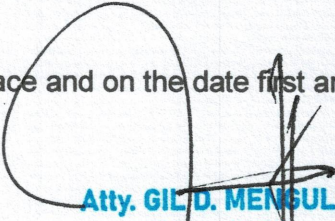
BEFORE ME, a Notary Public for and in Tanauan, Leyte, on APR 14 2025, personally appeared.

NAME	EVIDENCE OF IDENTITY	DATE ISSUED PLACE OF ISSUANCE
DR. DENNIS C. DE PAZ		

Known to me before me the same persons who executed the foregoing document, consisting of five (5) pages, including the page where this acknowledgment is written; who acknowledged to me that they executed this instrument as their free and voluntary act and deed, and that if they signed in a representative capacity, they are duly authorized to do so in that capacity.

WITNESS MY HAND AND SEAL, at the place and on the date first and above written.

Doc. No. 437;
Page No. 89;
Book No. XVI;
Series No. 202.


Atty. GIL D. MENGULLO
Notary Public
Until 12/31/2025 - NC No. 2024-01-07
Roll No. 70764
IBP No. 483938 - 12/26/2024. Leyte
PTR No. 9914505 - 1/06/25 - Palo, Leyte
MCLE Compliance No. VIII-0009076
Address: Bontalov Building, Brgy. San Roque,
Tanauan, Leyte
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