



**OUR LADY OF LOURDES
HOSPITAL**



**MEMORANDUM OF AGREEMENT
(INTERNSHIP)**

KNOWN ALL BY MEN THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT** made and entered into the City of Manila, Philippines this November 14, 2023 by and between:

EAST MANILA HOSPITAL MANAGERS CORP. (doing business under the name and style of **OUR LADY OF LOURDES HOSPITAL**), a domestic corporation duly organized and existing under Philippines Laws with office address at No. 46 P. Sanchez St., Sta. Mesa, Manila, represented herein by its President & CEO, **PAUL RICHARD T. CAMANGIAN**, hereinafter referred as "**EMHMC**"

and

EASTERN VISAYAS STATE UNIVERSITY, a domestic corporation duly organized and existing under Philippines Laws and a duly recognized institution by the Commission on Higher Education with business address at Quarry District Tacloban City represented by University President, **DR. DENNIS C. DE PAZ**, hereinafter referred as the "**SCHOOL**"

WITNESSETH:

WHEREAS, EMHMC is a medical facility duly licensed by the Department of Health that can provide an environment for productive learning and practical skills training of Nutrition and Dietetic students;

WHEREAS, the SCHOOL is an educational institution who needs a medical facility as **Base Hospital** where their Nutrition and Dietetic students can receive productive learning and practical skills training;

WHEREAS, EMHMC agrees to give the students/interns (hereinafter may be referred to as "Interns") of the SCHOOL subject to the policies, procedures and guidelines governing the affiliation and training herein provided.

NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereto have agreed as follows:





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RESPONSIBILITIES OF EMHMC

EMHMC shall:

- a) allow the affiliation and training of students/interns of the SCHOOL subject to the policies, procedures and guidelines governing affiliation and training of students as prescribed in CHED Memo No. 104 (Specify for students/interns)
- b) provide the maximum opportunity for Interns to gain the necessary experience and training in diagnostic, therapeutic, laboratory and other facilities of EMHMC.
- c) permit the attendance and/or participation of Interns in all clinical conferences, symposia, seminars and other specific activities in the professional program of EMHMC.
- d) enforce rules and regulations regarding the admission, supervision, training and grading of Interns as prescribed by the Department Head, in accordance the guidelines established by CHED, and other pertinent laws. In case the SCHOOL, or any of its Interns fails to comply with the above-mentioned rules and regulation of the hospital or for CHED, or committed acts or errors detrimental to the health, safety and welfare of the patients or personnel of EMHMC, EMHMC may terminate this Contract or the internship of the said Intern immediately.
- e) prepare Internship Plan with the SCHOOL, which shall serve as a guide to the activities that the interns will go through within the duration of rotation.
- f) provide an Internship Supervisor who shall coordinate with the SCHOOL regarding the rotation of assignments, training, and discipline of students and other allied matters that may be conveyed by EMHMC and shall be responsible for reporting to the Clinical Supervisor the responsive action thereon.
- g) submit evaluation report and clearance of those who has satisfactory fulfilled all affiliation requirements.

OBLIGATIONS OF THE SCHOOL

The SCHOOL shall:

- a) Submit to EMHMC a certified list of qualified interns who would undergo training for the whole academic year. The total number of interns shall be limited to (12) and should not exceed the number deemed commensurate to the training facilities and number involved in a particular Department of service of the hospital.
- b) Provide EMHMC with of copies of intern's Medical Certificate undergoing the following procedures prior to the start of the internship program;
 1. Physical examination;
 2. Chest X-ray;
 3. Laboratory test (CBC, Stool, Urinalysis, Anti-HBs);
 4. Vaccination of Hepa B, Tetanus;
 5. Pregnancy Test (for female interns).
 6. Psychological Evaluation





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- c) Prepare Internship Plan with EMHMC, which shall serve as a guide to the activities that the interns will go through within the duration of rotation.
- d) Coordinate with EMHMC or its Department Head regarding the rotation of assignments, training and discipline of Interns, special holiday and other allied matters
- e) Pay the necessary affiliation fees.
- f) Submit to EMHMC a written notice at least seven days prior to the date of pull-out of Interns, stating the activity or reason for pull out.
- g) The intern shall be required to obtain insurances.

LIABILITIES OF PARTIES

It is understood that EMHMC shall not be responsible and liable for injuries that the Interns may sustain while undergoing Internship, or while in the hospital premises, except those arising from fault or gross negligence of EMHMC.

The STUDENTS/ INTERNS shall be liable for any damage or loss to the property of EMHMC caused by fault or negligence of any Intern, or to any injury or damage to the clients of EMHMC due to the fault or negligence of any Intern.

AFFILIATION FEE

The SCHOOL shall collect the fee from the Interns and pay EMHMC in connection with the training per intern per semester as follows:

- a. Hospital affiliation fee: Php 2,500.00
50% Hospital Facility
50% Clinical Staff involved in the training

Fees shall be payable in the form of checks and paid directly to the cashier of EMHMC. All checks shall be payable to: **OUR LADY OF LOURDES HOSPITAL – EAST MANILA HOSPITAL MANAGERS CORPORATION**. Fees should be paid prior to the start of the (internship) month. Photocopy of the check and official receipt (itemized) shall be presented to the Internship Supervisor of EMHMC.

CONFIDENTIALITY and DATA PRIVACY CLAUSE

The SCHOOL and its Interns shall not divulge, without EMHMC's prior written consent, any information not otherwise in the public domain which it may receive pertaining to the operation of the EMHMC and other hospital policies deemed confidential. In the event of breach of this confidentiality, the SCHOOL may be held liable for damages as a result of the said breach. The SCHOOL shall require its Intern to sign the Non-Disclosure Agreement attached hereto as Annex "A"

Both parties shall comply with the requirements of the Data Privacy laws. Attached as Annex "B" hereof is the Data Sharing Agreement.





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EFFECTIVITY AND DURATION OF AGREEMENT

The term of this agreement shall be from school year 2023-2024 until school year 2024-2025. Except for grounds and periods provided above, either party may terminate this agreement upon thirty (30) day prior written notice to the other. This agreement may be amended at any time by the parties hereto, which amendment must be in writing and signed by all parties in order to become effective.

IN WITNESS WHEREOF, the parties have signed this agreement on the date and places stated.

**EAST MANILA HOSPITAL MANAGERS
CORP.**

By:

PAUL RICHARD T. CAMANGIAN
President & CEO

EASTERN VISAYAS STATE UNIVERSITY

By:

DR. DENNIS C. DE PAZ
University President

SIGNED IN THE PRESENCE OF:

Katrina D.C. Luna, MD, FPCP, MHM, MBA
Chief Medical Officer- Medical Services Division

Bernard Niño Q. Membrebe, MDM
Dean, College of Technology





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HOSPITAL**



ACKNOWLEDGEMENT

Republic of the Philippines
City of Manila

Before me, a Notary Public for and in the above jurisdiction, on this day of,
_____ personally appeared the following:

Name	I.D No.	Date and Place of Issue
Paul Richard T. Camangian	Pa328904 B	03-27-22 Manila
Dr. Dennis C De Paz	DOG2696DC	06-26-95 EVSU MAIN

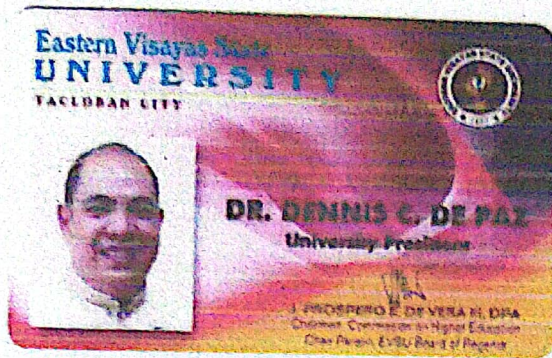
known to me the same persons who executed the foregoing instrument, and they acknowledged to me that they are duly authorized by the corporation they they represents and that the same is their free and voluntary act and deed.

In Witness Whereof, I have hereunto and affixed my notarial seal and the place and on the date first above written.

Doc No.
Page No.
Book No.
Series of _____.

.00





EMPLOYEE NUMBER 00020000C		SIGNATURE <i>De Paz</i>	
TEL. NO. 162-770-448		DEPARTMENT ADMINISTRATION	
EMPLOYEE ID 0000000204		HOME ADDRESS BLK. 7, LOT 37 EMILIO AGUIBALDO ST., SAN GERARDO HEIGHTS SUBD., TACLOBAN CITY	
HEIGHT 5'8"	WEIGHT 92 kgs.	BLOOD TYPE "B+"	
DATE OF BIRTH NOVEMBER 8, 1972		IDENTIFICATION NO. OF MEMBER DR. JACQUELINE S. DE PAZ BLK. 7, LOT 37 EMILIO AGUIBALDO ST., SAN GERARDO HEIGHTS SUBD., TACLOBAN CITY 09350000722	

De Paz

